

# Utah Alerts



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# AMBER Alert



## **1.0 Utah AMBER Alert (UAA and UAAM)**

The AMBER Alert is part of the nationwide AMBER Plan, a voluntary partnership between law-enforcement agencies and broadcasters. The plan utilizes the Emergency Alert System (EAS), the Wireless Emergency Alert (WEA), and other means to notify the public about a missing child and a suspected abductor. The child abduction alert was originally called the Rachael Alert in Utah.

Utah was the 5<sup>th</sup> state to adopt a statewide AMBER Plan on April 2, 2002, when Utah launched a statewide program originally called the Rachael Alert. Rachael Marie Runyan was a three-year-old girl who was kidnapped on August 26, 1982 while she was playing with her two brothers at a park in Sunset, Utah. Rachael's body was found 24 days later in Weber Canyon. Her abduction and brutal murder remain unsolved. One year after the Rachael Alert was launched in Utah, the state changed it to the AMBER Alert to avoid any public confusion. A Rachael Runyan Award was created to honor Utah citizens who help in the recovery of an abducted child. Rachael's mother, Elaine Runyan-Simmons, continues to remain actively involved in missing children and an advocate for Utah's AMBER Alert.

The Utah AMBER Alert Plan is administered by the Department of Public Safety (DPS) through the Utah Bureau of Criminal Identification (BCI). **It is mandatory that the BCI UCJIS Help Desk AMBER Alert Desk is contacted at 801-503-5566 prior to issuing an alert.**

Utah's AMBER Alert Plan is considered one of the best in the United States. Utah is the only state that does not require an agency to get approval from a designated person or main entity to issue an AMBER Alert.

The plan has been expanded in Utah to include electronic roadway signs, cell phones, and email as methods to alert the public. It has proven to be an effective way to quickly inform the public about serious child abduction cases. The goal is to instantly activate the entire community to assist in the search for and safe return of abducted children. If the suspect or person of interest in a child abduction is believed to have traveled out of Utah, law enforcement should contact BCI CIC Help Desk at 801-965-4446 and request them to issue a Nlets AMBER Alert to the surrounding states or nationwide.

Agencies requesting training on the Utah AMBER Alert can contact Alex Martinez at 385-499-5500 or [mmartinez@utah.gov](mailto:mmartinez@utah.gov) or Ofa Vaisima at 385-499-1421 or [ovaisima@utah.gov](mailto:ovaisima@utah.gov). A training presentation can also be located on the BCI TAC Website for download. AMBER Alert criteria reference cards can be obtained from Alex Martinez or Ofa Vaisima.

## **1.1 Criteria for Activating a Utah AMBER Alert**

The National Center for Missing and Exploited Children strongly encourages every law enforcement agency to have an established protocol for investigating missing/abducted child cases. Only by developing effective and efficient policies and procedures can agencies help ensure the successful resolution of these cases.

Utah law enforcement agencies must consider ALL five of the criteria noted below before sending out an AMBER Alert:

- Law Enforcement believes a child or children have been abducted
- The child or children are 17 years old or younger
- Law Enforcement believes the victim(s) face imminent danger, serious bodily injury or death
- There is information that could assist the public in the safe recovery of the victim or apprehension of a suspect
- The child's name and other critical data elements, including the Child Abduction flag, have been entered into the National Crime Information Center (NCIC) system

If the criterion does not fit the AMBER Alert requirements, then the agency can consider the criteria for issuing an Endangered Missing Advisory (EMA).

## **1.2 Agency Procedures for issuing a Utah AMBER Alert**

AMBER Alerts are issued by law enforcement agencies. Law enforcement agencies:

- Should have an established protocol to govern their use of the Amber Alert Plan within the agency's child recovery plan.
- Train all law enforcement personnel for their agency on the AMBER Alert criteria and notification process.
- Agree to designate correct personnel who have the authority to issue the AMBER Alert.
- Agree to abide by the established criteria and activation procedure and all other components of the plan.
- Agree to meet the AMBER Alert Advisory Committee to go over the timeline and answer any questions within three weeks following an AMBER Alert.

Prior to the need to issue an alert, the agency must have access in UCJIS to the Utah AMBER Alert (UAA) and AMBER Alert Modify (UAAM) transactions. Every user at an agency with access to UAA and UAAM must be trained on the proper usage of these transactions.

When the criteria have been met, the **agency administration or administrator in charge** must give approval for activation of the AMBER Alert.

**The issuing agency must contact the BCI AMBER Alert Desk at 801-503-5566 prior to issuing an AMBER Alert.**

The issuing agency may then enter the information themselves into UCJIS or contact the dispatch center, communications center or records department to enter the AMBER Alert information into the UCJIS system using the UAA transaction. For agencies that utilize a communications center after hours, they will be the entering entity for activation.

Once an AMBER Alert is transmitted, the only way to stop the process is to CANCEL the alert. Because of the sensitive nature and urgency of a child abduction, as soon as the alert is entered into UCJIS, the information is immediately communicated to all law enforcement, the media, and the public. Therefore, no law enforcement sensitive information should be added to the alert such as social security numbers, exact physical addresses, sexual orientation, or driver license number.

When the entry is finished and submitted the alert is automatically transmitted to all law enforcement throughout the state of Utah, all media personnel, and private citizens via text messages on cell phones and email accounts. The Traffic Operations Center will then activate all overhead signs on the freeways.

The AMBER Alert will not be activated with the EAS system until it has been issued by the UCJIS entry. The issuing agency is responsible to enter, modify, and cancel their AMBER Alert through UCJIS.

Because the AMBER Alert is a broadcast message through UCJIS, the AMBER Alert can be modified with updated information and cancelled through UCJIS with the UAAM transaction. The agency that entered the AMBER Alert must also cancel the alert. BCI strongly suggests all agencies have a protocol in place for AMBER Alert activation.

The impact an AMBER Alert has on the issuing agency along with the media and public interests that follows the alert may be overwhelming for an agency. Media will respond immediately to activation. If the agency has a Public Information Officer, they will need to be a part of the protocol. BCI encourages law enforcement agencies or dispatch center to keep a timeline of telephone calls and information regarding the alert to be provided at shift changes and at the AMBER Alert review after the alert has been cancelled.

### **1.3 Utah AMBER Alert Form**

BCI has created an “AMBER Alert Field Use Form” which agencies can use to gather and organize the information they have before running the UAA transaction. **DO NOT SEND THIS FORM TO BCI.** This form is meant for agency use only. Fill out the form with all the information the agency has. Refer to this form while filling out the UAA fields. The form is found on the following two pages and is suitable for printing and copying.

