

UTAH MOTOR VEHICLE



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Introduction



1.0 Utah Motor Vehicle Registration Files

The Utah Motor Vehicle Registration files are owned, operated and updated by the Utah Division of Motor Vehicle (DMV). The primary duty of the DMV is to issue title and registration for Utah vehicles, including passenger vehicles, trucks, trailers, motorcycles, motor homes, off-highway vehicles, boats, aircraft, and snowmobiles. The information in this file is owned by the DMV which controls and updates the quality of this information. For any information not shown on the screen, or for questions about what is shown, contact DMV Call Center at 801-297-7780, telephone hours are 8:00 am to 5:00 pm, Monday through Friday.

1.1 Protection of Utah Motor Vehicle information

All motor vehicle records fall under the federal “Driver Privacy Protection Act” and Utah Title 41, Motor Vehicles. Motor vehicle data is for the administration of criminal justice only and is accessed through UCJIS directly or a software vendor such as Spillman or Fatpot. Therefore, the information in the files is also governed by Utah Code Annotated 53-10-108 and federal laws. Access and use for any other reason must be authorized and obtained from the Utah Tax Commission directly.

Utah Motor Vehicle information is available for the administration of criminal justice and criminal justice employment only.

“The administration of criminal justice” is defined by the FBI as one of these nine functions: detection, apprehension, detention, pretrial release, post-trial release, prosecution, adjudication, correctional supervision, and rehabilitation. A Utah Motor Vehicle inquiry may legally be run for any of these reasons.

“Criminal justice employment” means that the individual inquired upon will be employed by the agency running the driver license query and that his/her paycheck will come from law enforcement funds. Agencies may run a driver license inquiry on an officer who will be driving one of their patrol cars. If the city hires a garbage truck driver and his paycheck does not come from criminal justice funds, agencies CANNOT access that truck driver’s driving record, nor can they give it to the city administration.

1.2 Misuse of Information

The federal “Drivers Privacy Protection Act” establishes a baseline for the protection of information. Utah law can require more protection if decided by the state. The Utah Code Annotated 53-10-108 governs the use of UCJIS information. In Section 12 defines misuse as:

- (12) (a) It is a class B misdemeanor for a person to knowingly or intentionally access, use, disclose, or disseminate a record created, maintained, or to which access is granted by the division or any information contained in a record created, maintained, or to which access is granted by the division for a purpose prohibited or not permitted by statute, rule, regulation, or policy of a governmental entity.

Therefore, per Utah law, accessing the Utah Motor Vehicle file by way of UCJIS or disseminating MDV information for any other reason than the administration of criminal justice or criminal justice employment is prohibited.

1.3 Driver's Privacy Protection Act

All motor vehicle records fall under the federal "Drivers Privacy Protection Act (DPPA)." (18 U.S.C. § 2721 et. seq.) which incorporates the following definitions:

(1) "motor vehicle record" means any record that pertains to a motor vehicle operator's permit, motor vehicle title, motor vehicle registration, or identification card issued by a department of motor vehicles;

(2) "person" means an individual, organization or entity, but does not include a State or agency thereof; and

(3) "personal information" means information that identifies an individual, including an individual's photograph, social security number, driver identification number, name, address (but not the 5-digit zip code), telephone number, and medical or disability information, but does not include information on vehicular accidents, driving violations, and driver's status.

The DPPA prohibits the release and use of certain personal information from the State motor vehicle records as follows:

(a) In General -- Except as provided in subsection (b), a State department of motor vehicles, and any officer, employee, or contractor, thereof, shall not knowingly disclose or otherwise make available to any person or entity personal information about any individual obtained by the department in connection with a motor vehicle record.

(b) Permissible Uses -- Personal information referred to in subsection (a) shall be disclosed for use in connection with matters of motor vehicle or driver safety and theft, motor vehicle emissions, motor vehicle product alterations, recalls, or advisories, performance monitoring of motor vehicles and dealers by motor vehicle manufacturers, and removal of non-owner records from the original owner records of motor vehicle manufacturers to carry out the purposes of the *Automobile Information Disclosure Act*, the *Motor Vehicle Information and Cost Saving Act*, the *National Traffic and Motor Vehicle Safety Act of 1966*, the *Anti-Car Theft Act of 1992*, and the *Clean Air Act*, and may be disclosed as follows:

(1) For use by any government agency, including any court or law enforcement agency, in carrying out its functions, or any private person or entity acting on behalf of federal, State, or local agency in carrying out its functions.

