Other Transactions

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1 FILE TRANSFER DECISION (FT)
1.1 GENERAL INFORMATION

The File Transfer Decision transaction is used when a $.B. File-Transfer-Ready Notification has been sent by the NCIC System to notify the user that a file is available and the user is ready to initiate the file transfer. Additional information regarding the $.B. administrative message can be found in the Introduction chapter of this manual.

1.2 EXAMPLES OF FILE TRANSFER DECISIONS
1.2.1 $.B. File-Transfer-Ready Notification:

```
$.B.
NCDCI0000
FILE F123456 CONTAINS SPRQ RESULTS FOR CTN/D123456789 WITH 000002 RECORDS FOR
TRANSACTION:
1N01HEADER.SPRQ.NCDCI0000.ACT..DET SMITH.101 MAIN ST ANYCITY NC.9
THE FILE IS 15,000 BYTES AND IS READY FOR DOWNLOAD.
REQUEST FILE NAME F123456
USING THE FILE TRANSFER (FT) MKE OR DOWNLOAD THE FILE FROM
THE ENTERPRISE FILE TRANSFER SERVICE (EFTS).
```

For a file in response to a Global Inquiry, the notification contains the ORI that the message will be sent to.

For a validation file, the notification is slightly different in that the ORI is not included and the file name follows a standardized format:

```
$.B.
FILE MD190901 CONTAINS $.C. REQUEST FOR VALIDATION NOTIFICATIONS.
THE FILE IS 14000 BYTES AND IS READY FOR DOWNLOAD.
REQUEST FILE NAME MD190901
USING THE FILE TRANSFER (FT) MKE OR DOWNLOAD THE FILE
FROM THE ENTERPRISE FILE TRANSFER SERVICE (EFTS).
```

1.2.2 File Transfer Decision (FT) Message:

In the File Transfer Decision transaction, the user is requesting the File Number (F243534) be sent electronically (S).

```
1N01HEADER.FT.MD1012600.UDC/S.FLN/F243534.ATN/SMITH, JOHN
```

Acknowledgment:

```
1L01HEADER
MD1012600
FILE TRANSFER REQUEST RECEIVED
```

1.3 MESSAGE FIELD CODES (MFCs) FOR FILE TRANSFER DECISION

FIELD NAME	RECORD ENTRY REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

MESSAGE KEY	MANDATORY	MKE	2-2	ALPHABETIC
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
USER DECISION CODE	MANDATORY	UDC	1-1	ALPHABETIC
FILE NUMBER	MANDATORY	FLN	1-8	ALPHABETIC, NUMERIC
NUMBER OF COPIES	OPTIONAL	CPY	1-1	NUMERIC
ATTENTION FIELD	OPTIONAL	ATN	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

1.4 MANDATORY FIELDS FOR FILE TRANSFER DECISION

The following MFCs are mandatory for the File Transfer (FT) Decision format: HDR, MKE, ORI, UDC, and FLN. The UDC and FLN each must be preceded by the proper MFC and a slash (/).

1.5 ADDITIONAL GUIDELINES FOR FILE TRANSFER DECISION
1.5.1 FILE NUMBER (FLN)

The FLN Field is assigned by the System and provided in the $.B. notification.

1.5.2 USER DECISION CODE (UDC)

The UDC must contain a valid NCIC-assigned code as listed in Other Transactions Codes, *NCIC Code Manual*.

Code	Translation
D	Delete
S	Send electronically

If the UDC is S and the file size exceeds 32,000 bytes, the File Transfer Decision transaction will be rejected with the message REJECT - FILE GREATER THAN 32,000 BYTES as found in the Introduction chapter of this manual.

```
1L01HEADER
MD1012600
REJECT - FILE GREATER THAN 32,000 BYTES
RETRIEVE VIA NCIC ENTERPRISE FILE TRANSFER SERVICE (EFTS)
1N01000005.FT.MD1012600.UDC/S.FLN/F243534.ATN/JONES, PAUL
```

1.5.3 ATTENTION (ATN)

The ATN Field should be used to identify the recipient of the file.

2 ONE CRIME INQUIRY TRANSACTION (QI)
2.1 GENERAL INFORMATION

The One Crime Inquiry transaction enables users to submit an inquiry for all information related to a crime

based on ORI, OCA, and DTE if available. With DBN, the inquiry can be directed to one, more than one, or all file types.

2.2 EXAMPLE OF A ONE CRIME INQUIRY TRANSACTION

```
1N01HEADER.QI.TN0470010.ORI/VA1230022.OCA/123456789.DTE/19991225
```

Negative Response:

```
1L01HEADER
TN0470010

NO RECORD ORI/VA1230022 OCA/123456789 DTE/19991225
```

Positive Response:

```
1L01HEADER
TN0470010

* * * * *

WARNING - THE SUBJECT IDENTIFIED IN THIS RECORD NIC/W000039244 IS
KNOWN TO USE THE FOLLOWING STOLEN OR FALSE (S/F)IDENTIFICATION
DOCUMENTS.  USE CAUTION IN VERIFYING THE IDENTITY OF THIS PERSON.
S/F NAM/BLAKE, FRANK
S/F NAM/JENSEN, MARK
S/F NAM/TOMPSON, JERRY
S/F DOB/19340911
S/F DOB/19320821
S/F DOB/1931O719
S/F SOC/555334444
S/F SOC/111556666
S/F SOC/333228888
S/F MNU/AS-555667777
S/F MNU/AS-333222444
S/F MNU/AS-444112222
S/F OLN/ID555667777 DC 1993
S/F OLN/ID333661111 MD 1992
S/F OLN/ID532865555 DC 1993

MKE/WANTED PERSON - CAUTION
CMC/00 - ARMED AND DANGEROUS
EXL/1 - FULL EXTRADITION
ORI/VA1230022 NAM/SMITH, JOHN J SEX/M RAC/W POB/TX
DOB/19311012 HGT/510 WGT/175 EYE/BRO HAI/BRO
SKN/DRK SMT/SC R HD
FPC/121011CO141159TTCI13 MNU/AS-123456789 SOC/123456789
OLN/34862561 OLS/MD OLY/1984
OFF/HOMICIDE-WILLFUL KILL-POL OFF-GUN
DOW/19991223 OCA/123456789
MIS/ALSO KNOWN TO BE INVOLVED IN DRUG TRAFFIC
LIC/ABC123 LIS/WI LIY/1999 LIT/PC
VIN/2F37Z7P351519 VYR/1977
```

```
VMA/PONT VMO/LEM VST/2D VCO/WHI
ORI IS US MARSHALS SERVICE HEADQUARTERS MCLEAN VA 703 555-8147
DOB/19541111
AKA/SMITH, WILLIAM
AKA/THOMPSON, ROBERT
SMT/TAT R ARM
MNU/AS-987654321
SOC/123456789
LIC/ABC654 MD 1999 PC
LIC/345678 MD 1999 PC
VIN/3J57K5D112345 1975 OLDS CUT 2T BLU
VIN/A9C437C103980 1979 AMER GRE 2D TRQ
IMN/I435461801 IMT/M
NIC/W000039244 DTE/19991225 0001 EST DLU/20010202 0845 EST
IMMED CONFIRM WARRANT AND EXTRADITION WITH ORI


MKE/STOLEN VEHICLE - OCCUPANT(S)ARMED/HOLD FOR LATENTS
ORI/VA1230022 LIC/ABC123 LIS/AZ LIY/1999 LIT/PC
VIN/1FTDF15Y7FPA36160 VYR/1982
VMA/PORS VMO/356 VST/CV VCO/GRN DOT/19991223
OCA/123456789
MIS/CAR CUSTOM PAINTED WITH YELLOW FLAMES AROUND THE SIDES
IMN/I005234987 IMT/I
NIC/V000100823 DTE/19991225 0031 EST DLU/20010205 0846 EST
ORI IS US MARSHALS SERVICE HEADQUARTERS MCLEAN VA 703 555-8147
IMMED CONFIRM RECORD WITH ORI


MKE/STOLEN GUN
ORI/VA1230022 SER/1289341 MAK/REM CAL/308 MOD/1234
TYP/RC DOT/19991223
OCA/123456789
MIS/GUN WAS IN STOLEN CAR
NIC/G000101214 DTE/19991225 0100 EST DLU/20010205 0847 EST
ORI IS US MARSHALS SERVICE HEADQUARTERS MCLEAN VA 703 555-8147
IMMED CONFIRM RECORD WITH ORI
```

In the above example, three records were returned each with the same owning ORI (VA1230022), OCA (1234546789), and DTE (19991225) from three separate file types: person, vehicle, and gun.

2.3 MESSAGE FIELD CODES FOR ONE CRIME INQUIRY

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	2-2	ALPHABETIC
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC

ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
ORIGINATING AGENCY CASE NUMBER	MANDATORY	OCA	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
DATE OF ENTRY	CONDITIONAL	DTE	8-8	NUMERIC
DATABASE NAME	OPTIONAL	DBN	1-1	ALPHABETIC

2.4 REQUIREMENTS FOR ONE CRIME INQUIRY

At a minimum, ORI and OCA are required; however, DTE and/or DBN can be included. All fields, other than HDR, MKE, and ORI must be preceded by the proper MFC and a slash (/).

2.5 ADDITIONAL GUIDELINES FOR ONE CRIME INQUIRY

- The Database Name (DBN) is used to specify the file from which data are requested. This field is repeatable up to eight times. The DBN must be preceded by the proper MFC and a slash (/) for each file requested (DBN/G, DBN/W, etc.). DBN must be a valid NCIC-assigned code as listed in the Other Transactions Codes, *NCIC Code Manual*.

- If DBN is not specified, the one crime inquiry will search all files. The same DBN code may not be used more than once.

- Images cannot be retrieved through the QI inquiry.

If the hit response contains more than ten secondary hit responses, the following will be included in the hit response after the ten secondary hit responses.

```
TO OBTAIN ADDITIONAL SECONDARY HITS, INQUIRE ON FBI, SOC,
OR VIN FROM PRIMARY HITS. TO OBTAIN ADDITIONAL RELATED
RECORDS, USE THE ONE CRIME INQUIRY (QI) TRANSACTION.
```

3 DATE OF ENTRY INQUIRY TRANSACTION (ZE)
3.1 GENERAL INFORMATION

- This transaction is used to inquire upon the date and time of entry of a record and date and time of last update to a record. The ZE transaction is available to all users. If a record was entered in the NCIC System prior to July 11, 1999, then the inquiry result will feature a date of entry only. If a record was entered on or after July 11, 1999, then the response returned will include the date and time the record was entered.

- The exact date of entry can be obtained for all records on file except wanted person records entered prior to March 29, 1971, and gun records entered prior to April 5, 1971.

- The date of entry for all wanted person and gun records entered prior to the above dates will be returned as January 1 and the actual year of entry, e.g., January 1, 1971, or January 1, 1969, etc.

- The NCIC System includes this information as part of a positive response directly following the NIC.

3.2 EXAMPLE OF A DATE OF ENTRY INQUIRY

```
1N01HEADER.ZE.MD1012600.NIC/V000039206
```

Negative Response:

```
1L01HEADER
MD1012600
```

```
NO RECORD NIC/V000039206
```

Positive Response For a record entered on or after July 11, 1999:

```
1L01HEADER
MD1012600
```

```
NIC/V000039206 ENTERED SEPTEMBER 24, 1999 2300 EDT
LAST UPDATED DECEMBER 15, 2008 1310 EST
```

Positive Response For a record entered prior to July 11, 1999:

```
1L01HEADER
MD1012600
```

```
NIC/V000039206 ENTERED SEPTEMBER 24, 1993
LAST UPDATED DECEMBER 15, 1995
```

3.3 MESSAGE FIELD CODES FOR DATE OF ENTRY INQUIRY

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	2-2	ALPHABETIC
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
NCIC NUMBER	MANDATORY	NIC	10-10	ALPHABETIC, NUMERIC

3.4 REQUIREMENTS FOR DATE OF ENTRY INQUIRY

Date Of Entry Inquiry must contain the following: HDR, MKE, ORI, and NIC preceded by the proper MFC and a slash (/).

4 BENEFITS AND EFFECTIVENESS DATA ENTRY TRANSACTIONS (LRBD/CRBD)
4.1 GENERAL INFORMATION

- More information concerning general concepts for benefits and effectiveness data can be found in the Introduction chapter of this manual. Specific details concerning entry of benefits and effectiveness data can also be found in the locate, clear, and cancel sections of each NCIC file.