## UTAH AMBER ALERT FORM

**Please email this form to mmartinez@utah.gov within a week from the AMBER Alert being canceled.**

Use this information to prepare the "UTAH AMBER ALERT" transaction (UAA) in the Utah Criminal Justice Information System (UCJIS).

Y  N  Is this believed to be a child abduction?  
 Y  N  Is this child 17 years of age or younger?  
 Y  N  Is there reason to believe the victim is in imminent danger of serious bodily injury or death?  
 Y  N  Is there information to send to the public that could assist in the safe recovery of the victim or apprehension of a suspect?

**\*The alert is not to be used for cases involving custodial disputes or runaways unless they meet all the above criteria.**

Please provide the direct phone number for the point of contact that we can reach out to for more information about the alert:

Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Is this a DCFS related case? Y  N

### **PLEASE INCLUDE ALL APPLICABLE DATA (AVOID ABBREVIATIONS)**

#### Victim #1

Name: \_\_\_\_\_

Age: \_\_\_\_\_ Race: \_\_\_\_\_ Hair Color: \_\_\_\_\_ Eye: \_\_\_\_\_

Color: \_\_\_\_\_ Height: \_\_\_\_\_ Feet \_\_\_\_\_ Inches \_\_\_\_\_ Weight: \_\_\_\_\_ Pounds \_\_\_\_\_

Last Known Location: \_\_\_\_\_

Clothing Description: \_\_\_\_\_

Time and Date of Abduction: \_\_\_\_\_

Victim #2

Name: \_\_\_\_\_

Age: \_\_\_\_\_ Race: \_\_\_\_\_ Hair Color: \_\_\_\_\_ Eye Color: \_\_\_\_\_

Height: \_\_\_\_\_ Feet \_\_\_\_\_ Inches \_\_\_\_\_ Weight: \_\_\_\_\_ Pounds \_\_\_\_\_

Last Known Location: \_\_\_\_\_

Clothing Description: \_\_\_\_\_  
\_\_\_\_\_

Time and Date of Abduction: \_\_\_\_\_

Suspect #1

Name: \_\_\_\_\_

Age: \_\_\_\_\_ Race: \_\_\_\_\_ Hair Color: \_\_\_\_\_ Eye Color: \_\_\_\_\_

Height: \_\_\_\_\_ Feet \_\_\_\_\_ Inches \_\_\_\_\_ Weight: \_\_\_\_\_ Pounds \_\_\_\_\_

Last Known Location: \_\_\_\_\_

Clothing Description: \_\_\_\_\_  
\_\_\_\_\_

Time and Date of Abduction: \_\_\_\_\_

Suspect #2

Name: \_\_\_\_\_

Age: \_\_\_\_\_ Race: \_\_\_\_\_ Hair Color: \_\_\_\_\_ Eye Color: \_\_\_\_\_

Height: \_\_\_\_\_ Feet \_\_\_\_\_ Inches \_\_\_\_\_ Weight: \_\_\_\_\_ Pounds \_\_\_\_\_

Last Known Location: \_\_\_\_\_

Clothing Description: \_\_\_\_\_  
\_\_\_\_\_

Time and Date of Abduction: \_\_\_\_\_

### Suspect Vehicle

Year: \_\_\_\_\_ Color: \_\_\_\_\_

Make: \_\_\_\_\_ Model: \_\_\_\_\_

Style: \_\_\_\_\_

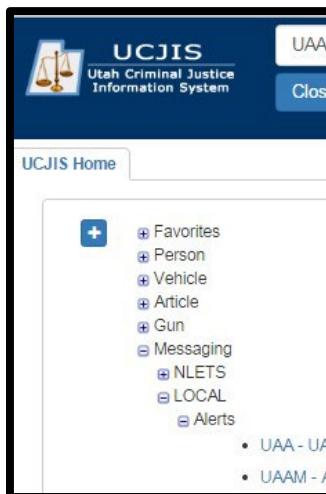
License Plate State: \_\_\_\_\_ License Plate Number: \_\_\_\_\_

#### Additional Circumstances:

Justification for WEA (cell phone alert) if requesting activation during blackout hours (10pm-7am):

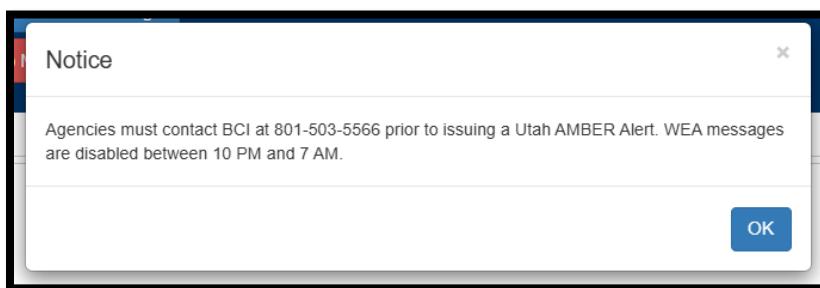
## 1.4 Activating a Utah AMBER Alert in UCJIS (UAA)

The Utah AMBER Alert transactions, UAA and UAAM, can be accessed from the tree of UCJIS transactions or by entering the transaction codes (UAA, UAAM) into the transaction code box:



Enter UAA into the transaction code box  
Or  
From the Tree:  
-Messaging  
-LOCAL  
-Alerts  
-UAA - AMBER Alert  
-UAAM - AMBER Alert Modify

### 1.4.1 Authorization Section



Before you are able to enter an AMBER Alert, there will be a notice that states there is a blackout start/end time frame.

It is noted on the pop-up notice and the screen itself.

The left is a screenshot of the pop-up notice and below is from the screen.



**Utah Amber Alert**

WEA messages are disabled between 10 PM and 7 AM.  
Current time is NOT within blackout window - WEA message WILL be sent!

**Considering issuing an AMBER Alert? Click here for useful information regarding the process.**

**Authorization**

ORI: \*

Contact phone number: \*  ENTER CONTACT PHONE NUMBER

Authorizing Administrator: \*  ENTER AUTHORIZING ADMINISTRATOR

\* Do NOT activate an AMBER ALERT if the answer is NO to any of these questions.  
\*\* The alert is not to be used for cases involving custodial disputes or runaways that don't meet the criteria.  
\*\*\* This message will immediately go to law enforcement, the media, and the public.

Yes  
 No

Is this believed to be a child abduction?: \*

Agency phone number should be a number the media and public can contact.

Authorizing Administrator is the person responsible for authorizing the alert.

Read and answer each question carefully and confirm the information meets the criteria and is accurate. The default is set to NO.