- (2) For use in connection with matters of motor vehicle or driver safety and theft; motor vehicle emissions; motor vehicle product alterations, recalls, or advisories; performance monitoring of motor vehicles, motor vehicle parts and dealers; motor vehicle market research activities, including survey research; and removal of non-owner records from the original owner records of motor vehicle manufacturers.
- (3) For use in the normal course of business by a legitimate business or its agents, employees, or contractors, but only –
 - (A) to verify the accuracy of personal information submitted by the individual to the business or its agents, employees, or contractors; and
 - (B) if such information as so submitted is not correct or is no longer correct, to obtain the correct information, but only for the purposes of preventing fraud by, pursuing legal remedies against, or recovering on a debt or security interest against, the individual.
- (4) For use in connection with any civil, criminal, administrative, or arbitral proceeding in any Federal, State, or local court or agency or before any self-regulatory body, including the service of process, investigation in anticipation of litigation, and the execution or enforcement of judgments and orders, or pursuant to an order of a Federal, State, or local court.

1.4 Utah Motor Vehicle codes and NCIC Stolen Vehicle codes

The coding found on the Utah Motor Vehicle Files may not match that which is required by NCIC. When making NCIC entries, use the codes provided in the *NCIC Code Manual*. The Motor Vehicle Division may enter a flag on a vehicle file if the vehicle has been reported stolen. However, this flag may not always be accurate. Users should check NCIC to verify if a vehicle is stolen.

1.5 Utah Motor Vehicle Test Record

Unlike most other files (Utah Criminal History, Utah Driver License, Utah Statewide Warrants, NCIC III, etc.) there are not always test records for Utah Motor Vehicle Transactions. As of January 30, 2015, license AAA111 is a valid test record for MVQ. At any time, this record may be removed.

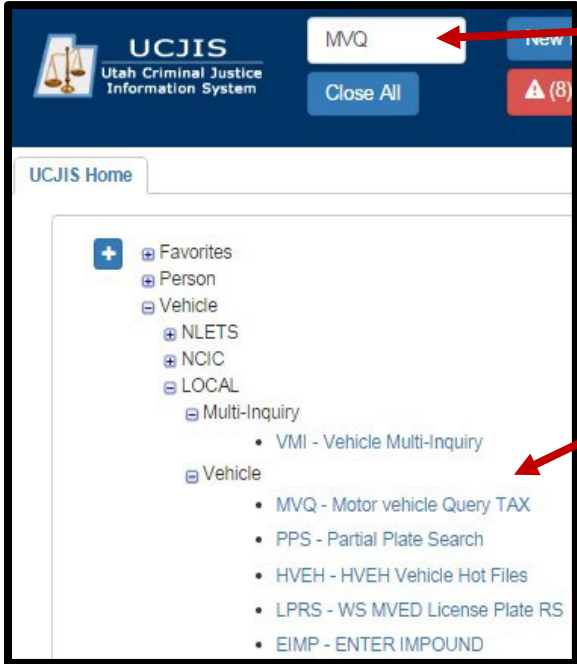
Remember, DO NOT use the license plate numbers of friends, neighbors, co-workers, etc., for use in testing or training. This is considered Misuse of UCJIS information.

Utah Motor Vehicle Transactions



2.0 UCJIS Utah Motor Vehicle Transactions

Utah motor vehicle registrations, partial license plate searched, and NCIC motor vehicle hot files are available through several different UCJIS transactions. Each of the transactions can be accessed by either entering the TRANSACTION CODE into the Transaction Code Box or by selecting the transaction from the UCJIS Tree:



Enter code into transaction code box


OR

Select from the UCJIS tree:

- Vehicle
 - LOCAL
 - Multi-inquiry VMI
 - Vehicle
 - Motor Vehicle query MVQ
 - Partial Plate Search PPS
 - NCIC Hot Vehicles files HVEH
 - License Plate recognition LPRS
 - Enter Impound vehicles EIMP

2.1 Utah Motor Vehicle Query (MVQ)

The MVQ transaction will display the information from the Utah DMV records. Depending on the information available will determine which search option would be best to use.



Any one of the search options will access the DMV records. Only one option can be chosen at a time.