- Although the entry of benefits and effectiveness data is optional, the user is expected to enter

these data at the time of a locate, clear, or cancel. However, when the user clears or locates a record without providing any benefits data and the System is in statistics mode, the System will issue a $.R. Transmit Benefits Data Notification to remind the user that benefits and effectiveness data have not been provided. The user would then submit a separate transaction via the LRBD (enter benefits data after a locate transaction) or CRBD (enter benefits data after a clear transaction) message with the required data. Additional information regarding the $.R. administrative message can be found in the Introduction chapter of this manual.

The $.R. Transmit Benefits Data notification format is as follows:

```
$.R.
VA0290100
THE CLEARED TRANSACTION WITH HEADER 1N01HEADER FOR THE FOLLOWING
RECORD DID NOT CONTAIN BENEFITS DATA:
MKE/CANCELED STOLEN VEHICLE
ORI/VA0290100 LIC/1234567 LIS/VA LIY/2004 LIT/PC
VIN/3J573A7012345 VYR/1971 VMA/OLDS VMO/SUP VST/2T
VCO/WHI/BLU DOT/20040729 OCA/99999
NIC/V756196908 DTE/20040801 1130 EDT DLU/20060328 1115 EST
TRANSMIT BENEFITS DATA AS SOON AS POSSIBLE
```

- The **statistics mode** is set periodically by the FBI's CJIS Division staff, and the user is notified by a $.S. Statistics Mode Notification message. The $.S. administrative message includes the period of time the statistics mode will cover. Additional information regarding the $.S. administrative message can be found in the Introduction chapter of this manual.

The $.S. Statistics Mode notification format is as follows:

```
$.S.

STATISTICS MODE NOTICE
ALL REMOVALS OF NCIC RECORDS
MUST CONTAIN REASON FOR RECORD REMOVAL AND
APPROPRIATE BENEFITS DATA FOR PERIOD
0600 EST 19991101 TO 0600 EST 19991102
```

4.2 EXAMPLES OF BENEFITS DATA ENTRY TRANSACTIONS AFTER LOCATE (LRBD) OR CLEAR (CRBD)
4.2.1 Following a locate person transaction:

In the LRBD transaction example, benefits data indicate that the recovery was made following a hit response received in the NCIC System on December 25, 1999 (RPS/HIT NCIC 19991225). The subject of the arrest was armed (PAR/1). The wanted person was held for extradition (HIT/4). Three people were apprehended in the same incident (NPA/3). The value of other recovered property was $10,000 (VOR/10000), and the value of recovered contraband was $50,000 (VRC/50000).

```
1N01HEADER.LRBD.MD1012600.NIC/W000039206.OCA/27590177538.RPS/HIT NCIC
19991225.PAR/1.HIT/4.NPA/3.VOR/10000.VRC/50000
```

Acknowledgment:

```
1L01HEADER
MD1012600
BENEFITS DATA APPENDED NIC/W000039206
```

4.2.2 Following a clear vehicle transaction:

In the CRBD transaction example, benefits data indicate that the recovery was made following a hit response received in the NCIC System on December 25, 1999 (RPP/HIT NCIC 19991225). Two people were apprehended as a result of the recovery (NPA/2). The value of recovered property was $10,000 (VNP/10000), and the value of recovered contraband was $50,000 (VRC/50000).

```
1N01HEADER.CRBD.MD1012600.NIC/V001131106.OCA/27590177538.RPP/HIT NCIC
19991225.NPA/2.VNP/10000.VRC/50000
```

Acknowledgment:

```
1L01HEADER
MD1012600
BENEFITS DATA APPENDED NIC/V001131106
```

4.3 MESSAGE FIELD CODES FOR BENEFITS DATA ENTRY

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	4-4	ALPHABETIC
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
NCIC NUMBER	MANDATORY	NIC	10-10	ALPHABETIC, NUMERIC
ORIGINATING AGENCY CASE NUMBER	MANDATORY	OCA	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
REASON FOR PERSON RECORD REMOVAL	MANDATORY[1]	RPS	10-20	ALPHABETIC, NUMERIC
REASON FOR PROPERTY RECORD REMOVAL	MANDATORY[2]	RPP	8-21	ALPHABETIC, NUMERIC
PERSON ARMED	OPTIONAL[1]	PAR	1-1	NUMERIC
WANTED/MISSING PERSON HIT RESULTS	OPTIONAL[1]	HIT	1-2	NUMERIC
NUMBER OF PERSONS APPREHENDED	OPTIONAL	NPA	1-3	NUMERIC
NUMBER OF MISSING	OPTIONAL	NPF	1-20	ALPHABETIC,

PERSONS FOUND				NUMERIC
VALUE OF RECOVERED PROPERTY	OPTIONAL	VNP	1-8	NUMERIC
VALUE OF OTHER RECOVERED PROPERTY	OPTIONAL	VOR	1-8	NUMERIC
VALUE OF RECOVERED CONTRABAND	OPTIONAL	VRC	1-8	NUMERIC

[1] Person transactions only
[2] Property transactions only

4.4 REQUIREMENTS FOR BENEFITS DATA ENTRY

Benefits and effectiveness data entry transactions must contain HDR, MKE, ORI, followed by NIC, OCA, RPS (Person only), RPP (Property only) each preceded by the proper MFC and a slash (/), and any applicable data fields preceded by the proper MFC and a slash (/).

5 BENEFITS AND EFFECTIVENESS ANALYSIS REQUEST TRANSACTION (RBED)
5.1 GENERAL INFORMATION

This transaction allows the CJIS Systems Agencies (CSAs) to initiate an on-line request for benefits and effectiveness data accumulated for specified month within the last year. The NCIC System acknowledges the request when it is received. When the benefits and effectiveness report is ready, the CSA is notified via a $.B. File Transfer Ready notification as found in the Introduction chapter of this manual. The CSA can then request the response file via the FILE TRANSFER DECISION (FT) or the Enterprise File Transfer Service (EFTS).

5.2 EXAMPLE OF A BENEFITS AND EFFECTIVENESS ANALYSIS REQUEST

```
1N01HEADER.RBED.MD1012600.SBE/MDDPS++++.DBE/200801
```

Acknowledgment:

```
1L01HEADER
MD1012600
REQUEST FOR BENEFITS AND EFFECTIVENESS DATA RECEIVED
```

5.3 EXAMPLE OF A BENEFITS AND EFFECTIVENESS REPORT

```
1N01HEADER
MD1012600

SBE/MDDPS++++
SUMMARY OF BENEFITS AND EFFECTIVENESS DATA COLLECTION
PERIOD: 20080101-20080131

DATABASE:            ARTICLE

                     ADMIN CLOSING — 1
                     CASE DROPPED — 10
```

```
                    HIT LOCAL – 20

        LOCATE    VALUE    CLEAR    VALUE    CANCEL   TOTAL   VALUE
        ------ -----------  ------ -----------  ------  ------- -----------
NPA        2          2       5          7                 7           9
VNP                          10       5123                10        5123
VOR                           8       7020                 8        7020
VRC                          10      10550                10       10550


                    HIT NCIC – 8
        LOCATE    VALUE    CLEAR    VALUE    CANCEL   TOTAL   VALUE
        ------ -----------  ------ -----------  ------  ------- -----------
NPA        2          2                                   2           2
VNP        6       4250                                   6        4250
VOR
VRC


HIT STATE – 16
        LOCATE    VALUE    CLEAR    VALUE    CANCEL   TOTAL   VALUE
        ------ -----------  ------ -----------  ------  ------- -----------
NPA       10         18                                  10          18
VNP        8      15350                                   8       15350
VOR        7       8155                                   7        8155
VRC        5       9250                                   5        9250
                    NOT STOLEN – 30
                    NOT LOST - 2
                    PREVIOUS RECOVERY – 2
                    OTHER MEANS – 14

DATABASE:           WANTED PERSON

                    ADMIN CLOSING – 8
                    CASE DROPPED – 4
                    HIT LOCAL – 154

        LOCATE    VALUE    CLEAR    VALUE    CANCEL   TOTAL   VALUE
        ------ -----------  ------ -----------  ------  ------- -----------
NPA        2          2     123        167               125         169
VNP                          2        1050                 2        1050
VOR                          1         210                 1         210
VRC                          3         524                 3         524
PAR(1)                      10
PAR(2)                      88
PAR(3)                      35
HIT(1)                       2
HIT(2)                       8
HIT(3)                       6
HIT(4)                       3
HIT(5)                      11
HIT(6)                       1
HIT(7)                       1
```

```
HIT(9)                          4

HIT NCIC - 62
        LOCATE   VALUE    CLEAR    VALUE    CANCEL  TOTAL   VALUE
        ------ ----------- ------ ----------- ------ ------- -----------
NPA        58          62                              58          62
VNP         2        1050                               2        1050
VOR         1          75                               1          75
VRC         3         515                               3         515
PAR(1)      5
PAR(2)      8
PAR(3)     12
HIT(1)      2
HIT(2)      1
HIT(3)      6
HIT(4)      3
HIT(5)      1
HIT(6)      1
HIT(7)      1
HIT(9)      4

HIT STATE - 119
        LOCATE   VALUE    CLEAR    VALUE    CANCEL  TOTAL   VALUE
        ------ ----------- ------ ----------- ------ ------- -----------
NPA        21          25                              21          25
VNP         3        1325                               3        1325
VOR         1         875                               1         875
VRC         5       10500                               5       10500
PAR(1)     10
PAR(2)     25
PAR(3)      5
HIT(1)      2
HIT(2)      8
HIT(3)      6
HIT(4)      3
HIT(5)      1
HIT(6)      1
HIT(7)      1
HIT(9)

LOCATED - 17
        LOCATE   VALUE    CLEAR    VALUE    CANCEL  TOTAL   VALUE
        ------ ----------- ------ ----------- ------ ------- -----------
PAR(1)      5                  1
PAR(2)      3                  8
PAR(3)      4                  3
HIT(1)      1                  2
HIT(2)      1                  1
HIT(3)      3                  1
HIT(4)      4                  1
HIT(5)      2                  1
```

```
HIT(6)       1                  1
HIT(7)       1                  1
HIT(9)       1                  4
                     NOT WANTED - 128
                     PREVIOUSLY LOCATED - 3
       LOCATE    VALUE      CLEAR     VALUE     CANCEL   TOTAL    VALUE
       ------  ----------  ------  ----------  ------  -------  ----------
PAR(2)       1
HIT(6)                              1
HIT(9)       1
                     WARRANT DISMISSED - 34
                     OTHER MEANS - 225
       LOCATE    VALUE      CLEAR     VALUE     CANCEL   TOTAL    VALUE
       ------  ----------  ------  ----------  ------  -------  ----------
PAR(1)      45                 23
PAR(2)      68                 64
PAR(3)      10                 13
HIT(1)      11                 22
HIT(2)      23                 18
HIT(3)      34                 21
HIT(4)      46                 16
HIT(5)      23                 31
HIT(6)      17                 15
HIT(7)      41                 61
HIT(9)      21                 42
```

The Benefits and Effectiveness Data Report is sorted alphabetically primarily by file type and secondarily by the Reason for Property Record Removal (RPP) Field or the Reason for Person Record Removal (RPS) Field. The benefits and effectiveness data for the Number of Persons Apprehended (NPA), Number of Missing Persons Found (NPF), Value of Recovered Property (VNP), Value of Other Recovered Property, and Value of Recovered Contraband (VRC) Fields represent the number of occurrences and the accumulated value within that file and RPP/RPS code. For the Persons Armed (PAR) and Wanted/Missing Person Hit Results (HIT) Fields, the benefits and effectiveness data are the number of occurrences that each value is used in the field.

5.4 MESSAGE FIELD CODES FOR BENEFITS AND EFFECTIVENESS ANALYSIS REQUEST

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	4-4	ALPHABETIC
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
SUBJECT OF BENEFITS AND EFFECTIVENESS	OPTIONAL	SBE	9-9	ALPHABETIC, NUMERIC,

PROFILE				SPECIAL CHARACTERS
DATE OF BENEFITS AND EFFECTIVENESS PROFILE	OPTIONAL	DBE	6-6	NUMERIC

5.5 REQUIREMENTS FOR BENEFITS AND EFFECTIVENESS ANALYSIS REQUEST

- The Benefits and Effectiveness Analysis Request (RBED) transaction must contain the following: HDR, MKE, and ORI without MFC. One ORI per CSA is authorized to perform RBED transactions. CSAs can only retrieve benefits and effectiveness data stored under their respective user codes.