#### 1.4.2 Abduction Information Section

**Abduction Information**

Non Family Abduction:  Yes  
 No

Abduction Date Time: \*  MMDDYYYY  HH  MM

Abduction City Location: \*  ENTER ABDUCTION LOCATION

Caution:  ENTER CAUTION

DATE AND TIME should be the exact time of the abduction.

ABDUCTION LOCATION should NOT be the exact location but a general location or in the vicinity of. Remember to put in the name of the city.

CAUTION would pertain to the suspect or the person of interest.

IMAGE LOCATION is an option.

### 1.4.3 Victim Information Section

**Victim Information**

<b>Victims:</b>	<b>Name:</b> * <input type="text" value="FIRST NAME LAST NAME"/>	<b>+</b>
<b>Date of Birth:</b>	<input type="text" value="ENTER DOB MMDDYYYY"/>	
<b>Age (years):</b>	<input type="text" value="5 (USED IS UNKNOWN DOB)"/>	
<b>Height:</b> *	<input type="text" value="044 (FOR 4 FT 4 INCHES)"/>	
<b>Weight:</b> *	<input type="text" value="052 (FOR 52 POUNDS)"/>	
<b>Eye Color:</b> *	<input type="text"/>	▼
<b>Hair Color:</b> *	<input type="text"/>	▼
<b>Race:</b> *	<input type="text" value="UNKNOWN"/>	▼
<b>Gender of Victim:</b> *	<input type="text" value="UNKNOWN"/>	▼
<b>Clothing:</b>	THIS IS FREE TEXT, ENTER DESCRIPTION CLOTHING AND ACCESSORIES	
<b>Needs:</b>	OF THE VICTIM SUCH AS MEDICATIONS NEEDED OR DISABILITIES,	

VICTIM'S NAME is entered FIRST NAME then LAST NAME. Fill in all of the information that is available.

If the DATE OF BIRTH is unknown, then enter the age of the victim in AGE.

HEIGHT and WEIGHT must be three digits such as 045 for 45 pounds.

EYE and HAIR color are chosen from the drop-down menus.

RACE and GENDER OF VICTIM choose from the drop-down menus.

CLOTHING and MEDICAL NEEDS are very important to enter. Enter as much information is available.

Up to nine victims can be entered, click on

the **+** and this section will repeat for all additional victim's information.

#### 1.4.4 Suspect/Person of Interest Information section

Suspect / Person of Interest Information	
Suspects:	
Type:	SUSPECT
Name:	FIRST NAME LAST NAME
Date of Birth:	ENTER DOB MM/DD/YY
Age (years):	42
Height:	601
Weight:	185
Eye Color:	
Hair Color:	
Race:	UNKNOWN
Gender:	UNKNOWN
Clothing:	CLOTHING, COWBOY SHOES, BACK PACK, R GLASSES, WATCH, BEARD
Marks:	SCARS, TATTOOS

SUSPECT TYPE is a drop down menu.

Name is entered FIRST then LAST name.

DOB if available or AGE or approximate age is entered.

HEIGHT and WEIGHT must be three digits.

EYE and HAIR color are drop down menus.

RACE and GENDER choose from the drop down menus.

CLOTHING: enter anything that may identify the suspect such as hat, shoes, glasses, beard, jewelry, torn or dirty clothes, logo on coat etc.

MARKS: enter scars, marks, tattoos, piercing(s).

#### 1.4.5 Vehicle Information Section

Vehicle Information	
Vehicles:	License Plate Number: <input type="button" value="ENTER LICE"/>
Vehicle Year:	<input type="button" value="ENTER VEH1"/>
Vehicle Model:	<input type="button" value="ENTER VEH2"/>
Vehicle Color:	<input type="button" value="ENTER VEH3"/>
Identifiers (such as: Dents and Dings):	PARTIAL PLATE, BROKEN SIDE WINDOW, NO FRONT BUMPER, MISMATCHED

Vehicle information is not mandatory but could be very helpful in locating the victim. All vehicle fields, please avoid abbreviations and NCIC codes

IDENTIFIERS: anything on the vehicle that would distinguish it from other vehicles. This is a free text field.

#### 1.4.6 Remarks section

Remarks	<p>Remarks: MAXIMUM 500 CHARACTERS. USE PERIODS AND COMMAS. MAKE SURE THAT YOUR AGENCY NAME IS ENTERED (KANE COUNTY SHERIFF'S OFFICE)</p>
<p>REMARKS is to be used for any pertinent information not entered in the previous sections. Remember to enter the issuing agency name.</p>	

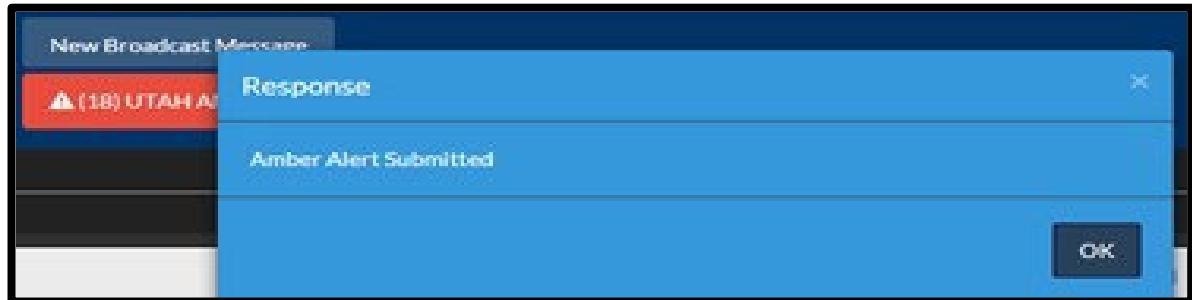
Review the entry to confirm the information is correct and meets the criteria for a Utah AMBER Alert. Once the SUBMIT button is selected, **it cannot be stopped**. It can only be cancelled. The AMBER Alert is sent to all Utah law enforcement, the Emergency Alert System (EAS), the Wireless Emergency Alert system (WEA), and the National Center for Missing and Exploited Children (NCMEC). UCJIS will respond with a window indicating the AMBER Alert has been submitted.

#### 1.4.7 Submitting the information activates the AMBER Alert

  Prior to issuing an AMBER Alert, the alert must be previewed BEFORE submitting the alert. When previewing the alert, you will be able to listen to how the alert will sound, how it will look like on the amber.utah.gov website, and you will be able to make any changes necessary.