Motor Vehicle Details [Show All] [Hide All] Created by ovaisima on 04/17/2020 15:13:47	
SEARCH BY LICENSE PLATE: AAA111	
VEHICLE/REGISTRATION INFORMATION	
Registration Alert (1)	
Registration Expired	
License No: AAA111	HIN/VIN: 1187071027
Decal No:	
Expire Date: 01/31/2001	
Year: 1968	
Make/Model: DODGE / D-100	
Body Style: Pickup	Primary Color:
Vehicle Weight: 14000	
Vehicle Type: Truck	Vehicle Subtype:
Plate Type: BLACK & WHITE TRUCK	
MSRP:	ADJ MSRP:

If there is more than one record with for the given search criteria, UCJIS will respond with a list of registered owners. Select the option desired and UCJIS will display the record.

Motor Vehicle Query Response Created by ovaisima on 04/17/2020 15:20:42							
SEARCH HISTORY BY LICENSE PLATE: AAA111							
Registered Owner's Name	Plate	Decal	VIN	Year	Make	Model	County
MOTOR VEHICLE TEST RECORD	AAA111		1187071027	1968	DODGE	D-100	

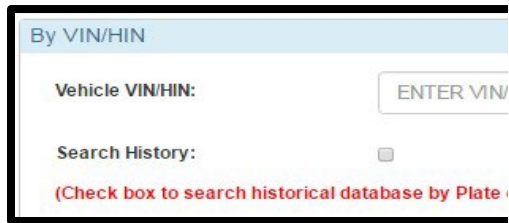
2.2 By License Plate

Enter a Utah license plate number omitting spaces, punctuation, special characters, hyphens, dashes, apostrophes, etc.

By License Plate	
License Plate:	AAA111
Search History:	<input checked="" type="checkbox"/>
(Check box to search historical records)	

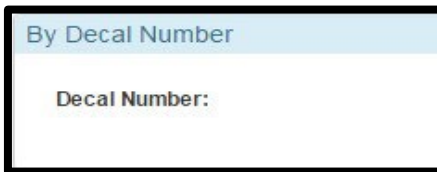
If the SEARCH HISTORY box is checked, the DMV will search their historical database and provide the information of previous use of the plate or VIN.

2.3 By VIN/HIN



Enter motor vehicle VIN number or a boat's hull identification number (HIN). Both of these numbers will appear in the VIN column of a UCJIS Results List. Historical information can also be accessed by selecting SEARCH HISTORY.

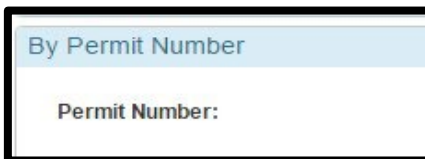
2.4 By Decal Number



The DECAL NUMBER is the number on the registration sticker with the month the vehicle is registered.

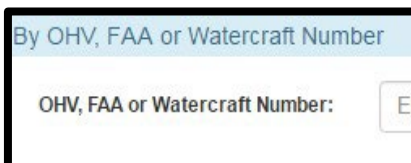
By accessing the DMV record by the Decal Number, it can be determined if the decal sticker on the plate and the plate are on the correct vehicle. This can be an alpha-numeric number since OFF HIGHWAY, WATERCRAFT, and AIRCRAFT registration stickers are alpha-numeric.

2.5 By Permit Number



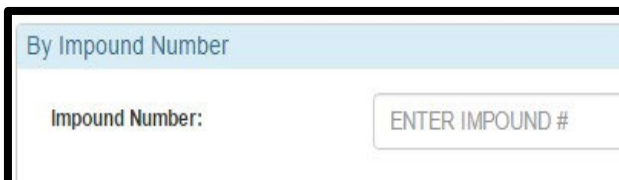
A vehicle can be searched by the Utah Temporary Operating Permit number. This is an alpha-numeric search field.

2.6 By OHV, FAA, or Watercraft



Enter the STATE OH Number, the STATE FEDERAL AVIATION ADMIN or the WATERCRAFT ASSIGNED number into this search option.

2.7 By Impound Number



The IMPOUND NUMBER is the REPORT NUMBER on the impound record. Impounded vehicles with an out of state license plate may be searched by the VIN number.

2.8 By Placard Number

The Handicap Permit Placard is issued to a person. Searching on the placard number will give the name of the owner of the placard.

