Court Transactions







Protection Orders

How to view and enter different types of PO's

Other Transactions

CRT, WARZ & more

PO Transactions

Modification, validation & removal on NCIC

Quiz

Test your knowledge!



Overview

Court orders that are issued to prevent acts of domestic violence against a person or to prevent a person from stalking, intimidating, or harassing another person.

- Is sued by civil and criminal courts
- Types of PO's and the information within them vary state to state

Types

- Criminal Protection Orders:
 - o Jail Release Agreement
 - Ex-Parte
 - o Protection Order
- Civil Protection Orders:
 - Mutual Protection Order
 - o Protection Order for Children
 - O Civil Stalking Injunction





Courts issue PO's through CORIS

Phase 3

PO's will be queryable on NCIC and Utah side



Phase 2

Batch job pulls PO's over to BCI systems

Phase 4

Courts will be responsible for maintaining that entry on NCIC



Why doesn't the batch job take care of the NCIC entry?

Sometimes the batch job won't carry over. This is for a variety of reasons like if the case number changes or there's a discrepancy between the name used in CORIS vs UCJIS.



- Lists PO on state level
- Automatically updated with information from CORIS (ie if PO is is sued)
- Validated in CORIS via batch job
- Validation list may be different from what's on UCJIS

- Lists PO nationally
- May need to be manually updated If information changes in CORIS
- Batch job does initial validation at exactly 60 days
- Courts need to start doing the yearly validation via UCJIS when the batch job goes away
 - Right now, yearly validations are being done by that batch job on exactly day 365



Translations

Court Side

Jail Release Agreement/Court

Pretrial No Contact Order

Criminal Stalking
Injunction

UCJIS Side

NCIC Temporary Protection Order

NCIC Protection Order

NCIC Protection Order



No Contact Orders qualify under NCIC as PO's.

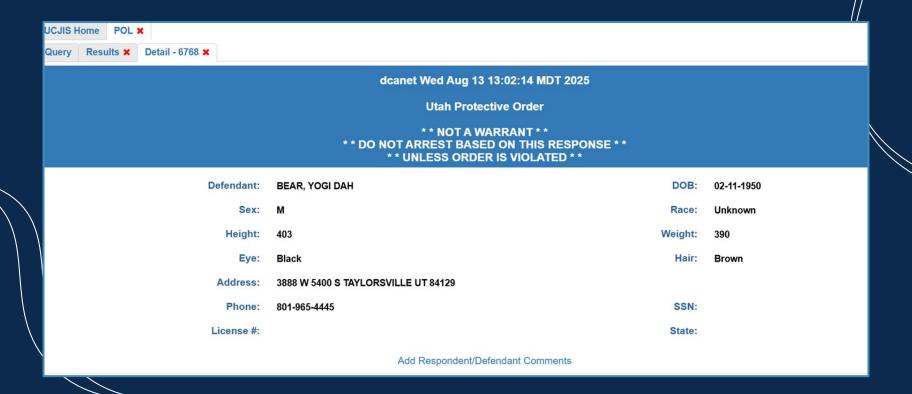
Criteria for entry will follow the same requirements as any NCIC PO.

How to View

- POL transaction Utah
 - O Query PO's listed on local level
 - o 'L' signifies it's a local transaction
- **QPO1**transaction NCIC
 - O Query PO's listed nationally
 - o '1' signifies it's an NCIC transaction



POL





Plaintiff/Victim BEAR, BATHSHEBA FAKETEST

Order Type: Jail Release Agreement

Status: EXPIRED

Other Protected Persons: (BEAR, SMOKEY)

Court Information: CaseNum: 2013-1213001, ArrestingAgencyORI: UT0180000, OTN: 37561644