When you are satisfied with the information on the alert, select submit and the alert will be issued, the information entered into the UAA sections will appear in this order:

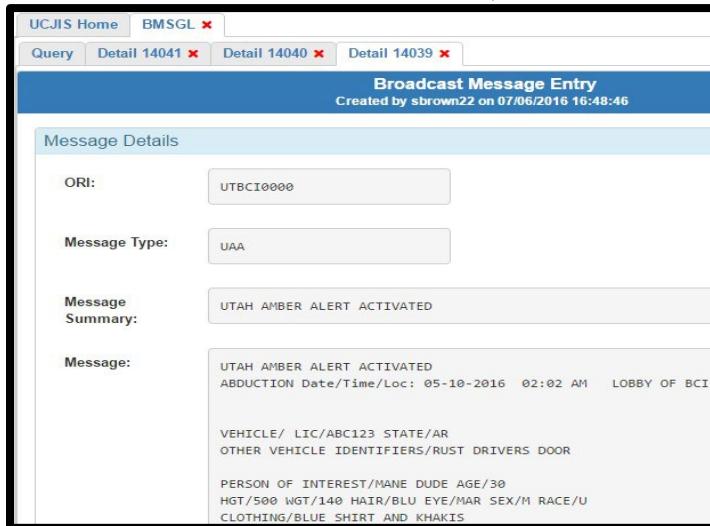
- Vehicle information
- Suspect or person of interest
- Victim
- Remarks



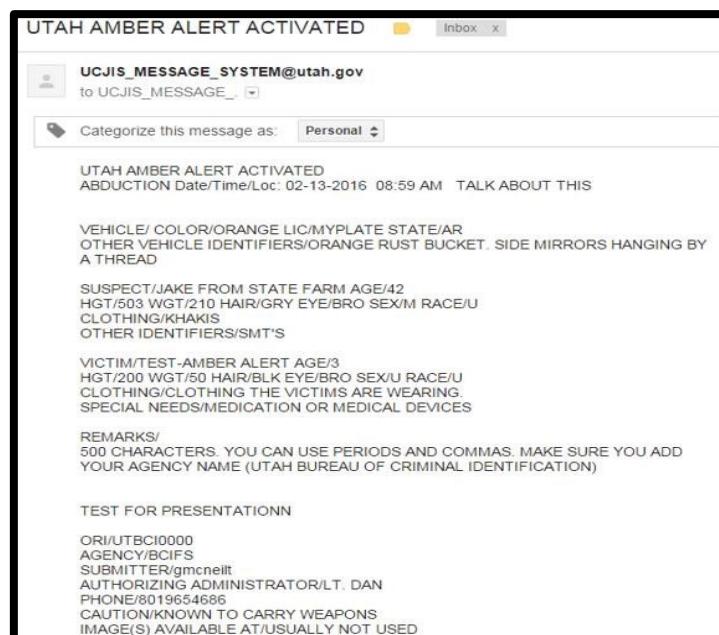
UCJIS agencies will receive a red alert on the UCJIS home page:



When the red button is selected, the UCJIS Broadcast Message detail will appear:



There are citizens and organizations that have requested notification of an AMBER Alert and this is what they would be receiving:



### 1.4.8 Modifying an active AMBER Alert (UAAM)

After the initial AMBER Alert is activated and more information has become available, the new information is added to the alert through the Utah AMBER Alert Modify (UAAM) transaction code. Enter UAAM, then select the alert from the results list.

Amber Alerts						
Abduction Date	Victim	Location	Issued By	Issued Agency	Issued Date	Issued ORI
02-20-2016 01:00	TEST-TEST ALERT	TEST	gmceil	UPD	02-23-2016 14:41	UT0180000

Select the transaction and the detail of the active AMBER Alert will appear:

UCJIS Home | BMSGL x | UAAML x | Results x | TEST-TACO BELL 42 x |

**Utah Amber Alert**

**Abduction Information**

Abduction Date: 02/29/2016 | Time: 12:45 | Location: BCI | NCIC Number: TACO BELL | Caution: None | Image Location: TACO BELL

**Victim Information**

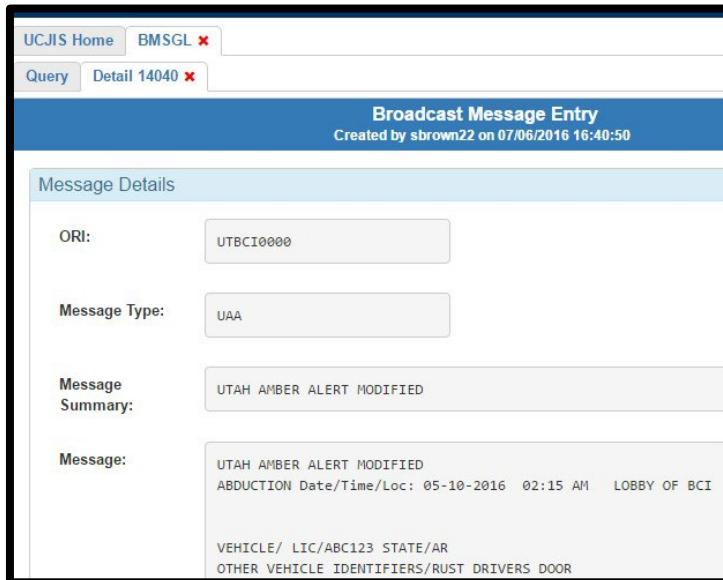
Victims: Name: \* TEST-TACC | Date of Birth: 02/28/2016 | Age (years): 0 | Height: 101

All sections of the active AMBER Alert are available to be modified. Once the entry has been updated, select the

MODIFY button. Be very careful not to select the CANCEL button to the right of the MODIFY button. The AMBER Alert will be updated and again sent to everyone.

UCJIS agencies will again select the red UTAH AMBER ALERT button **A (38) UTAH AMBER ALERT.**

and the modified alert will appear:

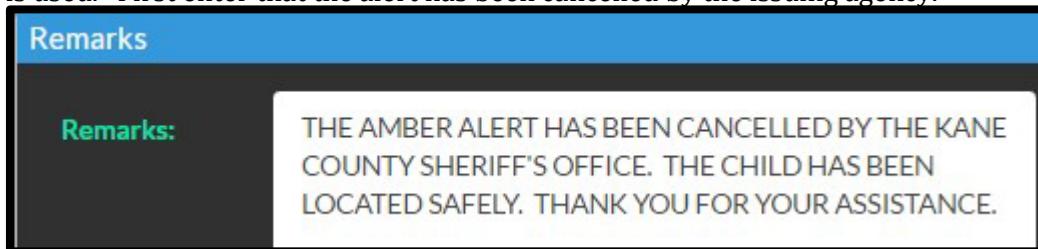


The screenshot shows the 'Broadcast Message Entry' screen with the following details:

- Message Details:**
  - ORI: UTBCI0000
  - Message Type: UAA
  - Message Summary: UTAH AMBER ALERT MODIFIED
  - Message: UTAH AMBER ALERT MODIFIED  
ABDUCTION Date/Time/Loc: 05-10-2016 02:15 AM LOBBY OF BCI  
  
VEHICLE/ LIC/ABC123 STATE/AR  
OTHER VEHICLE IDENTIFIERS/RUST DRIVERS DOOR

#### 1.4.9 Canceling an active AMBER Alert (UAAM)

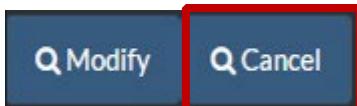
**The only agency that can cancel an AMBER Alert is the issuing agency.** The UAAM transaction is used. First enter that the alert has been cancelled by the issuing agency.