2.9 By Person

A user can indicate that all PERSON searches are STARTS WITH, EXACT, or CONTAINS. To set user default preferences, select the Configuration transaction from the UCJIS Tree.

If PLACARD is selected, the search will be for the owner of a Handicap Permit Placard.

PERSON searches will search the name of the owner(s) listed on the registration

2.10 By Business Name

Vehicles can be registered to a business. When searching on business names, several searches may be needed to encompass all the different spellings i.e. 7UP, SevenUP, 7-Up, or Seven Up.

Hyphens, slashes, dashes, commas, etc. can be entered when searching by a business name.

3.0 Motor Vehicle Registration Information

If the search is based on a plate or number, and does not include the historical information, the Motor Vehicle Details will automatically pull up. If the search is based on a name, or a plate or number that includes the historical information, UCJIS will display the Motor Vehicle Query Response, which is a list of potential matches based on the given search criteria.

Motor Vehicle Query Response Created by ovaesima on 04/17/2020 15:20:42							
SEARCH HISTORY BY LICENSE PLATE: AAA111							
Registered Owner's Name	Plate	Decal	VIN	Year	Make	Model	County
MOTOR VEHICLE TEST RECORD	AAA111		1187071027	1968	DODGE	D-100	

Select the line item and the Vehicle Registration Information will be displayed. If there is more than one owner on the registration, all of the owners' information will be displayed. If there is information in a specific section of the Registration, the section title will appear and can be selected to display the detail.

3.1 Registration Alert and Vehicle Alert

The first information that may be displayed in the Vehicle Information Section is any REGISTRATION ALERTS or VEHICLE ALERTS:

VEHICLE/REGISTRATION INFORMATION	
Registration Alert (2)	
Canceled Registration	
No Registration Exists	

VEHICLE/REGISTRATION INFORMATION	
Vehicle Alert (1)	
Impounded Vehicle	

Registration Alerts come from the Vehicle and Dealer Registration System (VADRS). Here is a list of the VADRS alerts:

VADRS Indicator	Indicator Description
Cancelled Registration	Cancelled Registration
Impounded Vehicle	This vehicle is currently impounded
MVED Review	This indicator is used to hold process for MVED to review.
REVOKED (Bank Dishonored)	Revoked Registration due to Bank Dishonoring
REVOKED (Court Order)	Revoked Registration by Court Order
REVOKED (Driver License)	Revoked Registration by Driver License
REVOKED (Fraud)	Revoked Registration due to Fraudulent Documentation
REVOKED (Uninsured Motor Sys)	Revoked Registration by Uninsured Motorist System
REVOKED (Other Reason)	Revoked Registration by Other Reason
REVOKED (UT Highway Patrol)	Revoked Registration by Utah Highway Patrol
Suspended Registration	If reg has valid permit with suspend we send: "Reg in process - VALID permit" If reg has INVALID permit we send: Suspended Reg - INVALID permit
Suspended Title	Suspended Title

A BRANDED title is also indicated in this section for a vehicle that has been salvaged, restored or rebuilt.

3.2 Vehicle Detail

The vehicle specifics are listed including the license plate number and expiration date:

License No:	AAA111	HIN/VIN:	1187071027
Decal No:			
Expire Date:	01/31/2001		
Year:	1968		
Make/Model:	DODGE / D-100		
Body Style:	PICKUP	Primary Color:	
Vehicle Weight:	14000		
Vehicle Type:	TRUCK	Vehicle Subtype:	
Plate Type:	BLACK & WHITE TRUCK		
MSRP:		ADJ MSRP:	
Fuel Code:	G	Cylinders:	8
Vehicle Fleet Num:		US DOT No:	
Issued:	12/23/1996	Cancel Date:	

3.3 Insurance Carrier

The Insurance Carrier information comes from a company named Insure-Rite, not the Utah Motor Vehicle Division, and is updated several times per week. It is Insure-Rite that sends the 'Insurance Not Found' letters to the registered owner.