- The SBE Field enables the CSA to limit the RBED to a specific ORI or similarly structured ORIs using wildcard (+) characters. For example, to obtain all benefits and effectiveness data entered by the Department of Public Safety for the CSA's user code use ++DPS++++. If not used, the NCIC System provides all benefits and effectiveness data for the CSA.

- The DBE Field enables the CSA to request any of the 12 previous month's Benefits and Effectiveness Data Reports. The format is YYYYMM. If not used, the NCIC System will provide the previous month's Benefits and Effectiveness Data Report.

6 USAGE STATISTICS REQUEST (RSDU)
6.1 GENERAL INFORMATION

The RSDU transaction allows CSA to request usage statistics compiled for the previous month's transactions. These requests are limited to CSA and are restricted to transactions for those agencies using the NCIC System through respective federal/state systems. The request can be designated for a specific user and/or transaction type.

The NCIC System acknowledges the request when it is received. When the usage analysis response is ready, the CSA is notified via a $.B. File Transfer Ready notification as found in the Introduction chapter of this manual. The CSA can then request the response file via the FILE TRANSFER DECISION (FT).

6.2 EXAMPLE OF A USAGE ANALYSIS REQUEST

```
1N01HEADER.RSDU.NJNSP0000.SDR/NJ+++++++.MTY/QV
```

The request is for all vehicle inquiries by the state of New Jersey.

Acknowledgment:

```
1L01HEADER
NJNSP0000
USAGE ANALYSIS REQUEST RECEIVED
```

6.3 EXAMPLE OF A USAGE ANALYSIS RESPONSE

```
1L01HEADER
NJNSP0000
MKE/STATISTICAL DATA ON USAGE 199909
ORI/NJ
SUBJECT IS NJ+++++++
```

AVERAGES BY MESSAGE KEY									
MESSAGE KEY	SUN	MON	TUE	WED	THU	FRI	SAT	DAILY AVG	MONTHLY TOTAL
QV	50	61	103	55	79	155	176	97	679

6.4 MESSAGE CODES FOR USAGE ANALYSIS REQUEST

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	4-4	ALPHABETIC
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
SUBJECT OF STATISTICAL DATA REQUEST	OPTIONAL	SDR	9-9	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE TYPE	MANDATORY	MTY	2-4	ALPHABETIC, SPECIAL CHARACTERS

6.5 REQUIREMENTS FOR USAGE ANALYSIS REQUEST

The usage analysis request transaction must contain the following: HDR, MKE, ORI, and MTY. MTY must be preceded by the proper MFC and a slash (/).

6.6 ADDITIONAL GUIDELINES
6.6.1 MESSAGE TYPE (MTY)

- The MTY Field indicates the message key for which the statistical data are requested. It must be a valid NCIC-assigned message key or ALL if statistics for all transactions are requested.

- In response to an RSDU inquiry, the message type requested is broken down by MKEs or by groups of MKEs related by type. For example, EA and EAA would be grouped, as would ELG, ERG, and EG, but EV and EW would be shown on two different lines.

- MKEs are reported in the following order: entry, query, cancel, clear, locate, modify, and miscellaneous transactions.

  They are sorted in the following order: Vehicle, Vehicle/Boat Part, Article, License Plate, Gun, Wanted Person, Missing Person, Securities, Boat, Unidentified Person, ORI, Dental, Gang Reference, Gang, Threat Screening Center, Canadian Vehicle Index, Protection Order, National Sex Offender Registry, other person, QI, image, SPRQ, deferred request, miscellaneous, rejects, and Nlets.

- Deferred requests include RSDU, RPDQ, RBED, etc. Miscellaneous includes ZE, LRBD, CRBD, etc.

6.6.2 SUBJECT OF STATISTICAL DATA REQUEST (SDR)

The SDR Field indicates the agency or agencies for which statistical data are requested. The wildcard (+) in a position indicates that anything in that position is acceptable. However, the wildcard cannot be used for all nine positions of the SDR. (Additional information on the wildcard can be found in the GLOBAL INQUIRY (SPRQ) section of this chapter.)

The following are examples of valid SDRs:

```
NJ1230001
NJ+++++++
NJ++++++H
NJ123++++
```

In the Usage Analysis Response, the SDR is translated as SUBJECT IS followed by the SDR input or the ORI translation.

For example:

```
SUBJECT IS ORLANDO POLICE DEPARTMENT
```

Or

```
SUBJECT IS NJ+++++++.
```

7 ERROR TREND ANALYSIS REQUEST (RPDQ)
7.1 GENERAL INFORMATION

The RPDQ transaction allows CSA to request an Error Trend Analysis, data entry rejects and serious errors, compiled from the previous month's transactions. These requests are limited to CSA and are restricted to transactions for those agencies using the NCIC System through respective federal/state systems. The request can be designated for a specific user and/or transaction type.

The NCIC System acknowledges the request when it is received. When the Error Trend Analysis is ready, the CSA is notified via a $.B. File Transfer Ready notification as found in the Introduction chapter of this manual. The CSA can then request the response file via the FILE TRANSFER DECISION (FT).

7.2 EXAMPLE OF AN ERROR TREND ANALYSIS REQUEST

```
1N01HEADER.RPDQ.NCDCI0002..ALL
```

Acknowledgment:

```
1L01HEADER
NCDCI0002
ERROR TREND ANALYSIS RECEIVED
```

7.3 EXAMPLE OF AN ERROR TREND ANALYSIS RESPONSE

```
1L01HEADER
NCDCI0002

MKE/DATA QUALITY PROFILE 199909
SUBJECT IS GUILFORD CO SO GREENSBORO, NC

MKE/WANTED PERSON
NMR/2600 NMJ/13 PRJ/5%
```

```
RMS/REJECT FIELD ERROR NAM NOO/4
RMS/REJECT FIELD ERROR DOB NOO/3
RMS/REJECT FIELD ERROR HGT NOO/6

MKE/MISSING PERSON
NMR/300 NMJ/3 PRJ/1%
RMS/REJECT FIELD ERROR NAM NOO/1
RMS/REJECT FIELD ERROR SEX NOO/1
RMS/REJECT FIELD ERROR HGT NOO/1

MKE/UNIDENTIFIED PERSON
NMR/NO MESSAGES RECEIVED

MKE/STOLEN VEHICLE
NMR/500 NMJ/NO MESSAGES REJECTED
SET\THE VEHICLE IDENTIFICATION NUMBER -VIN- DOES NOT AGREE
SET\WITH MANUFACTURE'S SPECIFICATION AND/OR WITH OTHER
SET\AVAILABLE REFERENCES SUCH AS THE NATIONAL INSURANCE
SET\CRIME BUREAU NRC\1
```

7.3.1 ERROR TREND ANALYSIS REPORT FIELDS

- MKE/Wanted Person

  MKE - Message key translation

- NMR/2600 NMJ/13 PRJ/5%

  NMR - Number of messages received. Contains a count of the messages received for the message type being reported or NO MESSAGES RECEIVED.

  NMJ - Number of messages rejected. Contains a count of the messages rejected for the message type being reported or NO MESSAGES REJECTED.

  PRJ - Percentage of messages rejected.

- RMS/REJECT FIELD ERROR NAM NOO/4

  RMS - Reject Messages

  NOO - Number of occurrences.

- SET/REVIEW OF ERRONEOUS SER INDICATES THAT THE NUMBER IS THE RIGHT LENGTH, BUT CONTAINS INVALID CHARACTERS. NRC/1.

  SET - Serious error type.

  NRC - Number of records canceled.

7.4 MESSAGE CODES FOR ERROR TREND ANALYSIS REQUEST

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	4-4	ALPHABETIC
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
SUBJECT OF DATA QUALITY PROFILE	OPTIONAL	SDP	9-9	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
TYPE OF TRANSACTION	MANDATORY	TTY	2-4	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

7.5 REQUIREMENTS FOR ERROR TREND ANALYSIS REQUEST

The Error Trend Analysis Request must contain the following: HDR, MKE, ORI, and TTY. TTY must be preceded by the proper MFC and a slash (/).

7.6 ADDITIONAL GUIDELINES
7.6.1 SUBJECT OF DATA QUALITY PROFILE (SDP)

The SDP Field contains the agency or agencies for which the data quality profile is requested. The wildcard in a position indicates that anything in that position is acceptable. However, the wildcard cannot be used for all nine positions of the SDP.

The following are examples of valid SDPs:

```
NJ1230001
NJ+++++++
NJ++++++H
NJ123++++
```

If SDP is not specified, the CSA will receive the analysis for traffic for the line.

7.6.2 TYPE OF TRANSACTION (TTY)

The TTY is a mandatory field specifying the message key for which data are requested. It must be a valid NCIC MKE or ALL when a profile of all transactions is requested or INV when a profile of all transactions with an invalid header or invalid message key is requested.

8 GLOBAL INQUIRY (SPRQ)
8.1 BACKGROUND

The Global Inquiry, also known as the off-line search or SPRQ, is a request for records that cannot be retrieved by way of a standard inquiry transaction. The use of Global Inquiry is restricted to authorized CSA and other authorized agencies. The CSA can perform searches of the active or retired (purged)

NCIC records. Additionally, log searches can be requested by contacting the FBI's CJIS Division at ioau@fbi.gov.

The NCIC System responds with an acknowledgment or a reject message. An acknowledge message includes the Control Number (CTN) for tracking purposes. Once the inquiry has been processed, the results are written to file, and a $.B. File Transfer Ready notification, as found in the Introduction chapter of this manual, is generated. The $.B. Administrative Message includes the CTN and the first 65 characters of the SPRQ transaction. The file may be retrieved via a File Transfer Decision (FT) transaction for up to 120 hours or from the Enterprise File Transfer Service (EFTS) within 7 days. Additional information on the FT transaction can be found in the FILE TRANSFER DECISION (FT) section of this chapter.

8.2 MESSAGE FIELD CODES AND EDITS

The message field codes are listed in the order they are included in an SPRQ transaction. Each field is separated by a period in the SPRQ transaction. All fields must be accounted for.

Code	Field	Edits and Descriptions
HDR	Header	Must begin with 1N01 and be at least 9 characters but not more than 19 characters.
MKE	Message Key	Must be SPRQ.
ORI	Originating Agency Identifier	Must be a valid and authorized NCIC-assigned ORI as defined in the ORI chapter of this manual.
TYPE	Type of Request	The type of request must be ACT (active), PRG (retired), or RDM (random).
NEED	Urgency of Request	Must be blank. The search will be discontinued at a record limit of 2,000.
RQST	Name of Requester	May contain a hyphen or comma as allowable special characters. The contact person requesting the SPRQ.
RADR	Requester's Address	Free Text. The address of the contact person.
RTNO	Requester's Telephone Number	Must be three numerics, a space, three numerics, a hyphen, and four numerics. The contact person's telephone number.
TITL	Report Title	Free text. The title as requested for the SPRQ output report.
UINF	User Information	Free text. Used to indicate any special instruction or user comments about the request.
FILE	NCIC File	Must contain one of the following codes: A Stolen Articles B Stolen Boats C Supervised Release G Felony, Lost, Stolen, and Recovered Guns

		H Protection Orders J Identity Theft K Protective Interest L Violent Person M Missing Persons N Immigration Violator P Stolen License Plates R Canadian Vehicle Index Records S Stolen Securities T Gang Members U Unidentified Persons V Stolen Vehicles, Vehicle/Boat Parts W Wanted Persons X Sexual Offenders Z Gang Groups 0 Originating Agencies (ACT only)
TYPO	Type of Output	This field must be one of the following codes: CNT: A record count is desired in the output DLT: Records are delimited by MFCs listed in the OUTP field of the RSCH. LST: A physical list of records is desired. ONE: Records are listed one per page.
BDAT	Beginning Date	Mandatory blank.
EDAT	Ending Date	Mandatory blank.
FSIZ	File Size	Must be present when TYPE contains RDM; otherwise, must be blank.
RCNT	Random Count	Must be present when TYPE contains RDM; otherwise, must be blank.
RLST	List of Random Numbers	Must be present when TYPE contains RDM; otherwise, must be blank.
IND	Image Indicator	Mandatory blank.
RSCH	Request Search	Valid searchable fields.

8.3 REQUEST SEARCH CRITERIA

- To search a field, the MFC followed by a slash and its value should be entered into the search criteria portion (RSCH) of the SPRQ transaction. An MFC may be used only once.