The 'Remarks' section contains the following text:

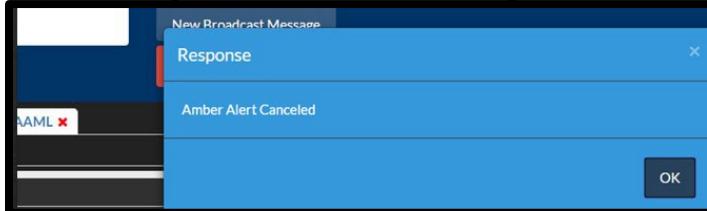
**Remarks:** THE AMBER ALERT HAS BEEN CANCELLED BY THE KANE COUNTY SHERIFF'S OFFICE. THE CHILD HAS BEEN LOCATED SAFELY. THANK YOU FOR YOUR ASSISTANCE.

Then locate the CANCEL button to the right of the MODIFY button.



Select the CANCEL button and the alert will be cancelled.

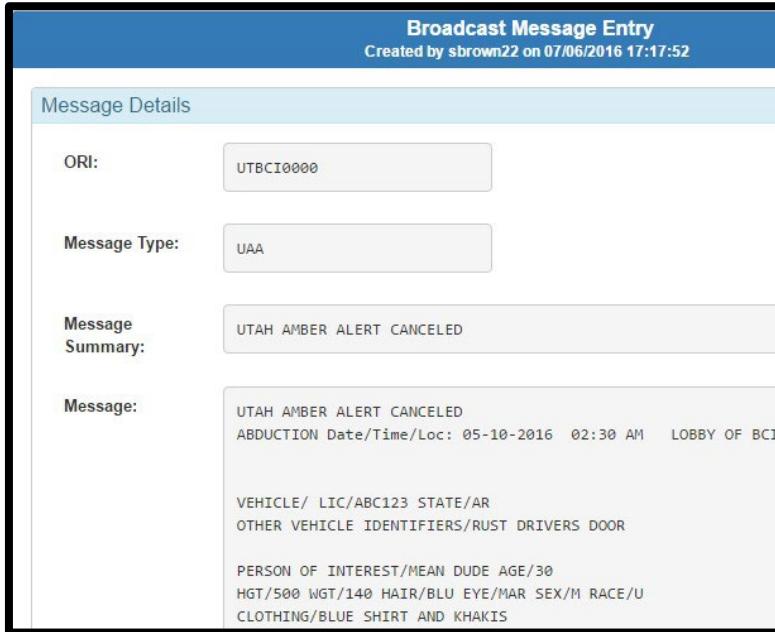
UCJIS will respond with a window stating the AMBER Alert is cancelled.



Please contact the UCJIS Help Desk to inform them that the AMBER Alert has been cancelled.

If you have difficulty cancelling the AMBER Alert by either receiving an Error Message or not receiving the confirmation, contact BCI CIC Help Desk immediately and ask them to force a cancellation. If possible, take a screen shot of the error that can be emailed to BCI at [dpscic@utah.gov](mailto:dpscic@utah.gov).

The cancelled AMBER Alert can be viewed in Broadcast Messages (BMSG) and will appear in a results list. Select the transaction from the list and the details will appear:



**Broadcast Message Entry**  
Created by sbrown22 on 07/06/2016 17:17:52

Message Details	
ORI:	UTBCI0000
Message Type:	UAA
Message Summary:	UTAH AMBER ALERT CANCELED
Message:	UTAH AMBER ALERT CANCELED ABDUCTION Date/Time/Loc: 05-10-2016 02:30 AM LOBBY OF BCI  VEHICLE/ LIC/ABC123 STATE/AR OTHER VEHICLE IDENTIFIERS/RUST DRIVERS DOOR  PERSON OF INTEREST/MEAN DUDE AGE/30 HGT/500 WGT/140 HAIR/BLU EYE/MAR SEX/M RACE/U CLOTHING/BLUE SHIRT AND KHAKIS

If at any time the issuing agency has questions during the process of entering, submitting, modifying, or cancelling an AMBER Alert, please contact the BCI CIC AMBER Alert Desk at 801-503-5566.

# Endangered Missing Advisory



## 2.0 Endangered Missing Advisory (EMA)

The EMA is to be used for endangered or missing persons that do not meet the AMBER Alert criteria. The endangered or missing person can be of any age with urgent needs. This advisory cannot be over used. Law enforcement sensitive information can be added to the detail because the EMA is issued through UCJIS as a broadcast message.

The Endangered Missing Advisory (EMA) is a voluntary partnership between law enforcement and local broadcasters to rapidly disseminate information about a missing and endangered person to Utah law enforcement agencies, news media, and the public. This is an alternative solution to situations that do not meet the AMBER Alert criteria.

The Endangered Missing Advisory (EMA) is a Utah statewide advisory only. If it is believed the person has traveled outside of Utah, please issue an AM message through Nlets.

### 2.1 Guidelines for an EMA

The EMA is initiated solely by Utah law enforcement agencies using the following guidelines:

- Do the circumstances fail to meet the criteria for an AMBER Alert?
- Is the person missing under unexplained, involuntary, or suspicious circumstances?
- Is the person believed to be in danger for any of the following?
  - Age
  - Health
  - Mental disability such as Autism or Alzheimer's
  - Environment
  - Weather conditions
  - In the company of a potentially dangerous person
  - Any other factor that may put the person in peril such as:  
Internet enticed, Missing college student, and Overdue  
hikers or travelers

### 2.2 Agency procedures for initiating an EMA

If the guidelines have been met, the agency who is issuing an EMA contacts the UCJIS Help Desk at 801-965-4446 to let them know that an EMA is being issued or cancelled. The UCJIS Help Desk will send an email to all media. All law enforcement sensitive information is removed from the email prior to being sent to the media such as driver's license number, social security number, home address, home phone number, or sexual preference. The media then decides what to do with the information once received. If the UCJIS Help Desk is not contacted, the EMA will only go out to law enforcement.