Insurance Carrier INSURANCE: State Farm Mutual Automobile Insurance Company AS OF 07/08/2016.	Insurance Carrier INSURANCE: NOT FOUND REQUEST PROOF OF INSURANCE.	Insurance Carrier INSURANCE: NOT FOUND LTR #2 SENT ON 01/16/2015 RSP: RETURNED AS OF 02/06/2015.
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3.4 Registered Owner Information

REGISTERED OWNER INFORMATION (2)			
Owner # 1 - Primary Owner			
Name:			
Address # 1			
Address Type:	Physical Address		
Address:	DR SLC, UT 841093204	County:	18 - SALT LAKE
Owner # 2 - Secondary Owner			
Name:			
Address # 1			
Address Type:	Physical Address		
Address:	DR SLC, UT 841093204	County:	18 - SALT LAKE

When there is more than one owner listed on the registration, both the owner and the additional owners' information will be displayed.

An owner can be a person, a business, or any type of entity such as a corporation or LLC partnership.

If the registered owner(s) name is a different color, usually blue, it is a hyperlink to a Multiple Inquiry (MI) which gives information from Utah Driver License (DLQ) or Utah Protection Orders (POL). This function is not available for business names.

3.5 Title Information

TITLE INFORMATION			
Title ID:	0841093204	Issue Date:	11/18/2014
Title Status:	NEW TITLE		
Title Type:	New Title	Brand:	
Odometer Reading:	69,446	Odometer Flag:	ACTUAL
Address Type:	Physical Address		
Address:	SLC, UT 841093204	County:	18 - SALT LAKE

TITLE ID: is the title number
TITLE STATUS: Suspended (waiting for more information), Canceled (no payment or bounced check)
TITLE TYPE: Duplicate, Corrected (such as lien holder removed)
Branded (rebuilt or restored)
ODOMETER FLAG: if EXEMPT vehicle is 10 years or older.

3.6 Title Lien Holder

If there is a LIEN HOLDER or the vehicle is LEASED, an additional section will appear below the TITLE INFORMATION.

LIEN	
Date:	07/28/2014
Holder Name:	MOUNTAIN AMERICA FEDERAL CREDIT UNION
Address Type:	Physical Address
Address:	PO BOX 18489 SALT LAKE CITY, UT 841180489

If the motor vehicle is collateral for a loan, the LIEN HOLDER'S information will be displayed.

If the vehicle is LEASED, the leasing company will be the HOLDER of the title.

3.7 Impound Information

IMPOUND

Agency ORI:

Impound Date: 07/05/2016

Auction Schedule Date: Ava

Impound Yard: STAUFFER'S TOWING

Report Num: (

Impound State:

Release Date:

Impound Reasons (3)

Reason # 3
Expired Registration
No Utah Registration
DUI

Section provides minimum information on date of impound, where the impounded vehicle is located and possible auction information.

IMPOUND REASONS: law enforcement can indicate the reasons for the impound.

When a Utah registered vehicle is impounded, the registration should be updated within minutes. If the vehicle is not registered in Utah, the impounded information should appear the following business day.

4.0 Partial Plate Search (PPS)

The Partial Plate Search (PPS) gives the user the ability to search the Utah Motor Vehicle files without having a complete Utah license plate. The PPS also has the ability to search for a specific make, model, color of a vehicle, or what county(s) in Utah the vehicle was registered in without having a complete license plate or vehicle VIN number.

4.1 By License Plate

A partial plate number can either be entered into the LICENSE PLATE box or in the individual boxes. With the LICENSE PLATE option, a LICENSE SEARCH TYPE (starts with, exact, contains) must be selected. Enter the partial plate number and submit:

By License Plate

License Plate:

License Search Type: STARTSWI ▼

OR

1: 2: 3: 4: 5: 6: 7:

The Search Results will be displayed and the CLIPBOARD tab will appear between the QUERY and RESULTS tab. The results will include the year, make, model, color, license plate, owner county, owner name and VIN. If a single record is selected from the results, an MVQ tab will appear and the vehicle registration will be displayed in the MVQ tab.

Partial Plate Searches can produce a large number of record possibilities. The command Ctrl + F can be used to 'find' something specific in the results.