- Multiple values for an MFC are allowed. To search more than one value of a certain MFC, each value should be separated by a percent sign (%).

   For example:

```
VMO/616%618%626%RX7
```

When multiple values for an MFC are searched, the search selection criteria will be applied in a logical OR manner.

For the above example, the following records would be returned:

```
VMO of 616 or 618 or 626 or RX7
```

- To indicate that other MFCs will also be searched, a period should be placed after the field value and then the next MFC followed by a slash and its value(s) should be entered.

  For example:

  ```
  VMA/CHEV.VMO/CIT.VCO/RED
  ```

  When multiple MFCs are searched, the search selection criteria will be applied in a logical AND manner.

  For the above example, the following records would be returned:

  ```
  VMA of CHEV and VMO of CIT and VCO of RED
  ```

- The maximum number of fields for any SPRQ request is 30. A maximum of 15 values per MFC is allowed for ACT searches, and 30 values per MFC are permitted for PRG searches.

- As with the regular NCIC on-line transactions, the alphabetic O is converted to numeric 0.

- **All fields** are left justified. If the search statement does not have the full length of the field specified, it will only match what has been supplied

  For example, a search of MKE/EW will only return records with that MKE; records with other characters in the MKE will not be returned. If it is desired that all records with any version of the MKE/EW be returned, the wildcard (described in 8.4 below) should be used, for example, EW++.

- A search message key (MKE) must be valid for the specified file.

  For example, if FILE is W, MKE/EW++ is valid, but MKE/EV++ is not.

- An NCIC Number (NIC) must be valid for the specified file. For example, if FILE is V, NIC/V123456789 is valid, but NIC/W123456789 is not. In addition, the NIC check digit must also be valid.

- Only valid MFCs for the search file code are permitted.

- If the search criteria (RSCH) specifies dental characteristics, the NCIC System will use a scoring algorithm to determine if the data qualify for selection.

- To obtain a listing of all records entered by a particular agency, use "+" in the File Field and the ORI as the search parameter in the RSCH Field. The list will be sorted by file type and date of entry.

8.4 WILDCARD CHARACTER (+) UTILIZATION

- A wildcard (+) is used when the field being searched may contain any character in a specific position. To search an MFC value with certain positions as wildcards, a plus sign should be entered in the desired positions. A field cannot contain all wildcards.

  For example: `MKE/EW++` Returns all records with an MKE of EW, EW-C, EWJ, or EWJC.

- Multiple searches using wildcards on the same MFC are allowed.

    For example:

    ```
    SER/++++++ARW%+++++++BRW
    ```

- Where NAM/, NMF/, or NDB/ are used for the search, each field should be right-filled with wildcard characters unless only an exact name is being searched.

    For example:

    ```
    NAM/JACKSON, TOM NO HIT for NAM/JACKSON, TOM J
    NAM/JACKSON, TOM++++++++++ HIT for NAM/JACKSON, TOM J
    NAM/WILSON, JOE WILLY+++++ NO HIT for NAM/WILSON, JOE W
    NAM/WILSON, J++++++++++++ HIT for NAM/WILSON, JIM BOB
    ```

8.5 RANGE INDICATION AND BRANCH CONDITIONS (-, H, L)

- To indicate a certain range of values, an asterisk is entered after the period ending the field value. Following the asterisk, a hyphen is entered. A range is specified by entering two values prior to ".*-". If a range is specified, the first value must be less than the second value.

    For example:

    ```
    DOB/1950013119550131.*-
    ```

    Returns records with a DOB between 19500131 and 19550131.

- To indicate a **branch** condition, an asterisk is entered after the period ending the field value. Following the asterisk, H or L is entered.

    A **branch on high** (H) means that values numerically higher than the one entered are eliminated from the search. If DOW/19751207 is the search statement, all records with a DOW higher than 19751207 will be eliminated, and all records with a DOW of 19751207 and lower will be returned.

    For example:

    ```
    DOW/19751207.*H
    ```

    Returns records with DOW/195751207 and lower.

    A **branch on low** (L) means that values numerically lower than the one entered are eliminated from the search. If DOW/19751207 is the search statement, all records with DOW lower than 19751207 will be eliminated from the search, and all on-line records with a DOW higher than 19751207 will be returned.

    For example:

    ```
    DOW/19751207.*L
    ```

    Returns records with DOW/19751207 and higher

- If the MFC used represents a range of values (e.g., HGT for unidentified person) and the range branch on high or branch on low is used, any value overlapping the two ranges will be returned.

- If a branch on high or low is used, only one search statement per MFC is allowed.

8.6 ORI EXCLUSION (.*E)

- To exclude an MFC from a search, E must be entered after the asterisk. The exclusion (.*E) option is only valid with the ORI MFC. All ORIs following the slash will be excluded from the search. This option is not allowed when an ORI file search is requested.

  For example:

  `ORI/PA+++++++%NY+++++++.*E`

  Returns records with ORIs that do not begin with PA or NY.

8.7 SORTING

- To sort records, SRT/ is entered in the RSCH Field.

- After SRT/ a maximum of three MFCs may follow, along with the desired length for the sort criteria of each MFC.

- The length of the sort criteria may be less than the maximum length of the specified MFC except where noted. The length of the sort criteria cannot be greater than the maximum length of the specified MFC.

  For example:
  SRT/ORI, 2 Sorts by the first two characters of the ORI.

- If there is more than one MFC in the sort criteria, the NCIC System will sequence the results in ascending order based on the leftmost MFC specified, followed by the next MFC, and the final MFC as supplied.

  For example:
  SRT/ORI,9,DTE,8 Sorts by agency and date of entry within agency.

  SRT/VMA,4,VYR,4,VIN,20 Sorts vehicles by vehicle make (primary), vehicle year (secondary), and then by VIN.

- Sort criteria will be rejected if there is not a valid MFC for the FILE or TYPE, or if the length is invalid or missing.

  For example:
  SRT/ORI,12 Length greater than maximum for MFC should not be used.

  SRT/ORI,VMO,3 Length of sort is required.

  SRT/ORI,VMO,3 MFC and length must be specified.

8.8 SEARCH CRITERIA (RSCH) MESSAGE FIELD CODE EDITS

Code	Field	Field Length	Format A=Alphabetic N=Numeric S=Special Characters	Valid File Code	Edits
AOV	Age of Victim	1 - 2	NS	X	Only valid special character is the plus sign. Plus signs

					in all positions are prohibited.
ARI	Arresting Agency Identifier	9 - 9	ANS	C	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
BCO	Boat Color	3 - 7	AS	B, R	Only valid special characters are the slash and plus sign. Plus signs in all positions and embedded spaces are prohibited.
BHN	Boat Hull Serial Number	1 - 20	ANS	B, R	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
BLE	Overall Boat Length*	2 - 2	N	B, R	NN is accepted format for expressing a length without a range or branch condition.
BLT	Blood Type	4 - 5	A	M, U	Must be valid code from the *NCIC Code Manual*.
BMA	Boat Make	3 - 24	ANS	B, R	Only valid special character is the plus sign. Plus signs in all positions are prohibited.
BMO	Model Name	1 - 20	ANS	B	Only valid special character is the plus sign. Plus signs in all positions are prohibited.
BNM	Boat Name	1 - 20	ANS	B, R	Only valid special character is the plus sign. Plus signs in all positions are prohibited.
BPS	Body Parts Status	15 - 15	AS	U	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.

BRA	Brand Name - Vehicle/ Boat Parts	2 - 4	ANS	R, V	Only valid special characters are the hyphen and plus sign. Plus signs in all positions prohibited.
BRA	Brand Name - Article	2 - 6	ANS	A	Only valid special characters are the hyphen and plus sign. Plus signs in all positions prohibited.
BRD	Brady Record Indicator	1 - 1	A	H	Must be Y, or U.
BTY	Type - Boat	3 - 3	AS	B, R	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
BXR	Body X-rays	1 - 1	A	U	Must be valid code from the *NCIC Code Manual*.
BYR	Boat Model Year	4 - 4	NS	B, R	Only valid special character is the plus sign. Plus signs in all positions are prohibited.
CAL	Caliber	1 - 4	NS	G	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
CAT	Category	2 - 2	AS	V, R	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
CDA	Manner and Cause of Death	1 - 1	A	U	Must be valid code from the *NCIC Code Manual*.
CDE	Canadian Date of Entry*	8 - 8	N	R	Must be a valid Gregorian date, YYYYMMDD.
CGD	Coast Guard Document Number	1 - 8	NS	B	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are

					prohibited.
CMC	Caution and Medical Conditions	2 - 2	N	C, H, M, N, T, W, X, 9	Must be valid code from the *NCIC Code Manual.*
CON	Date of Conviction*	8 - 8	N	X	Must be a valid Gregorian date, YYYYMMDD.
COU	County	1 - 20	A	X	
CRC	Circumcision	1 - 1	A	M, U	Must be valid code from the *NCIC Code Manual.*
CRI	Court of Issuing Warrant	9-9	ANS	C	Only valid special character is the plus sign. Plus Signs in all positions and embedded spaces are prohibited.
CRR	Conviction Resulting in Registration	1 - 4	NS	X	Only valid special character is the plus sign. Plus signs in all positions are prohibited.
CTI	Court ORI	9 - 9	ANS	H	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
DBF	Date Body Found	8 - 8	N	U	Must be a valid Gregorian date, YYYYMMDD.
DCC	Dental Characteristics	1 - 1	A	M, U, W	Must contain A or a space. DCC/A searches records containing dental information. DCC/space searches records without dental information.
DCH	Dental Characteristics	10 - 12	ANS	M, U, W	Format is 2 numeric characters (tooth number), followed by up to 7 characteristic codes. Positions 3-10 are AS and the only valid special character allowed in 3-10 is the "/" or plus sign. DCH must be filled when DCC equals A. DCH

					must be absent when DCC equals space. Spaces and pluses are ignored in the actual search.
DCL	Date of Clear*	8-8	N	A, B, G, H, M, N, P, S, U, V, W, X	Must be a valid Gregorian date, YYYYMMDD.
DEN	Denomination	1 - 9	ANS	S	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
DTT	Date of Threat	8-8	N	K	Must be a valid Gregorian date, YYYYMMDD.
DII	Date Investigative Interest*	8-8	N	A, B, C, G, H, M, N, P, S, T, U, V, W, X	Must be a valid Gregorian date, (YYYYMMDD).
DIS	Date Incarceration Starts*	8-8	N	W	Must be a valid Gregorian date, (YYYYMMDD).
DLC	Date of Last Contact*	8 - 8	NS	M	Must be a valid Gregorian date, YYYYMMDD.
DLU	Date Last Update*	8-8	N	A, B, C, G, H, M, N, P, R, S, T, U, V, W, X, Z, 9	Must be a valid Gregorian date, (YYYYMMDD).
DNA	DNA Available	1 - 1	A	X	Must be Y or N.
DNO	Detainer Case Number	1 - 20	ANS	W	Only valid special characters are the hyphen and plus sign. Plus signs in all positions are prohibited.
DOA	Date of Arrest*	8 - 8	N	C	Must be a valid Gregorian date, YYYYMMDD.
DOB	Date of Birth*	8 - 8	N	C, H, M, N, T, W, X, 9	Must be a valid Gregorian date, YYYYMMDD.
DOC	Date of Cancel*	8 - 8	N	A, B, C, G, H, M, N, P, R, S, T, U, V, W, X, Z	Must be a valid Gregorian date, YYYYMMDD.

DOD	Date of Detainer*	8 - 8	N	W	Must be a valid Gregorian date, YYYYMMDD.
DOE	Date of Emancipation*	8 - 8	N	M, W	Must be a valid Gregorian date, YYYYMMDD.
DOL	Date of Loss*	8 - 8	N	G	Must be a valid Gregorian date, YYYYMMDD.
DOP	Date of Purge**	8 - 8	N	T	Must be a valid Gregorian date, YYYYMMDD.
DOR	Date of Recovery*	8 - 8	N	A, B, G, P, S, V, W	Must be a valid Gregorian date, YYYYMMDD.
DOT	Date of Theft*	8 - 8	N	A, B, G, P, R, S, V	Must be a valid Gregorian date, YYYYMMDD.
DOV	Date of Violation*	8 - 8	N	W	Must be a valid Gregorian date, YYYYMMDD.
DOW	Date of Warrant*	8 - 8	N	W	Must be a valid Gregorian date, YYYYMMDD.
DPR	Date Probation or Release Revoked*	8 - 8	N	C	Must be a valid Gregorian date, YYYYMMDD.
DRS	Identifying Dress	1 - 25	ANS	Z	Only valid special characters are the plus sign, dash, slash, and commas. Plus signs in all positions are prohibited.
DSE	Date of Sentence Expiration*	8 - 8	N	W	Must be a valid Gregorian date, YYYYMMDD.
DSP	Disposition	4 - 4	A	M	Must be valid code from the *NCIC Code Manual*.
DSS	Date of Start of Supervision*	8 - 8	N	C	Must be a valid Gregorian date, YYYYMMDD.
DTE	Date of Entry*	8 - 8	N	A, B, C, G, H, M, N, P, S, R, T, U, V, W, X, Z, 9	Must be a valid Gregorian date, YYYYMMDD.
ECR	Criteria for Entry	1 - 2	AS	T	Must contain A or any two-character combination of A-F or plus sign.