The EMA transaction through UCJIS is one type of Broadcast Message (BC) and will be sent to all law enforcement within Utah. BCI suggests that a Public Information Officer (PIO) from the agency be appointed to handle the press.

## 2.3 EMA transaction in UCJIS

The screenshot shows the UCJIS (Utah Criminal Justice Information System) interface. At the top, there is a header with the UCJIS logo and the text "Utah Criminal Justice Information System". Below the header, there is a toolbar with buttons for "EMAL" (highlighted in red), "Close All", and a red square button with a white letter "A". The main content area has tabs for "UCJIS Home" and "EMAL" (with a red "X"). On the left, there is a sidebar menu with a plus sign icon and a list of categories: Favorites, Person, Vehicle, Article, Gun, Messaging, NLETS, LOCAL, and Alerts. Under the "Messaging" category, there are three sub-options: UAA - UAA Amber Alert, UAAM - Amber Alert Modify, and EMA - Endangered Missing Advisory.

Enter EMA code into the transaction code box

Or

From the Tree:

-Messaging

-LOCAL

-Alerts

-EMA – Endangered Missing Advisory

## 2.4 Entering an EMA

The screenshot shows the "Endangered Missing Alert Entry" form. At the top, there is a header with "UCJIS Home" and "EMAL" (with a red "X"). Below the header, there is a sub-header "Entry". The main form has a blue header "Endangered Missing Alert Entry". The first section is "Originating Agency Identifier" with a dropdown menu for "ORI:" containing "UTBCI0000-UT BUREAU OF". The second section is "Message Details". Under "Destination(s):\*", there is a dropdown menu showing "ALLLAW, UTBCI0000". Under "Message: \*", there is a text area containing the following text:

ENDANGERED MISSING ADVISORY  
 DUDLEY DOORIGHT, WHITE MALE 83 YRS OLD, GRAY HAIR  
 BALDING ON TOP, BLUE EYES, 6'1", 175 LBS, WEARING GLASSES,  
 RED COAT, BLUE PANTS, RED HAT, LAST SEEN LEAVING HIS  
 RESIDENCE AT 1234 ROYAL MOUNTIES, BOUNTIFUL FOR A

DESTINATION: choose ALLLAW for all Utah law enforcement.

MESSAGE: Begin with ENDANGERED MISSING ADVISORY. Then add all of the information on the person along with sensitive law enforcement material if desired. Add all identifiers such as clothing, jewelry, vehicle, home address and phone. Remember to end with a law enforcement name and contact number.

## 2.4 When an EMA is submitted through UCJIS

When an EMA is submitted through UCJIS, the following will happen:

- UCJIS Help Desk will send out an email to the Media without sensitive information
- The Media will receive an email and will choose if they broadcast the advisory
- No freeway signs will be activated by the Traffic Operations Center (TOC) unless warranted
- No email or cell phones will be activated
- All Utah law enforcement agencies will receive a broadcast message (BC)

To view the BC message, click on New Broadcast Message and then the EMA in the results:

The image shows two screenshots of the UCJIS system. The left screenshot shows a 'New Broadcast Message' screen with a 'TRANSACTION CODE' input field and a 'Close All' button. The right screenshot shows a 'Broadcast Log Query Results' screen with a table containing a single row: 'Type' (EMA) and 'Text' (ENDANGERED MISSING ADVISORY DUDLEY DOORIGHT, WHITE MALE 83 Y). A red arrow points from the 'New Broadcast Message' button to the 'Results' tab in the Broadcast Log Query Results screen.

By selecting the results, the detail of the message will appear:

The image shows a 'Broadcast Message Entry' screen. The top navigation bar includes 'UCJIS Home', 'EMAL x', 'BMSGL x', 'Query', 'Results x', and 'EMA -15123 x'. The main content area is titled 'Broadcast Message Entry' and shows the message was created by 'sbrown22' on '07/05/2016 16:11:12'. The message details are as follows:

- Message Details:**
  - ORI:** UTBCI0000
  - Message Type:** EMA
- Message:**

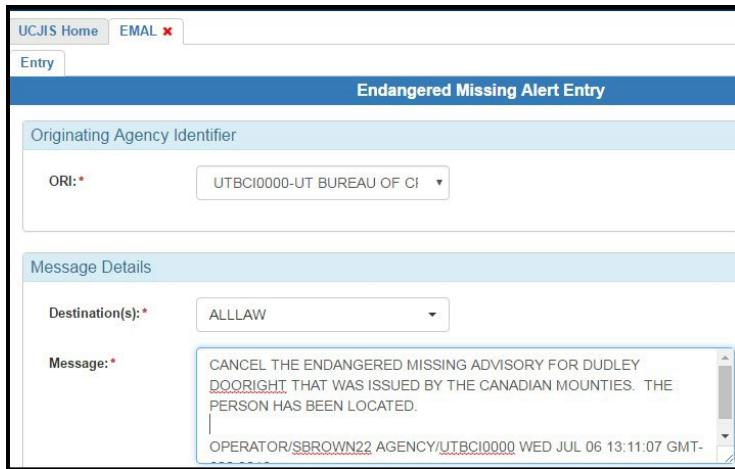
ENDANGERED MISSING ADVISORY  
 DUDLEY DOORIGHT, WHITE MALE 83 YRS OLD, GRAY HAIR BALDING ON TOP, BLUE EYES, 6'1", 175 LBS, WEARING GLASSES, RED COAT, BLUE PANTS, RED HAT, LAST SEEN LEAVING HIS RESIDENCE AT 1234 ROYAL MOUNTIES, BOUNTIFUL FOR A DOCTOR'S APPOINTMENT NEAR LAKEVIEW HOSPITAL. DUDLEY HAS ALZHEIMER'S AND IS NOT MEDICATED.

IF LOCATED, PLEASE CONTACT THE CANADIAN MOUNTIES AT 555-555-1234.
- Log:** OPERATOR/SBROWN22 AGENCY/UTBCI0000 TUE JUL 05 15:35:51 GMT-600 2016

## 2.5 Canceling an EMA

When there is no longer the need for the EMA, the issuing agency is responsible for cancelling the advisory.

To cancel an EMA, use the same transaction code that was used to create the EMA.



Remember, in DESTINATIONS to send it to ALLLAW.

In MESSAGES, please enter CANCEL THE ENDANGERED MISSING ADVISORY in the first line of the message along with the name of the endangered missing person and the name of your agency.