Also, the large number of record possibilities can be reduced by clicking on the SELECT box of as many of the records desired to COPY TO CLIPBOARD:

Partial Plate Search Results Created by sbrown22 on 07/13/2016 09:25:33									
<input type="button" value="Copy To Clipboard"/> <input type="button" value="Select All"/> <input type="button" value="Select None"/>									
Select	Year	Make	Model	Color	License Plate	Owner County	Owner Name	VIN	
<input type="checkbox"/>	2013	KENWORTH	CONSTRUCT T800	WHITE				1XKDP4TX2DJ358394	
<input type="checkbox"/>	1999	HONDA	CIVIC/SE	SILVER				2HGEJ6615XH522278	
<input checked="" type="checkbox"/>	2006	DODGE	CARAVAN/GRAND	WHITE				1D4GP24R96B633868	
<input checked="" type="checkbox"/>	2015	CHEVROLET	SILVERADO	WHITE				1GC1KVE86FF103679	

The selected records will appear in the CLIPBOARD:

Partial Plate Search Clipboard										
Select	Plate	Owner	Year/Make/Model	Address	City, State, Zip	County	Renewal	VIN	Plate Type	Vehicle Type
<input type="checkbox"/>	Z053CB	CLARK	2006/DODGE/CARAVAN/GRAND							PASSENGER
<input type="checkbox"/>			2015/CHEVROLET/SILVERADO							TRUCK

The records in CLIPBOARD do not have the hyperlink to MVQ. To view the individual vehicle registration, return to the RESULTS and select the record there.

4.2 By VIN

The PPS will also search the DMV for partial VIN numbers. If a portion of the VIN is known, enter it either in VIN or in the individual fields. For searches using the VIN field, the VIN SEARCH TYPE must be selected from the drop down menu:

By VIN

VIN:

VIN Search Type:

OR

1: 2: 3: 4: 5: 6: 8:

9: 10: 11: 12: 13: 14: 15: 16:

17:

Similar to the partial plate search, the VIN search results will appear in the RESULTS tab. The Ctrl+F search is still available along with the option to select specific records and COPY TO CLIPBOARD.

To acquire the MVQ, the record will need to be selected from RESULTS and not CLIPBOARD.

Query Clipboard Results **x**

Partial Plate Search Results
Created by sbrown22 on 07/13/2016 13:40:32

Copy To Clipboard Select All Select None

Select	Year	Make	Model	Color	License Plate	Owner County	Owner Name	VIN
<input type="checkbox"/>	1993	SATURN	SL2	WHITE				1G8ZK4
<input type="checkbox"/>	1997	SATURN	SL2	SILVER				1G8ZK4
<input type="checkbox"/>	1994	SATURN	SL2	BLUE				1G8ZK4
<input type="checkbox"/>	2000	SATURN	SL2	GREEN				1G8ZK4

If the only information on a subject's car is the make, model, and color, the vehicle can still be searched in PPS by a VIN number for that model of vehicle. UCJIS only requires one character of the VIN. Search the internet for manufacturer's VINs to acquire this information.

Run a PPS search on the different beginning VIN numbers by entering the partial VIN number in the individual fields. Use the TAB key to advance to the next field. Enter as much or as little additional information into the VEHICLE INFORMATION and submit the search:

By VIN

VIN: VIN Search Type:

OR

1: 2: 3: 4: 5: 6: 7: 8:

9: 10: 11: 12: 13: 14: 15: 16:

17:

The results will appear:

Partial Plate Search Results
Created by sbrown2 on 07/13/2016 14:49:54

Copy To Clipboard Select All Select None

Select	Year	Make	Model	Color	License Plate	Owner County	Owner Name	VIN
<input type="checkbox"/>	2004	HONDA	CR-V	WHITE		18 - SALT LAKE		JHLRD7
<input type="checkbox"/>	2007	HONDA	CR-V	WHITE		18 - SALT LAKE		JHLRE4
<input type="checkbox"/>	2003	HONDA	CR-V	WHITE		18 - SALT LAKE		JHLRD7
<input type="checkbox"/>	2001	HONDA	CR-V	WHITE		18 - SALT LAKE		JHLRD1

If results do not appear, decrease some of the specifics such as county or color. In the case of HONDA, there are several different HONDAs in the drop down, try each one. Also, the model CR-V can also be CRV, so try different combinations.

4.3 By Vehicle Information

To search by vehicle, a partial plate number or partial VIN number must be entered.

There may be more than one MAKE, BODY STYLE, or PLATE TYPE in the drop down menus so the search may have to be run multiple times to get results.

5.0 Vehicle Hot Files (HVEH)

The HVEH transaction is only available for agencies that have access to Utah Motor Vehicle files and the NCIC Stolen Vehicle Files. This file updates immediately when a vehicle is stolen, located or cleared in NCIC.