EDD	Estimated Date of Death*	8 - 8	N	U	Must be a valid Gregorian date, YYYYMMDD.
EDS	Date of Release of Supervision*	8 - 8	N	C	Must be a valid Gregorian date, YYYYMMDD.
EPD	Engine Power or Displacement	2 - 5	2 - 5	V	Only valid special characters are the hyphen and plus sign. Plus signs in all positions and embedded spaces are prohibited.
ERD	Ending Registration Date*	6 - 6 8 - 8	A N	X	Must contain NONEXP or a valid Gregorian date, YYYYMMDD.
EXL	Extradition Limitation	1 - 2	A N	W	Must be valid code from the NCIC Code Manual .
EXP	Expiration Date*	6 - 6 8 - 8	A N	H	Must contain NONEXP or a valid Gregorian date, YYYYMMDD.
EXT	Extradition	4 - 4	A	W	Must be EXTR, NOEX, or DETN.
EYB	Estimated Year of Birth*	4 - 4	N	U	Must be YYYY format for the four-character format.
EYE	Eye Color	3 - 3	A	C, H, M, N, T, U, W, X, 9	Must be valid code from the *NCIC Code Manual*.
FBI	FBI Number/UCN	1 - 9	AN	C, H, M, N, T, W, X, 9	
FPA	Footprint Available	1 - 1	A	M, U	Must be Y or N.
FPC	Fingerprint Classification	3 - 3 20-20	A ANS	C, H, M, N, T, U, W, X, 9	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited. A three-character value must contain NFP.
GNG	Group Name	1 - 22	ANS	T, Z	Only valid special character is the plus sign. Plus signs in all positions are

					prohibited.
GTI	Identifying Graffiti	1 - 25	ANS	Z	Only valid special characters are the plus sign, dash, slash and commas. Plus signs in all positions are prohibited.
HAI	Hair Color	3 - 3	A	C, H, M, N, T, U, W, X, 9	Must be valid code from the *NCIC Code Manual*.
HGT	Height*	3 - 3	N	C, H, M, N, T, U, W, X, 9	
HND	Identifying Hand Signals	1 - 25	ANS	Z	Only valid special characters are the plus sign, dash, slash, and comma. Plus signs in all positions are prohibited.
HMC	Hazardous Material Container	1 - 25	ANS	A	Plus signs in all positions are prohibited.
HPT	Home Port	1 - 20	ANS	B	Only valid special character is the plus sign. Plus signs in all positions are prohibited.
HSP	Hull Shape	2 - 2	AS	B	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
HUL	Outer Hull Material	2 - 2	AS	B, R	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
ICA	Investigative Interest Case Number	1 - 20	ANS	A, B, C, G, H, M, N, P, S, T, U, V, W, X	Only valid special characters are the hyphen and plus sign. Plus signs in all positions are prohibited.
IIA	Investigative Interest Agency Identifier	9 - 9	ANS	A, B, C, G, H, M, N, P, S, T, U, V, W, X	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are

					prohibited.
INC	Place of Incarceration	1 - 50	ANS	C	Plus signs in all positions are prohibited.
ISD	Date of Issue*	8 - 8	N	H	Must be a valid Gregorian date, YYYYMMDD.
ISS	Issuer	1 - 15	ANS	S	Only valid special characters are the hyphen and plus sign. Plus signs in all positions prohibited.
JWL	Jewelry Description	1 - 100	ANS	M, U	Plus signs in all positions are prohibited.
JWT	Jewelry Type	2 - 2	AS	M, U	Only valid special character is the plus sign. Plus signs in all positions are prohibited.
LIC	License Plate Number	1 - 10	ANS	C, H, M, N, P, R, T, V, W, X, 9	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited. Plus sign is prohibited if <FILE> equals W, M, C, H, N, T, X, or 9.
LIS	License Plate State	2 - 2	AS	C, H, M, N, P, R, T, V, W, X, 9	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited. Plus sign is prohibited if <FILE> equals W, M, C, H, N, T, X, or 9.
LIT	License Plate Type	2 - 2	AS	C, H, M, N, P, R, T, V, W, X, 9	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited. Plus sign is prohibited if <FILE> equals W, M, C, H, N, T, X, or 9.
LIY	License Plate Year of Expiration*	2 - 2 4 - 4	A N	C, H, M, N, P, R, T, V, W, X, 8, 9	Range (.*-) and branch (.*H and .*L) suffix and plus signs are accepted if <FILE> equals P, R, or V. Only NX is accepted as

					the two-character format.
LKA	Linkage Case Number	1 - 20	ANS	A, B, C, G, H, M, N, P, S, T, U, V, W, X, 9	Only valid special characters are the hyphen and plus sign. Plus signs in all positions are prohibited.
LKI	Linkage Agency Identifier	9 - 9	ANS	A, B, C, G, H, M, N, P, S, T, U, V, W, X, 9	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
LOC	Release Location	1 - 50	ANS	C	Plus signs in all positions are prohibited.
LOT	Lot Number	1 - 20	ANS	A	Plus signs in all positions are prohibited.
MAK	Gun Make	2 - 23	AS	G	Only valid special character is the plus sign. Plus signs in all positions are prohibited.
MIF	Missing Person Interest	1 - 1	A	M	Must be Y or N.
MIS	Miscellaneous	1 - 40	ANS	C, H, M, N, R, S, T, V, W, X, Z, 9	Only valid special character is the plus sign. Plus signs in all positions are prohibited.
MKE	Message Key	2 - 4	ANS	A, B, C, G, H, M, N, P, R, S, T, U, V, W, X, Z, 9	Must be valid NCIC MKE. Only special characters for valid NCIC MKE queries are the hyphen and plus sign.
MNP	Missing Person	2 - 2	A	M	Must be valid code from the NCIC Code Manual.
MNU	Miscellaneous Number	4 - 15	ANS	C, H, M, N, T, W, X, 9	Only valid special characters are the hyphen and plus sign. Plus sign in all positions and embedded spaces are prohibited.
MOD	Model - Gun	1-20	ANS	G	Only valid special character is the plus sign. Plus signs

					in all positions are prohibited.
MOD	Model - Article	1 - 9	ANS	A	Only valid special character is the plus sign. Plus signs in all positions are prohibited.
MPA	Dental Models/ Photographs	1 - 1	A	M, U	Must be Y or N.
MPC	Missing Person Circumstances	1 - 1	A	M	Must be valid code from the *NCIC Code Manual*.
NAM	Name	3 - 30	ANS	C, H, M, N, T, W, X, 9	Only valid special characters are one mandatory comma, which must appear after position one; no more than one space after comma; hyphen; and plus sign (e.g., X,X is minimum valid name). NAM prohibited when NMF or NDB is used.
NDB	Name and Date of Birth	12 - 39	ANS	C, H, M, N, T, W, X, 9	Format is up to 30 alphabetic characters (for Name), followed by @, then 8 numeric characters (for Date of Birth). For Name portion: Only valid special characters are one mandatory comma, which must appear after position one; no more than one space after comma; hyphen; and plus sign, which may not precede comma. For the Date of Birth: Plus signs prohibited. NDB prohibited if <TYPE> does not equal PRG. NAM, NMF, and DOB are prohibited when NDB is used.
NIA	Notify Investigative Agency	1 - 1	A	A, B, C, G, H, M, N, P, S, T, U, V, W, X	Must be Y or N.

NIC	NCIC Number	10 - 10	AN	A, B, C, G, H, M, N, P, R, S, T, U, V, W, X, Z, 9	Must be a valid NCIC System assigned number.
NMF	First Name	3 - 30	ANS	C, H, M, N, T, W, X, 9	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited. NMF is prohibited when NAM or NDB is used.
NOA	Notify Originating Agency	1 - 1	A	A, B, G, H, M, N, P, S, T, U, V, W	Must be Y or N.
OAN	Owner-Applied Number	1 - 20	ANS	A, B, V	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
OCA	Originating Agency Case Number	1 - 20	ANS	A, B, C, G, H, M, N, P, R, S, T, U, V, W, X, 9	Only valid special characters are the hyphen and plus sign. Plus signs in all positions are prohibited.
OFF	Offense Code	4 - 24	ANS	N, W, 9	Only valid special character is the plus sign. Plus signs in all positions are prohibited.
OLN	Operator's License	1 - 20	AN	C, H, M, N, T, W, X, 9	
OLS	Operator's License State	2 - 2	A	C, H, M, N, T, W, X, 9	Embedded spaces are prohibited.
OLY	Operator's License Year of Expiration	2 - 2 4 - 4	A N	C, H, M, N, T, W, X, 9	Only NX will be accepted as the two-character format.
OOC	Original Offense Code	4 - 4	NS	C, W, N, 9	Only valid special character is the plus sign. Plus signs in all positions are prohibited.
ORD	Offender Registration Date*	8 - 8	N	X	Must be a valid Gregorian date, YYYYMMDD.

ORI	Originating Agency Identifier	9 - 9	ANS	A, B, C, G, H, M, N, P, R, S, T, U, V, W, X, Z, 9	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited. .E* is permitted as a suffix to the ORI Field.
PCO	Protection Order Conditions	2 - 2	N	H	Must be valid code from the *NCIC Code Manual*.
PDT	Purge Date*	8 - 8	N	A, B, C, G, H, M, N, P, S, T, U, V, W, X, Z, 9	Must be a valid Gregorian date, YYYYMMDD.
PLC	Place of Crime	2 - 2	A	X	Embedded spaces are prohibited.
PLI	Partial Lot Indicator	1 - 1	A	A	Must be P or C.
PNO	Protection Order Number	3 - 15	ANS	H	Only valid special characters are the hyphen and plus sign. Plus signs in all positions are prohibited.
POB	Place of Birth	2 - 2	AS	C, H, M, N, T, W, X, 9	Only valid special characters are the hyphen and plus sign. Plus signs in all positions and embedded spaces are prohibited.
POC	Point of Contact	1 - 50	ANS	Z	Only valid special characters are the plus sign, dash, slash, and comma. Plus signs in all positions are prohibited.
PPB	Protected Person Date of Birth*	8 - 8	N	H	Must be a valid Gregorian date, YYYYMMDD.
PPN	Protected Person Name	3 - 30	ANS	H	Only valid special characters are one mandatory comma, which must appear after position one; no more than one space after the comma; the hyphen; and the plus sign (e.g., X,X is the minimum

					valid name).
PPR	Protected Person Race	1 - 1	A	H	Must be valid code from the *NCIC Code Manual.*
PRO	Propulsion	2 - 2	AS	B, R	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
PSN	Protected Person Social Security Number	9 - 9	NS	H	Only valid special character is the plus sign. Use of plus sign in more than two positions is prohibited.
PSX	Protected Person Sex	1 - 1	A	H	Must be valid code from the *NCIC Code Manual.*
RAC	Race	1 - 1	A	C, H, M, N, T, U, W, X, 9	Must be valid code from the *NCIC Code Manual.*
RCA	Recovering Agency Case Number	1 - 20	ANS	A, B, C, G, H, M, N, P, S, T, U, V, W, X, 9	Only valid special characters are the hyphen and plus sign. Plus signs in all positions are prohibited.
REG	Registration Number	1 - 8	ANS	B, R	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
RES	Registration State	2 - 2	AS	B, R	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
REY	Registration Year of Expiration*	2 - 2 4 - 4	A N	B, R	NX is the only value accepted for the two-character format.
RMI	Ransom Money Indicator	1 - 1	A	S	Must be valid code from the *NCIC Code Manual.*
RRI	Recovering Agency Identifier	9 - 9	ANS	A, B, C, G, H, M, N, P, S, T, U, V,	Only valid special character is the plus sign. Plus signs

				W, X, 9	in all positions and embedded spaces are prohibited.
SCI	Sentencing Court Identifier	9 - 9	ANS	C	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
SDT	Date or Series Year	4 - 9	ANS	S	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
SER	Serial Number - Article	1 - 20	ANS	A	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
SER	Serial Number - Gun	1 - 20	ANS	G	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
SER	Serial Number - Securities	1 - 18	ANS	S	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
SER	Serial Number - Vehicle/Boat Part	1 - 20	ANS	R, V	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
SEX	Sex	1 - 1	A	C, H, M, N, T, U, W, X, 9	Must be valid code from the *NCIC Code Manual*.
SGP	Subgroup Name	1 - 35	ANS	T, Z	Only valid special character is the plus sign. Plus signs in all positions are prohibited.
SKN	Skin Tone	3 - 3	A	C, H, M, N, T, W, X, 9	Must be valid code from the *NCIC Code Manual*.