It is very important that when the EMA is cancelled the issuing agency contact the BCI CIC Help Desk and let them know that the EMA was cancelled.

# Blue Alert: Law Enforcement Assaulted, Injured, or Killed



### 3.0 Blue Alert (EBA)

The Blue Alert Foundation, Inc., developed the BLUE ALERT system to help law enforcement with the means to speed the apprehension of violent criminals who kill or seriously injure local, state, or federal law enforcement officers.

Based upon the success of the AMBER and Silver Alerts and using the same notification system, Concerns of Police Survivors asked law enforcement officers, agencies, and survivors to help put the "Blue Alert" into effect nationwide. Utah was the 11th state to implement the Blue Alert on October, 17, 2011.

The Blue Alert is a cooperative effort between the Department of Public Safety, Department of Transportation, the Division of Emergency Management, broadcasters, law enforcement agencies, and the general public. Using media broadcasts and Department of Transportation messaging signs, each Blue Alert covers the state with information identifying a detailed description of the offender, the offender's vehicle, and license plate information which will inevitably hinder the violator's ability to flee the state. The Blue Alert facilitates a speedy capture of criminals that pose a threat on other communities and law enforcement personnel.

The term BLUE ALERT means information sent through the network relating to:

- the serious injury or death of a law enforcement officer in the line of duty or
- an officer who is missing in connection with the officer's official duties or
- an imminent and credible threat that an individual intends to cause the serious injury or death of a law enforcement officer

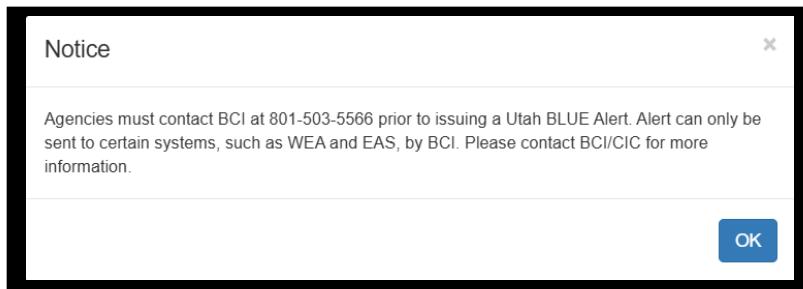
Utah's definition of injured or assaulted comes from Utah Criminal Code 76-1-601: (11) "Serious bodily injury" means bodily injury that creates or caused serious permanent disfigurement, protracted loss or impairment of the function of any bodily member or organ, or creates a substantial risk of death. OR

(12) "Substantial bodily injury" means bodily injury, not amounting to serious bodily injury, that creates or causes protracted physical pain, temporary disfigurement, or temporary loss or impairment of the function of any bodily member or organ.

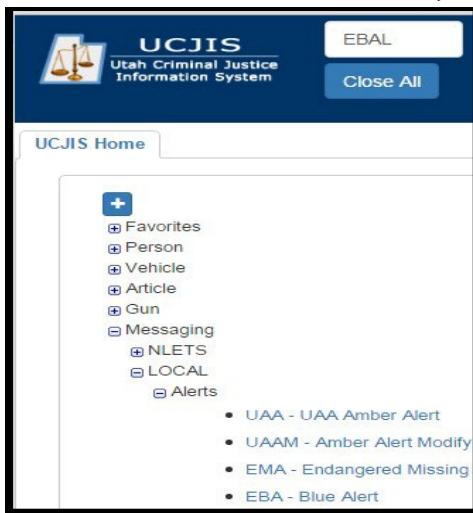
The Blue Alert (EBA) is a Utah statewide alert only. If it is believed that the suspect is leaving Utah, please issue an AM message through Nlets.

### 3.1 Agency procedure for issuing a Blue Alert

**It is imperative that the agency administrator approves the alert before it is entered into UCJIS. The issuing agency must contact the UCJIS Help Desk at 801-503-5566 to inform them that a Blue Alert is being issued.** When accessing the EBA transaction, a notice will pop up letting you know that you need to contact BCI before issuing a Blue Alert. The alert may also be sent to the WEA (Cell phone notifications) and EAS by BCI. Please contact BCI for more information on how to do this.



### 3.2 EBA transaction in UCJIS



Enter EBA code into the transaction code box

OR

From the Tree:

- Messaging
- LOCAL
- Alerts
- EBA – Blue Alert

### 3.2.1 Entering an EBA

The screenshot shows the UCJS Home EBAL transaction interface. It includes fields for Alert Date Time (MMDDYYYY, HH, MM), Location (ENTER LOCATION), Incident Description (BLUE ALERT INCIDENT DESCRIPTION), and Instructions for the Public (BLUE ALERT INSTRUCTIONS FOR THE PUBLIC).

Alert Date Time: Enter the date and time the alert will be issued.

Location: The city the incident occurred

Incident Description: Describe in as much detail the incident that occurred

Instructions for Public: If you would like the public to not make contact, but call a specific number, what you would like the public to look for, etc.

The screenshot shows the Suspect information entry screen. It includes fields for Name (ENTER NAME), Date of Birth (ENTER DOB MM/DD/YY), Age (years) (ENTER AGE), Height (FEET, INCHES), Weight (ENTER WEIGHT), Eye Color (ENTER EYE COLOR), Race (ENTER RACE), Hair Color (SELECT), Gender (SELECT), Clothing (ENTER CLOTHING), Marks (ENTER MARKS), and an Image field (Choose File, No file chosen).

Suspect: Enter all information available on the suspect. If no information is available, the alert can still be issued. If further information is found later, please contact BCI to update the alert.

Please avoid using abbreviations and NCIC codes when filling this out

Vehicle Information

To add additional vehicles, use the plus button on the right

Vehicle	
License Plate Number:	ENTER LICENSE PL
Vehicle Year:	ENTER VEHICLE YE/
Vehicle Make:	ENTER VEHICLE M/
Vehicle Color:	ENTER VEHICLE CC
Identifiers (such as: Dents and Dings):	ENTER IDENTIFIERS ABOUT VEHICLE
Image:	<input type="button" value="Choose File"/> No file chosen 

**Vehicle:** Enter vehicle information if the individual is known to be in a vehicle.

Please avoid using abbreviations and NCIC codes when filling this out

### 3.3 When a Blue Alert is submitted through UCJIS

**Submit**   **Preview**

When a Blue Alert is submitted through UCJIS, the alert must be previewed prior to submitting the alert. The preview will allow you to preview the alert, listen to the alert, view the alert on the public site bluealert.utah.gov and you will be able to make any corrections prior to submitting the alert.