The inquiry can be as broad or as narrow as needed. By entering more or less information in the transaction fields, a user can manipulate the inquiry to include more or fewer responses.

COUNTY is for the county it was registered in or there is an option for OUT OF STATE for all other states.

Search can also be done with only a partial plate or a partial VIN.

6.0 License Plate Recognition System (LPRS)

By Full Plate

By Partial Plate

Partial Plate: Search Type:

Instructions for using the Search Type WILD CARDS

- % Represents a string of zero or more characters
 - Ex: "123A%" returns 123ABA and 123ABC
- ? Represents a string of one character
 - Ex: "123?BC" returns 123ABA and 123ABC
- [] Limits the wildcard to a specified range of characters
 - Ranges can be [0-9], [A-Z], [a-z], [0-z]. A wildcard of [0-z] includes [0-9], [A-Z], [a-z]
 - All LPRS plates are in upper case so you don't need to use a wildcard of [a-z]
 - ex: "12[4-9]ABC" returns 124ABC and 125ABC
- ^ Represents a not or negative
 - Use with brackets to filter out characters that you don't want returned
 - Ex: "123AB[^C]" returns 123ABA but it won't return 123ABC
 - "12[^35]ABC" returns 124ABC but it won't return 123ABC or 125ABC
 - "12[^3-5]ABC" returns 122ABC and 126ABC but it won't return 123ABC or 125ABC

Using wildcard characters as literals (not wildcard characters):

- [] When you need to use a wildcard character for an argument you can wrap it in brackets and it will be interpolated as a literal.
- EX: "1[%] POPULATION" = 1% POPULATION
- "I LIKE[[COMIC]] BOOKS" = I LIKE [COMIC] BOOKS

Many law enforcement vehicles are equipped with license plate readers as an investigative tool. The readers track vehicle activity when the vehicle passes the reader.

The information from the reader cross references with the NCIC Hot Vehicles files.

A search can be performed on a partial plate with the use of WILD CARDS. The transaction explains how to use WILD CARDS

7.0 Enter Impound (EIMP)

E-impounds Entry

ORI:

NOTE: If you filled out a hand written impound notice, you must manually enter the impound report number by checking the Manual Report Number checkbox next to the impound report number field.

ORI: *

Vehicle Information

VIN: *	<input type="text"/>	<input type="button" value="Q Lookup"/>	License Plate Number:	<input type="text"/>	<input type="button" value="Q Lookup"/>
License Plate State:	<input type="text"/>		License Plate Country:	<input type="text"/>	
License Plate Expiration:	<input type="text"/>		Decal Number:	<input type="text"/>	
Decal Year:	<input type="text"/>		Vehicle Year: *	<input type="text"/>	
Vehicle Make: *	<input type="text"/>		Vehicle Model: *	<input type="text"/>	
Vehicle Style:	<input type="text"/>		Vehicle Color: *	<input type="text"/>	
Vehicle Length:	<input type="text"/>		Odometer Reading:	<input type="text"/>	
Dealer Permit:	<input type="text"/>		Dealer Permit Number:	<input type="text"/>	

If the vehicle has a Utah License Plate, by entering the plate number and selecting LOOK UP, the rest of the fields will be filled in by UCJIS.

If there is no license plate, enter the VIN and select LOOK UP. If the vehicle has been registered in Utah, the rest of the fields will be filled in.

If the license plate is from OUT OF STATE, choose the state from the drop down menu and manually enter the information.

7.1 Vehicle Accessories/Other Information

Vehicle Accessories / Other Information

Audio System: ☐ Hubcaps / Rims: ☐ Mirrors: ☐ Mats: ☐

Other Accessories: ☐ Property In Vehicle:

Visible Damage:

Remarks:

Be very detailed and specific. The more detailed the accessories and damage information are, the better the chances are of not being accused of removing the accessories or creating the damage.

7.2 Owner Information

Owner Information

Owner First Name: Owner Last Name:

Owner Street: Owner City:

Owner State: Owner Zip Code:

Owner Phone Number:

This information can be found from running an MVQ or from the registration information in the car.

7.3 Driver Information

Driver Information

Operator License Number:

Driver First Name:

Driver Last Name:

Driver Street:

Driver City:

Driver State:

Driver Zip Code:

Driver Phone Number:

Enter a UT driver license number and select LOOK UP and the other fields will be automatically filled in. If not a Utah driver's license, fill in the driver information manually.