SMT	Scars, Marks, Tattoos, and Other Characteristics	3 - 10	AS	C, H, M, N, T, U, W, X, 9	Only valid special character is the plus sign. Plus signs in all positions are prohibited.
SNA	Street Name	1 - 25	ANS	X	Plus signs in all positions are prohibited.
SNU	Street Number	1 - 7	ANS	X	Plus signs in all positions are prohibited.
SOC	Social Security Number	9 - 9	NS	C, H, M, N, S, T, W, X, 9	Only valid special character is the plus sign. Use of plus sign in more than two positions is prohibited.
SON	Name of Supervising Officer	3 - 30	ANS	C	Only valid special characters are one mandatory comma, which must appear after position one; no more than one space after comma; hyphen; and plus sign.
SOS	Sex Offender Status	1 - 1	A	X	Must be Y or N.
SOV	Sex of Victim	1 - 1	A	X	Must be M or F.
SRT	Sort Parameters	5-80	ANS	A, B, C, G, H, M, N, P, R, S, T, U, V, W, X, Z, 9	Only valid special characters are commas. Only DBF and/or ORI is accepted as SRT MFCs when <FILE> equals U.
STA	State Name	2 - 2	A	X	Only valid special character is the plus sign. Plus signs in all positions are prohibited.
SXP	Sexual Predator Indicator	1 - 1	A	X	Must be Y or N.
TNO	Telephone Number	12 -12	ANS	X	If no plus sign is used, the format is 3 numerics, followed by a space, 3 numerics, a hyphen, then 4 numerics. The only valid special character is the

					plus sign. Use of plus sign in all positions is prohibited.
TTO	Identifying Tattoos	3 - 35	ANS	Z	Only valid special characters are the plus sign, dash, slash, and comma. Use of plus sign in all positions is prohibited. Characters 11-35 are free text.
TYP	Type - Article	4 - 7	AS	A	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
TYP	Type - Gun	1 - 2	AS	G	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
TYP	Type - ORI	1 - 1	AN	0	
TYP	Type - Securities	2 - 2	AS	S	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
USR	User Code	2 - 2	AN	A, B, C, G, H, M, N, P, R, S, T, U, V, W, X, Z, 9	Embedded spaces are prohibited.
VCO	Vehicle Color	3 - 7	AS	C, H, M, N, T, V, W, X, 9	Only valid special characters are the dash and plus sign. Plus signs in all positions and embedded spaces are prohibited. Plus sign is prohibited if <FILE> equals W, M, C, H, N, T, X, or 9.
VIN	Vehicle Identification Number	1 - 20	ANS	C, H, M, N, R, T, V, W, X, 9	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited. Plus sign is prohibited if <FILE> equals

					W, M, C, H, N, T, X, or 9.
VMA	Vehicle Make	2- 24	ANS	C, H, M, N, R, T, V, W, X, 9	Use of plus sign in all positions is prohibited. Plus sign is prohibited if <FILE> equals W, M, C, H, N, T, X, or 9.
VMO	Vehicle Model	2 - 3	ANS	C, H, M, N, T, V, W, X, 9	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited. Plus sign is prohibited if <FILE> equals W, M, C, H, N, T, X, or 9.
VRX	Corrective Vision Prescription	1 - 40	ANS	M, U	Plus signs in all positions are prohibited.
VST	Vehicle Style	2 - 2	ANS	C, H, M, N, T, V, W, X, 9	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited. Plus sign is prohibited if <FILE> equals W, M, C, H, N, T, X, or 9.
VYR	Vehicle Year*	4 - 4	NS	C, H, M, N, R, T, V, W, X, 9	Range (.*-) and branch (.*H and .*L) suffix is accepted if <FILE> equals R or V. Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited. Plus sign is prohibited if <FILE> equals W, M, C, H, N, T, X, or 9.
WGT	Weight*	3 - 3	N	C, H, M, N, T, U, W, X, 9	
WNO	Warrant Number	1 - 15	ANS	C, W	Only valid special character is the plus sign. Plus signs in all positions are prohibited.
ZIP	Zip Code	5 - 5 10 - 10	NS NS	X	Only valid special character in the five character format is the plus sign. The ten

					character format must contain a hyphen in position six and may include plus signs. Plus signs in all positions are prohibited.
Range (.-) or branch (.*H or .*L) suffixes accepted.					

8.9 MESSAGE FIELD CODES FOR GLOBAL INQUIRY

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	4-4	ALPHABETIC
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
TYPE OF REQUEST	MANDATORY	TYPE	3-3	ALPHABETIC
URGENCY OF REQUEST	OPTIONAL	NEED	3-3	ALPHABETIC
NAME OF REQUESTER	MANDATORY	RQST	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
ADDRESS OF REQUESTER	MANDATORY	RADR	1-100	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
REQUESTER'S TELEPHONE NUMBER	MANDATORY	RTNO	12-12	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
REPORT TITLE	MANDATORY	TITL	1-50	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
USER INFORMATION	MANDATORY	UINF	1-100	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
FILE	MANDATORY	FILE	1-1	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

			2-22	ALPHABETIC, NUMERIC
TYPE OF OUTPUT	MANDATORY	TYPO	3-3	ALPHABETIC
BEGINNING DATE	MANDATORY	BDAT	8-8	BLANK
ENDING DATE	MANDATORY	EDAT	8-8	BLANK
FILE SIZE	MANDATORY	FSIZ	1-6	NUMERIC
RANDOM COUNT	MANDATORY	RCNT	1-6	NUMERIC
RANDOM LIST	MANDATORY	RLST	1-1	ALPHABETIC
IMAGE INDICATOR	MANDATORY	IND	1-1	BLANK
REQUEST SEARCH CRITERIA	MANDATORY	RSCH	1-2480	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

8.10 EXAMPLE OF A PERSON FILE SPRQ REQUEST

```
1N01HEADER.SPRQ.DCFBIWAQ8.ACT..CPL SMITH.1000 CUSTER HOLLOW RD CLARKSBURG WV
26306.304 625-0000.CASE 1999-123.FOR DET JONES – FREMONT
PD.W.LST.......MKE/E+++.NAM/FRANKLIN,ROBERT+++++++++++++++
```

The RSCH defines the search criteria:

- MKE - the first character of the message key is E
- NAM - FRANKLIN,ROBERT.

All active Wanted Person File records for FRANKLIN, ROBERT with any and/or no middle names or initials will be listed.

8.11 GENERAL GUIDELINES FOR A PERSON FILE SPRQ REQUEST
8.11.1 VALID FILE TYPES:

C	Supervised Release
H	Protection Order
J	Identity Theft
K	Protective Interest
L	Violent Person
M	Missing Person
N	Immigration Violator

T	Gang Member
U	Unidentified Person
W	Wanted Person
X	National Sex Offender Registry
Z	Gang Group

8.11.2 SEARCH

- As part of a Person File SPRQ request, supplemental data fields are included in the search.

- The MIS Field can be searched for a length of 40 characters.

8.11.3 NAME (NAM), FIRST NAME (NMF) AND/OR NAME AND DATE OF BIRTH (NDB)
8.11.3.1 NAM

The entire field for NAM or NDB should be right justified with the wildcard if the name is uncertain.

```
NAM/FRANKLIN, ++++++++++++++++++++
FRANKLIN, ROBERT JAMES
FRANKLIN, ROBERT
FRANKLIN, ROBERT J JR
FRANKLIN, DOROTHY
FRANKLIN, DAVID
```

When using NAM or NDB, the name should be searched without a space following the comma.

8.11.3.2 NMF

To generate a search by the first name only in active person records, the MFC for first name - NMF should be used. NMF will cause the base name, alias supplementals, and stolen/false ID names in all records for the file being searched to be processed.
The field may be completed with wildcards.

For example:

```
NMF/JOHN++++++++++++++++++++++++
```

The above parameter will cause only the first name to be searched and produce results similar to the following:

MOROZO,JOHN ROBERT
ADAMS,JOHNNY SIMON
WILLIAMS,JOHN

```
NMF/JOHN ROBERT++++++++++++++++++
```

The above statement will cause only the first and middle name to be searched and produce results similar to the following:

MOROZO,JOHN ROBERT
GARCIA,JOHN ROBERT FRANKLIN

8.11.3.3 NMF Error Conditions

- Commas are not allowed. Any attempt to enter a comma in the NMF will be rejected. Additional information concerning the REJECT - COMMAS NOT PERMITTED IN THE NMF FIELD error message can be found in the Introduction chapter of this manual.

- NAM, NMF, or NDB cannot be searched together. Any attempt to enter NAM with NMF in the same request will be rejected. Additional information concerning the REJECT - NAM/ AND NMF/ NOT PERMITTED IN THE SAME REQUEST error message can be found in the Introduction chapter of this manual.

- This MFC should be used with other MFCs such as DOB, HGT, WGT, HAI, EYE, etc., to reduce the number of records selected.

8.11.3.4 NDB

NDB should be used when a specific name and date of birth are to be searched together.

For example:

`NDB/TAYLOR,TIM+++++++++++++++++@19690612`

All records containing NAM/TAYLOR,TIM and DOB/19690612 will be returned.

Each NDB Field must consist of a name (a maximum of 30 characters), an @ symbol, and a DOB (eight numbers). If NDB Field is used, then NAM, NMF, or DOB cannot be entered.

8.11.4 DENTAL CHARACTERISTICS GUIDELINES

- DCH will be searched as a set if there is more than one search statement for that MFC. The first two characters indicating the number of the tooth must be numeric. Characters four through ten should be searched in the MODFLCR order. Additionally, the third character may be X, /, or V. If / is used in the third character, only R may be the tenth character. The characters X and V may not be used with any other except the + for a particular tooth.

- The records returned will match the request exactly, unless the user enters the wildcard +.

- Additional information regarding dental characteristics codes can be found in the *NCIC Operating Manual* and the *NCIC Code Manual*.

  DCH/01 MO%17V%29X%32V

  Will be searched as a set.

  DCH/01 MO%17V%29X%32V

  Will hit on any record with MO listed for tooth number one, V listed for tooth numbers 17 and 32, and X listed for tooth number 29, regardless of the coding for other teeth in the record.

  DCH/01+MO+++++%17V

  Will hit on any record with MO listed for tooth number one (the D, F, or L may also be coded for the tooth since the + is used) and with V listed for tooth number 17.

  In a search for records containing any dental information, DCC/A should be used as a search statement. In a search for records without any dental information, DCC/ should be used.

8.11.5 WANTED PERSON RECORD SEARCHES

If a search parameter of EW++ is submitted, records in located and detained status will not be

identified. The MKE/+W++ should be used to identify all wanted person records.

8.11.6 PRG SEARCH

The MFC PDT allows the requester to limit the search to certain purge (retirement) dates (e.g. PDT/1985101819861018.*-). If the PDT specifies a time period for which there are no retired records, the NCIC System will provide a NO RECORD response.

8.11.7 ADDITIONAL GUIDELINES FOR UNIDENTIFIED PERSON FILE

- Since EYB, HGT, and WGT in the Unidentified Person File already contain a range for these fields, the search is executed differently than other range searches.

Search	Hit Records
EYB/19801985*-	1982-1983 1985-1986
HGT/602604.*-	602-603 603-605
WGT/150.*H	145-155 (hit) 155-160 (not a hit)

- Body Part Status (BPS) must be 15 characters and completely defined. ALD, ALF, and SKL are not allowed in the off-line search.