Once submitted the following will happen:

- The Media who requested notification will broadcast the message
- The Traffic Operations Control (TOC) may activate the freeway signs if warranted
- All Utah law enforcement agencies will receive a New Broadcast Message

To view the Blue Alert Broadcast message, it is the same procedure as viewing an EMA message. Instead of EMA, you will type in EBA as the message type.

### 3.4 Modifying and Cancelling a Blue Alert

To modify the alert, please call the BCI CIC Help Desk at 801-503-5566. Let the help desk know what you would like modified on the alert and they will be able to submit that change for you.

To cancel the alert, please call the BCI CIC Help Desk at 801-503-5566. Please let the help desk know if the suspect has been found and in custody, etc.

# Silver Alert



## 4.0 Silver Alert

UCA 53-10-701 establishes a Silver Alert Notification System for missing endangered adults. The Silver Alert went live in May 2019. This bill defines “endangered adult” as a person 60 years of age or older with dementia. It requires the Department of Public Safety to develop an alert system similar to the Amber Alert System for endangered adults, requires that the system utilize highway signage in the geographical area where the person went missing, and allows the department to make rules to set requirements for alerts.

Utah’s definition of endangered adult and dementia comes from Utah Criminal Code, UCA 53-10-702

(1) “Dementia” means a person has a form of cognitive decline that significantly affects the person’s ability to make decisions and provide for health, safety, or self-care. This term includes Alzheimer’s disease and other forms of dementia marked by the continual loss of memory and awareness of surroundings.

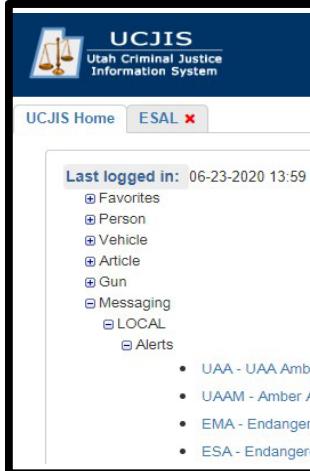
(2) “Endangered adult” means a person 60 years of age or older or a person under 60 years of age who has a form of dementia.

Criteria for a Silver Alert:

- Anyone over the age of 60
- Individuals with dementia or Alzheimer’s of any age

The Silver Alert is mandatory if the circumstances meet the criteria listed in the bill. The Traffic Operating Center will light up signage in the area where the individual was last seen. If the law enforcement agency feels more signage is necessary, they can request that by calling the UCJIS Help Desk.

## 4.1 ESA transaction in UCJIS



Enter ESA code into the transaction code box

OR

From the Tree:

- Messaging
- LOCAL
- Alerts
- ESA – Silver Alert

**Entry**

**Authorization**

ORI: \*

Contact phone number: \*  ENTER CONTACT PHONE NU

\*Do NOT activate a Silver Alert if you cannot answer Yes to c  
\*\*This message will immediately go to law enforcement and

Is this believed to be an adult over 60 years of age?:\*

Is this believed to be an adult under 60 years of age with dementia?:\*

Enter your Agency information then proceed to the questions.

If you cannot answer “Yes” to one of the questions below, do NOT activate a Silver Alert

#### 4.1.1 Endangered Person's Information

Endangered Person's Information	
Name: *	<input type="text" value="ENTER NAME"/>
Age: *	<input type="text" value="ENTER AGE"/>
Height:	<input type="text" value="ENTER HEIGHT"/>
Eye Color: *	<input type="text" value=""/>
Gender: *	<input type="text" value=""/>
Clothing:	<input type="text" value="ENTER CLOTHING"/>
Medical Needs:	<input type="text" value="ENTER MEDICAL NEEDS"/>

In this portion of the transaction you will list all available information. Any fields with a red asterisk are required. If you enter the Height and Weight be sure to enter it using three digits.

In the Name field, avoid using commas. Spaces can be added as needed.

Please note that the Age field is required because of HB 215.

Last Known Location: (Be specific, give address if possible)*	<input type="text" value="ENTER LAST KNOWN LOCATION"/>
Description: *	<input type="text" value="ENTER DESCRIPTION"/>
Resident City: *	<input type="text" value="ENTER RESIDENT CITY"/>
Destination: (Be specific, give address if possible)	<input type="text" value="ENTER DESTINATION"/>
Time of last known location: *	<input type="text" value="MMDDYYYY"/> <input type="text" value="HH"/> <input type="text" value="MM"/>

Continue completing the rest of the information. Be specific as possible with the last known location.

In the Description field, include any information that will help in recovering the endangered person, there are no limits with this field.

## 4.2 Vehicle Information

Vehicle Information - If vehicle in use or suspected

Vehicle Information:	ENTER VEHICLE INFORMATION
License Plate Number:	ENTER LICENSE PLATE NUM
Vehicle Year:	ENTER VEHICLE YEAR
Vehicle Make:	ENTER VEHICLE MAKE <small>Avoid Abbreviations!</small>
Vehicle Model:	ENTER VEHICLE MODEL <small>Avoid Abbreviations!</small>
Vehicle Color:	ENTER VEHICLE COLOR <small>Avoid Abbreviations!</small>

If a vehicle is in use of suspect, you will be able to enter that information in this portion.

Avoid using abbreviations in the Make, Model, and Color.

If this does not apply to the alert, please leave information fields blank.

## 4.3 When a Silver Alert is submitted through UCJIS

When a Silver Alert is submitted through UCJIS, the following will happen:

- The Help Desk must be contacted so they can contact The Traffic Operations Control (TOC) and the media
- The TOC will activate signs in the geographical area where the person went missing
- If the law enforcement agency feels a bigger area need to have, the law enforcement agency may contact the UCJIS Help Desk to make that request

## 4.4 Cancelling a Silver Alert

To cancel a Silver Alert, you will use the ESAM transaction.

You will need to provide a reason and then select "Cancel Alert"

Cancel Reason

Cancel Reason:*	<input style="width: 100%; height: 25px;" type="text"/>
Other Reason:	ENTER OTHER REASON

[Q Modify](#)
[Q Cancel Alert](#)

**If an agency has any questions about Missing Persons, AMBER Alerts, Endangered Missing Advisory, Blue Alerts or Silver Alerts:**

**Please contact Alex Martinez at 385-499-5500 or [mmartinez@utah.gov](mailto:mmartinez@utah.gov) or Ofa Vaisima at 385-499-1421 or [ovaisima@utah.gov](mailto:ovaisima@utah.gov)**

**You can also contact the UCJIS Help Desk at 801-965-4446. There is someone to assist you 24/7.**