7.4 Impound Information

IMPOUND YARD NUMBER: as soon as a number or name is entered, UCJIS will display yards with that number or name.

PRIVATE TOW NUMBER: free text field.

CASE NUMBER is the LE case number.

If a hand-written impound notice was filled out, the **IMPOUND REPORT NUMBER** must be entered manually by selecting the **MANUAL REPORT NUMBER** box.

The DMV will send the registered owner of the vehicle a letter if **AUTHORIZATION REQUIRED FOR RELEASE** is checked.

Remember to write down the **IMPOUND REPORT NUMBER** for future reference. If a user forgets to write down the **IMPOUND REPORT NUMBER**, it can be found in the user's LOGS if requested within 21 days of the impound entry.

7.5 Impound Reasons

Check as many reasons that apply as to why the vehicle was impounded.

OTHER DETAILS is a free – texted box that will accept 500 characters.

8.0 Vehicle Multiple Inquiry (VMI)

VMI runs MULTIPLE TRANSACTIONS with the query and is not the ability to run multiple vehicles at the same time.

VMI query will cross reference the vehicle with NCIC Stolen vehicles (QV) and the registered owner(s) with Utah Statewide Warrants (QSW).

Inquiries can be by Utah license plate or by vehicle information.

9.0 Recreational Vehicles, Aircraft, and Watercraft

Recreational Vehicles are all off-highway (OH) vehicles, aircraft (AC) or on watercraft (WC) such as ATVs, snowmobiles, boats, jet-skis, wave-runners. Recreational vehicle registrations are part of the DMV files that UCJIS accesses through Motor Vehicle Query (MVQ) and Partial Plate Search (PPS).

A Utah License Plate or a Decal Sticker number on the license plate are searched the same as a motor vehicle. Off-highway recreational vehicle decals begin with OH or SN, watercraft decals begin with WC, and aircraft decals begin with AC. Because these are decals, enter them in the DECAL search section:

OH off-highway decal:

Registered Owner's Name	Plate	Decal	VIN	Year	Make	Model	County
BYINGTON, LESLEE N		OH1501	113944	1996	HONDA	TRX300FW	29 - WEBER

AC aircraft decal:

Registered Owner's Name	Plate	Decal	VIN	Year	Make	Model	County
		AC160	0128	2006	CESSNA AIRCRAFT	C172S	29 - WEBER

WC watercraft decal:

Registered Owner's Name	Plate	Decal	VIN	Year	Make	Model	County
		WC160586	4A313	2013	MB SPORTS	23 WIDEBODY	18 - SALT LAKE

The VIN/HIN search section is where the VIN number of the recreation vehicle, aircraft, or the HIN of the watercraft could be entered:

VEHICLE/REGISTRATION INFORMATION	
Assigned No:	UT1505/
HIN/VIN:	MBZ050
Decal No:	WC1605
Expire Date:	07/31/2016
Year:	2013
Make/Model:	MB SPORTS / 23 WIDEBOY
Body Style:	BOAT
Primary Color:	Unknown

OFF-HIGHWAY vehicle registrations: the STATE OH NO is entered into the OHV,FAA, WATERCRAFT section.

By VIN/HIN	
Vehicle VIN/HIN:	ENTER VIN/HIN #

AIRCRAFT registrations: the STATE FAA NUMBER is entered into the OHV, FAA, WATERCRAFT section:

State OH No:	ARP6:	HIN/VIN:	478TE
Decal No:	OH151		
Expire Date:	06/30/2015		
Year:	1996		
Make/Model:	HONDA / TRX300FW		
Body Style:	ALL TERRAIN	Primary Color:	RED

WATERCRAFT registrations: the ASSIGNED NUMBER (must be 8 digits, if not, add 'zeros' after UT and before the numbers) is entered into the OHV, FAA, WATERCRAFT section:

VEHICLE/REGISTRATION INFORMATION			
State FAA Num:	N1931I	HIN/VIN:	172S1I
Decal No:	AC160		
Expire Date:	12/31/2016		
Year:	2006		
Make/Model:	CESSNA AIRCRAFT / C172S		
Body Style:	FIXED WING SINGLE ENGINE	Primary Color:	WHITE
		Vehicle Weight:	6000
Vehicle Type:	AIRCRAFT	Vehicle Subtype:	Aircraft Standard