  BPS/FFFFFFFFFFFFFFF   Represents ALF
  BPS/DDDDDDDDDDDDDDD   Represents ALD
  BPS/SSSSSSSSSSSSSSS
  BPS/NNRRRRRNNNNRRRR   Represents SKL

  BPS/RR+++R+R+NNN+++

- Fingerprint Classification (FPC) must be 20 alphanumeric characters or NFP.
  FPC/1210AADINATT6612SRPM
  FPC/++++++DI++++++++SR++
  FPC/NFP

  The only valid sort fields are DBF and ORI.

8.12 EXAMPLE OF A PROPERTY FILE SPRQ REQUEST

```
1N01HEADER.SPRQ.DCFBIWAQ8.ACT..CPL SMITH.1000 CUSTER HOLLOW RD CLARKSBURG WV
26306.304.625-0000.CASE 1999-123.FOR DET JONES - FREMONT PD.V.LST.......
MKE/E+++.VMA/BMW.VMO/28%30%20%318%320%5+0.VST/CV%HT%2T%4T%HB.VYR/19721980.*-
```

The RSCH defines the search criteria:

- MKE - first character of the message key is E

- VMA - BMW

- VMO - 28, 30, 20, 318, 320, or any three-character VMO starting with a 5 and ending with 0
- VST - CV, HT, 2T, 4T, or HB
- VYR - 1972 through 1980

8.12.1 VALID FILE TYPES

A - Article
B - Boat
G - Gun
P - License Plate
R - Canadian Vehicle Index
S - Securities
V - Vehicle, Vehicle/Boat Part

8.12.2 PRG SEARCH

The MFC PDT allows the requester to limit the search to certain purge (retirement) dates (e.g. PDT/1985101819861018.*-). If the PDT specifies a time period for which there are no retired records, the NCIC System will provide a NO RECORD response.

8.12.3 GUIDELINES FOR VEHICLE, BOAT, VEHICLE/BOAT PART, AND LICENSE PLATE FILES

- For VIN searches, the VIN, SER, and OAN Fields will be searched. For SER searches, the VIN, SER, and OAN Fields will be searched. For OAN searches, the VIN, SER, and OAN Fields will be searched.

- The MIS Field can be searched for a length of 40 characters for Vehicle and Vehicle/Boat Parts only.

- All VIN searches that do not contain a wildcard are searched against the rightmost eight characters of the VIN. If the record matches only on the rightmost eight characters of the VIN and the search criteria contain a wildcard, the following message will be printed:

  ```
  RECORD NIC/V654987321 IS BASED ON PARTIAL VIN SEARCH – VERIFY ALL DATA BEFORE
  TAKING FURTHER ACTION BASED ON THIS RESPONSE
  ```

- All SER searches that do not contain a wildcard are searched against the rightmost eight characters of the SER. If the record matches only on the rightmost eight characters of the SER and the search criteria contains a wildcard, the following message will be printed:

  ```
  RECORD NIC/V654987321 IS BASED ON PARTIAL SER SEARCH – VERIFY ALL DATA BEFORE
  TAKING FURTHER ACTION BASED ON THIS RESPONSE
  ```

- All BHN searches that do not contain a wildcard are searched against the leftmost eight characters of the BHN. If the record matches only on the leftmost eight of the BHN and the search criteria contains a wildcard, the following message will be printed:

  ```
  RECORD NIC/V654987321 IS BASED ON PARTIAL BHN SEARCH – VERIFY ALL DATA BEFORE
  TAKING FURTHER ACTION BASED ON THIS RESPONSE
  ```

8.12.4 GUIDELINES FOR THE CANADIAN VEHICLE INDEX

- In order to search the Canadian Vehicle Index records, an R must be entered in the file indicator. This will generate a search on Canadian stolen/felony/abandoned vehicles, stolen boats, stolen plates and stolen parts record.

- The first three characters of the BTY are searchable; the first two characters of the PRO are searchable; and the first two characters of the BLE are searchable.

- The MIS can be searched for a length of 40 characters.

8.12.5 GUIDELINES FOR ARTICLE AND SECURITIES FILES SPRQ TRANSACTIONS

- Searching on MKE/EA or MKE/ES will not return sequential article or securities records. MKE/EA++ or MKE/EAA+ (to identify sequential article records) or MKE/ES++ or ESS+ (to identify sequential securities records) should be used.

- In the case of sequential articles/securities records, the serial number on the search statement must match the beginning serial number of the given range. SER/81234 would not return a record if the beginning serial number was 81230 with a range of 100.

8.12.6 ADDITIONAL GUIDELINES FOR GUN FILE SPRQ TRANSACTIONS

- A DOT search statement will search the date of recovery (DOR) for a recovered gun record and the date of loss (DOL) for lost gun records.

- If a search parameter of MKE/EG++ is submitted, recovered and lost gun records will not be listed. MKE/E+++ should be used to list all gun record types.

8.12.7 GUIDELINE FOR GANG FILE SPRQ TRANSACTION

In order to search Gang File references records, the FILE type must be Z, and the MIS Field can be searched for a length of 40 characters.

8.13 ORIGINATING AGENCY IDENTIFIER ACTIVE SPRQ REQUEST

```
1N01HEADER.SPRQ.DCFBIWAQ8.ACT..CPL SMITH.1000 CUSTER HOLLOW RD CLARKSBURG WV 26306.
304 625-0000.CASE 1999-123.FOR DET JONES - FREMONT PD.O.LST.......
ORI/++FBI++++%++DOJ++++
```

The RSCH defines the search criterion:

ORI - with FBI or DOJ in characters 3-5. (The search will return all ORIs with FBI or DOJ in positions 3 through 5.)

8.13.1 GENERAL GUIDELINES

- In order to search the ORI File, a 0 must be entered in the FILE type.

- ORI and/or TYP are the only valid search fields.

- The ACT is the only valid TYPE for an ORI File search.

8.14 EXAMPLE OF AN ACTIVE SPRQ REPORT

```
1L01HEADER

RIRSP0052

FILE TRANSFER REQUEST RECEIVED

1N01050Z00091DSPRQ

RIRSP0052
```

TITLE: CASE 199-123

ROUTE TO: CPL SMITH

ADDRESS: 1000 CUSTER HOLLOW RD CLARKSBURG WV
26306

EXTENSION: 304 555-1212

COMMENTS: FOR DET JONES – FREMONT
PD

TYPE: ACT   NEED: FILE: W

BEGIN DATE: END DATE: LIST TYPE: LST

FILE SIZE: 000000000   COUNT: 000000   RANDOM NUMBER
LIST:

IMAGE INDICATOR:

FIELDS
SEARCHED: 0RI/DCFBI++++.NAM/BARK++++++++++++++++++++++++

FIELDS OUTPUT:

MKE/WANTED PERSON
EXL/1 - FULL EXTRADITION UNLESS OTHERWISE NOTED IN THE MIS FIELD
ORI/DCFBIWA09 NAM/BARK,STANLEY A SEX/M RAC/B POB/MA
DOB/19560423 HGT/600 WGT/150 EYE/BR0 HAI/BLK FBI/500047N11
SKN/DRK
MNU/0A-11124
OFF/TREASON
DOW/19780608 OCA/98-1168
MIS/4910 FTA IND 77-875 CHG ASLT INT RAPEA DPT PD PR0V
ORI IS WASHINGTON DC, FBI OFFICE 202 324-0000
AKA/BR0WN,STANLEY
NIC/W181111432 DTE/19980608 0000 EDT DLU/20081212 0753 EST

IMMED CONFIRM WARRANT AND EXTRADITION WITH ORI

MKE/WANTED PERSON
EXL/1 - FULL EXTRADITION UNLESS OTHERWISE NOTED IN THE MIS FIELD
ORI/DCFBIWAD8 NAM/BARK,MIGUEL SEX/M RAC/W POB/PR
DOB/19510613 HGT/503 WGT/090 EYE/BR0 HAI/BLK FBI/111170L9
SKN/MED
SOC/123423378
OFF/FAILURE TO APPEAR - FACING MURDER CHARGE
DOW/19990308 OCA/12345658
ORI IS WASHINGTON DC, FBI OFFICE 202 324-0000
NIC/W234564828 DTE/19990308 0000 EST DLU/20070714 1124 EDT
IMMED CONFIRM WARRANT AND EXTRADITION WITH ORI

8.15 EXAMPLE OF A PURGE SPRQ REPORT WITH EXCESSIVE RECORDS RETURNED

1L01HEADER
DCFBIWAV3
FILE TRANSFER REQUEST RECEIVED
1N0104ZV000BMASPRQ
DCFBIWAV3

          TITLE: CASE 199-123

          ROUTE TO: CPL SMITH

          ADDRESS: 1000 CUSTER HOLLOW RD CLARKSBURG WV
26306

          EXTENSION: 304 555-1212

          COMMENTS: FOR DET JONES – FREMONT
PD

          TYPE: PRG   NEED: FILE: B

          BEGIN DATE: END DATE: LIST TYPE: DLT

          FILE SIZE: 000000000   COUNT: 000000   RANDOM NUMBER
LIST:

          IMAGE INDICATOR:
          FIELDS SEARCHED: BC0/WHI++++
          FIELDS OUTPUT:

REJECT - MAXIMUM RECORD COUNT EXCEEDED FOR A REGULAR RUN - RESUBMIT WITH
MODIFIED SEARCH PARAMETERS

8.16 GLOBAL INQUIRY CANCEL (XSRQ) TRANSACTION

- The cancel transaction is used to remove a Global Inquiry request before it is processed by the system.
- Only the ORI submitting the Global Inquiry request or FBI's CJIS Division can cancel the request.

8.17 EXAMPLE OF XSRQ TRANSACTION

`1N01HEADER.XSRQ.DCFBIWA00.C1811422102`

9 UNIFORM CRIME REPORTING (UCR)/NATIONAL INCIDENT-BASED REPORTING SYSTEM (NIBRS) DATA TRANSACTION
9.1 GENERAL INFORMATION

This transaction allows the user to enter UCR data using an NCIC transaction. The MKE is UCR.

9.2 EXAMPLES OF UCR TRANSACTIONS

```
1N01HEADER.UCR.NCDCI0002.<data from UC1>.<data from UC2>.<data from
UC3>.<data from UC4>.<data from UC4>.<data from UC4>.<data from UC5>.<data
from UC6>.<data from UC7>.<data from UCL>
```

```
1N01HEADER.UCR.NCDCI0002.<data from UC0>
```

Acknowledgment:

```
1L01HEADER
NCDCI0002
UCR DATA RECEIVED AT 1400 EDT 19990912
```

Note: The National Incident-Based Reporting System, VOLUME 2: *Data Submission Specifications* contains more details concerning segment record layouts and field descriptions.

9.3 MESSAGE FIELD CODES FOR UCR TRANSACTION

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	3-3	ALPHABETIC
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
ZERO REPORTING LEVEL	CONDITIONAL	UC0	43-43	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
ADMINISTRATIVE SEGMENT	CONDITIONAL	UC1	87-87	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

OFFENSE SEGMENT	CONDITIONAL	UC2	63-63	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
PROPERTY SEGMENT	CONDITIONAL	UC3	307-307	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
VICTIM SEGMENT	CONDITIONAL	UC4	129-129	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
OFFENDER SEGMENT	CONDITIONAL	UC5	45-45	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
ARRESTEE SEGMENT	CONDITIONAL	UC6	110-110	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
GROUP "B" ARREST REPORT	CONDITIONAL	UC7	66-66	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
LEOKA SEGMENT	CONDITIONAL	UCL	637-637	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

9.4 REQUIREMENTS

The UCR/NIBRS data transaction must contain the following: HDR, MKE, ORI, and at least one of the segments without MFC.

The maximum number of segments per UCR transaction are the following:

UC0 -1
UC1 -1
UC2 -10
UC3 -9
UC4 -50
UC5 -50
UC6 -50
UC7 -50
UCL -1

The file of data will be processed by UCR/NIBRS. Errors detected by UCR/NIBRS will be forwarded to the CSA.

10 INVESTIGATIVE INTEREST
10.1 GENERAL INFORMATION

- The investigative interest supplemental record allows agencies to indicate an investigative

interest in an existing NCIC record. Up to ten agencies [other than the Originating Agency Identifier (ORI) of record] may add an investigative interest supplemental record to the base record.

- The following NCIC files may have an investigative interest supplemental record appended to a base record: Article, Boat, Supervised Release, Gun, Protection Order, Identity Theft, Protective Interest, Violent Person, Missing Person, Immigration Violator, Foreign Fugitive, License Plate, Extreme Risk Protection Order, Securities, Gang, Unidentified Person, Vehicle, Vehicle/Boat Part, Wanted Person, and National Sex Offender Registry.

10.2 MESSAGE KEY (MKE) CODES

Message	MKE
Entry	EII
Cancel	XII

10.3 RECORD RETENTION PERIOD

Investigative Interest supplemental records have the same record retention period as the base record. At the end of the retention period for the base record, the Investigative Interest Agency Identifier (IIA) is notified with a $.I. Investigative Interest Notification that the record has been purged due to record retention. Additional information concerning the $.I. administrative message can be found in the Introduction chapter of this manual.

10.4 VALIDATION

Investigative interest supplemental record information will be added to the validation format of the ORI of record. Validation requests will not be sent to validate their investigative interest records.

10.5 CRITERIA FOR REJECTING DUPLICATE RECORDS

If the ORI of the enter investigative interest supplemental message (EII) is the same as one of the IIAs currently on the record being updated, the EII message will be rejected with the message REJECT – INVESTIGATIVE INTEREST ON FILE as found in the Introduction chapter of this manual.

10.6 MESSAGE FIELD CODES AND EDITS FOR INVESTIGATIVE INTEREST

Code	Field	Edits
DII	Date Investigative Interest	Must be a valid Gregorian date (YYYYMMDD) equal to or less than current date.
ICA	Investigative Interest Case Number	Must not contain a single zero only, a run of zeros only, the word NONE, or a single alphabetic only. The first seven characters of the ICA cannot equal the first seven characters of the IIA. The only valid special character is the hyphen.
IIA	Investigative Interest Agency Identifier	Must be a valid NCIC-assigned ORI as defined in the ORI chapter of this manual.
MIS	Miscellaneous	Must contain the reason of investigative interest.

MKE	Message Key	Must be a valid message key.
NIA	Notify Investigative Agency	Must be Y or N. Default is N.
NIC	NCIC Number	A self-checking number consisting of an alphabetic character (varies depending on the file) followed by nine numeric characters automatically assigned by the NCIC System to each accepted record. Must have valid check digits when used to identify record in a subsequent transaction.
OCA	Originating Agency Case Number	Must not contain a single zero only, a run of zeros only, the word NONE, or a single alphabetic only. The first seven characters of the OCA cannot equal the first seven characters of the ORI. The only valid special character is the hyphen.
ORN	Order Number	A unique number assigned by the court. A hyphen is permitted in addition to alphabetics and numerics. Must not contain a single zero, a run of zeros only, or the word NONE.
PNO	Protection Order Number	A unique number assigned by the court. A hyphen is permitted in addition to alphabetics and numerics. Must not contain a single zero, a run of zeros only, or the word NONE.

10.7 EXAMPLE OF AN INVESTIGATIVE INTEREST SUPPLEMENTAL RECORD ENTRY

The investigative interest supplemental record entry contains: Header (1N01HEADER), Message Key (EII), Investigative Interest Agency Identifier (WA1230000), NIC (W146203706), Originating Agency Case Number (92341244), Investigative Interest Case Number (123456789), Date Investigative Interest (20000108), notify Investigative Agency (Y), and the Miscellaneous Field information (WANTED FOR QUESTIONING IN CONNECTION WITH MURDER INVESTIGATION).

```
1N01HEADER.EII.WA1230000.NIC/W146203706.OCA/92341244.123456789.20000108.Y.
WANTED FOR QUESTIONING IN CONNECTION WITH MURDER INVESTIGATION
```

Acknowledgment:

```
1L01HEADER
WA1230000
INVESTIGATIVE INTEREST NIC/W146203706 OCA/92341244
```

10.8 MESSAGE FIELD CODES FOR INVESTIGATIVE INTEREST SUPPLEMENTAL RECORD ENTRY

Field Name	Requirements	Message Field Code	Field Length	Data Type
HEADER	MANDATORY	HDR	9-19	ALPHABETIC,

				NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	3-3	ALPHABETIC
INVESTIGATIVE INTEREST AGENCY IDENTIFIER	MANDATORY	IIA	9-9	ALPHABETIC, NUMERIC
NCIC NUMBER	MANDATORY	NIC	10-10	ALPHABETIC, NUMERIC
ORIGINATING AGENCY CASE NUMBER	CONDITIONAL	OCA	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
PROTECTION ORDER NUMBER	CONDITIONAL	PNO	3-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
ORDER NUMBER	CONDITIONAL	ORN	3-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
INVESTIGATIVE INTEREST CASE NUMBER	MANDATORY	ICA	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
DATE INVESTIGATIVE INTEREST	MANDATORY	DII	8-8	NUMERIC
NOTIFY INVESTIGATIVE AGENCY	OPTIONAL	NIA	1-1	ALPHABETIC
MISCELLANEOUS	OPTIONAL	MIS	1-200	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

10.9 MANDATORY FIELDS FOR INVESTIGATIVE INTEREST SUPPLEMENTAL RECORD ENTRY

The following fields are mandatory to cause acceptance of an investigative interest supplemental record entry: HDR, MKE, ORI, NIC and OCA, NIC and PNO (for Protection Order File records), or NIC and ORN (for Extreme Risk Protection Order File records), ICA, and DII.

10.10 IDENTIFICATION OF A RECORD FOR INVESTIGATIVE INTEREST SUPPLEMENTAL RECORD ENTRY

An NCIC record to which an investigative interest supplemental record is to be added must be identified by either NIC and OCA, in that order, NIC and PNO (for Protection Order File records), in that order, or NIC and ORN (for Extreme Risk Protection Order File records), in that order, with each identifier preceded by the proper MFC and a slash (/).

If the EII exceeds the limit of 10 IIAs on an NCIC record, the entry will be rejected with the message REJECT – NOT AUTHORIZED.

A $.I. Entering Agency Investigative Interest Notification is sent to the ORI of record when an investigative interest supplemental record is entered or canceled.

```
$.I.
MD1012600
ENTERING AGENCY INVESTIGATIVE INTEREST NOTIFICATION AT 1302 EST 20011008
WA1230000 ANY CITY PD WA 555 555-4321
NIC/W146203706.OCA/92341244
1N01HEADER.XII.WA1230000.NAM/SMITH, JOHN J.NIC/W146203706
```

A $.I. Investigative Interest Notification is sent to each IIA when a supplemental transaction is processed for a record with investigative interest.

```
$.I.
WA1230000
INVESTIGATIVE INTEREST NOTIFICATION AT 1221 EST 20011008
ORI/MD1012600 ANY CITY PD MD 555 555-1234
NIC/W146203706.OCA/92341244.ICA/123456789
1N01HEADER.MW.MD1012600.NAM/SMITH, JOHN J.NIC/W146203706
SOC/375145249.SMT/SC R HND
```

10.11 ADDITIONAL GUIDELINES FOR INVESTIGATIVE INTEREST SUPPLEMENTAL RECORD ENTRY

Entry of an investigative interest supplemental record to append to a base record may be made by any valid ORI with an investigative interest to the base record.

10.12 MODIFICATION

No one-step procedure is available to modify fields in an investigative interest supplemental record. To modify, the investigative interest supplemental record should be canceled and reentered. Cancellation procedures are set forth in this section, which also contains instructions on entering an investigative interest supplemental record.

10.13 CANCELLATION OF AN INVESTIGATIVE INTEREST SUPPLEMENTAL RECORD

A cancellation message is used when it is determined that the investigative interest record is invalid, was entered in error, modification of the information is needed, or there is no longer an interest.

A cancellation message may also be used to remove investigative interest data on a record when the Wanted Person File record is in detained status. The Investigative Interest Agency may delete investigative interest data from a Wanted Person File record that is in detained status by using the XII transaction.

10.14 EXAMPLE OF AN INVESTIGATIVE INTEREST SUPPLEMENTAL RECORD CANCEL

The cancel supplemental record transaction example contains: HDR (1N01HEADER), MKE (XII), ORI [(WA1230000), which is the investigative interest agency], NIC (W146203706), OCA (92341244), and ICA (123456789).

```
1N01HEADER.XII.WA1230000.NIC/W146203706.OCA/92341244.123456789
```

Acknowledgment:

```
1L01HEADER
WA1230000
CANCEL INVESTIGATIVE INTEREST NIC/W146203706 OCA/92341244
```

10.15 MESSAGE FIELD CODES FOR INVESTIGATIVE INTEREST SUPPLEMENTAL RECORD CANCELLATION

Field Name	Requirements	Message Field Code	Field Length	Data Type
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	3-3	ALPHABETIC
INVESTIGATIVE INTEREST AGENCY IDENTIFIER	MANDATORY	IIA	9-9	ALPHABETIC, NUMERIC
NCIC NUMBER	MANDATORY	NIC	10-10	ALPHABETIC, NUMERIC
ORIGINATING AGENCY CASE NUMBER	CONDITIONAL	OCA	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
PROTECTION ORDER NUMBER	CONDITIONAL	PNO	3-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
ORDER NUMBER	CONDITIONAL	ORN	3-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
INVESTIGATIVE INTEREST CASE NUMBER	MANDATORY	ICA	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

10.16 MANDATORY FIELDS FOR INVESTIGATIVE INTEREST SUPPLEMENTAL RECORD CANCELLATION

The following fields are mandatory to cause acceptance of an investigative interest supplemental record cancellation: HDR, MKE, ORI, NIC and OCA, NIC and PNO (for Protection Order File records), or NIC and ORN (for Extreme Risk Protection Order File records), and ICA.

10.17 IDENTIFICATION OF AN INVESTIGATIVE INTEREST SUPPLEMENTAL RECORD TO BE CANCELED

An NCIC record from which an investigative interest supplemental record is to be canceled must be identified by either NIC and OCA, in that order, NIC and PNO (for Protection Order File records), in that order, or NIC and ORN (for Extreme Risk Protection Order File records), in that order, with each identifier

preceded by the proper MFC and a slash (/).

10.18 ADDITIONAL GUIDELINES FOR INVESTIGATIVE INTEREST SUPPLEMENTAL RECORD CANCELLATION

Cancellation of an investigative interest supplemental record is restricted to the IIA of the investigative interest supplemental record.

If an IIA attempts to remove an investigative interest from a record which does not exist on the NCIC record identified, a REJECT – INVESTIGATIVE INTEREST NOT ON FILE message will be generated.

A $.I. Entering Agency Investigative Interest Notification is sent to the ORI of record when an investigative interest supplemental record is entered.

A $.I. Investigative Interest Notification is sent to each IIA when a supplemental transaction is processed for a record with investigative interest.

10.19 EXAMPLE OF AN INVESTIGATIVE INTEREST POSITIVE HIT RESPONSE RESULTING FROM AN INQUIRY

Below is an example of a Wanted Person record with an investigative interest supplemental record appended:

```
1N01HEADER
PA0450000


***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF
EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE INTERSTATE
EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION.  ALL OTHER NCIC PERSONS
FILES ARE SEARCHED WITHOUT LIMITATIONS.
MKE/WANTED PERSON
EXL/1 - FULL EXTRADITION
ORI/MD1012600 NAM/SMITH, JOHN J SEX/M RAC/W POB/TX
DOB/19511012 HGT/510 WGT/175 EYE/BRO HAI/BRO
SKN/DRK SMT/SC R HND
FPC/121011CO141159TTCI13 MNU/AS-123456789 SOC/123456789
OLN/11111111 OLS/MD OLY/2000
OFF/HOMICIDE - WILLFUL KILL-POL OFF-GUN
DOW/19981201 OCA/92341244
WNO/635F1129 CTI/MD101261J
MIS/KNOWN TO COLLECT, DRIVE AND STEAL CLASSIC CARS
LIC/ABC123 LIC/MD LIY/2000 LIT/PC
VIN/2Y27H5LI00009 VYR/1975
VMA/PONT VMO/VEN VST/2D VCO/BLU
ORI IS ANY CITY PD MD 304 555-1212
DOB/19501012
NIC/W146203706 DTE/19991205 1400 EST DLU/20080616 1518 EDT
INVESTIGATIVE INTEREST AGENCIES:
IIA/WA1230000 ANY CITY PD WA 555 555-4321
ICA/123456789 DII/20010108
MIS/WANTED FOR QUESTIONING IN CONNECTION WITH MURDER INVESTIGATION
IMMED CONFIRM WARRANT AND EXTRADITION WITH ORI
```