Add Order Comments

Detail PDF



QPO1

```
UCJIS Home QPO1 x
```

Query MICKEY, MOUSE X

QPO Submission Results Created by wthomsen on 05/02/2025 12:45:46

```
ProtectionOrderDetail:
 RecordSummary:
   NIC: "H290083740"
   MKT: "PROTECTION ORDER - CAUTION"
   DTE: "2022-06-29T05:46:00-0600"
   DLU: "2022-06-29T12:50:00-0600"
   VLD: "2022-06-29"
   OriginatingOrganization:
     ORI: "GA0330000"
     Description: "ORI IS COBB CO SO MARIETTA 770 499-4600"
 Caveat:
 - "*****WARNING - THE FOLLOWING IS AN NCIC PROTECTION ORDER RECORD. DO NOT SEARCH,\
   \ DETAIN, OR ARREST BASED SOLELY ON THIS RECORD. CONTACT ENTERING AGENCY TO CONFIRM\
   \ STATUS AND TERMS OF PROTECTION ORDER*****"
 - "***THE SUBJECT OF THIS RECORD IS PROHIBITED FROM RECEIVING OR POSSESSING A FIREARM\
   \ UNDER FEDERAL LAW (TITLE 18, U.S.C., SECTION 922)****"
 - "WARNING - THE FOLLOWING RECORD CONTAINS EXPIRED LICENSE PLATE DATA. USE CAUTION,\
   \ CONTACT ENTERING AGENCY TO CONFIRM STATUS."
 - "** TEST** THIS RESPONSE IS FROM THE NCIC TEST SYSTEM."
 ProtectionOrder:
   PNO: "EPSTEIN1"
   ISD: "2022-06-01"
   SVD: "2022-06-03"
   SVC: "1"
   SVC-Text: "SERVED"
   FXP: "NONFXP"
   MIS: "JEFFREY EPSTEIN?S CO-CONSPIRATOR WHO TRAFFICKED UNDERAGE GIRLS FOR HIM TO\
     \ SEXUALLY ABUSE"
   Condition:
     PCO: "01"
```



You will need to manually enter the PO into NCIC.



How to Enter into NCIC





EPO1

Use this UCJIS transaction and fill out all the required info for entry



ENPO1

Use this UCJIS transaction to enter supplemental info for the PO



Second Party Check

Have the entry checked by another party to ensure it is packed, complete, and accurate



EPO1

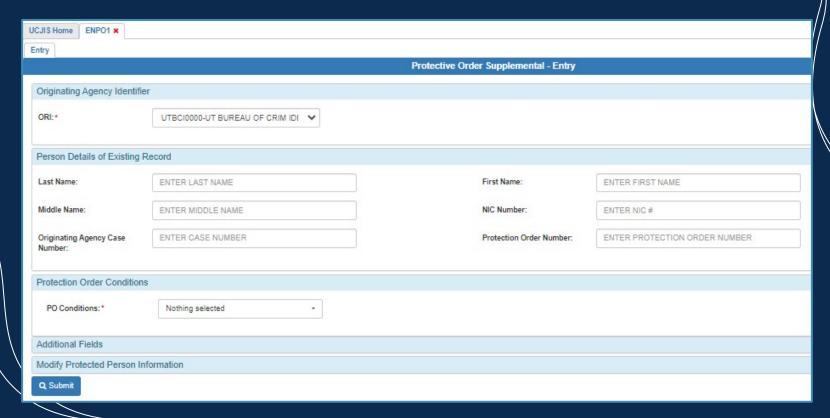
UCJIS Home EPO1 X			
Entry			
	Protective Order Entry		
Originating Agency Identifier			
ORI:*	UTBCI0000-UT BUREAU OF CRIM IDENT	Message Key:*	~
Pre-Fill By Operator License Number			
Driver License Number:	ENTER LICENSE NUMBER	Q Lookup	
Personal Information			
Last Name: •	ENTER LAST NAME	First Name: *	ENTER FIRST NAME
Middle Name:	ENTER MIDDLE NAME	Date of Birth:	MMDDYYYY
Gender: •	v	Race:*	~
Ethnicity:	<u> </u>	Height: *	ENTER HEIGHT
Weight: *	ENTER WEIGHT	Hair Color: *	~
Eye Color:	v	Skin Tone:	•
Scars, Marks, Tattoos:	ENTER SCARS, MARKS, TATTOOS	Place Of Birth:	•
Fingerprint Available:	<u> </u>	Fingerprint Classification:	ENTER FINGERPRINT CLASSIFICATION
Cizitenship:	~		







ENPO1



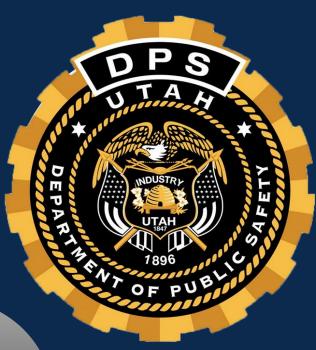


Reminders

- Double check NCIC entry after entering the PO through CORIS
- Update the NCIC entry anytime information changes
- Second party check occurs upon entry, modification/validation, and removal
- Only one PO condition can be added or removed in ENPO and XNPO
 - Currently trying to fix this to allow up to nine if needed



Why use modification?



A modification action can be used for various reasons including:

- Validations
- Further packing the record
 - O Cautions and Conditions
 - o Images
 - Supplementals
- Updating information
 - o Expiration Date
 - Message Key (Temp PO to Active)
 - Mark as served/not served



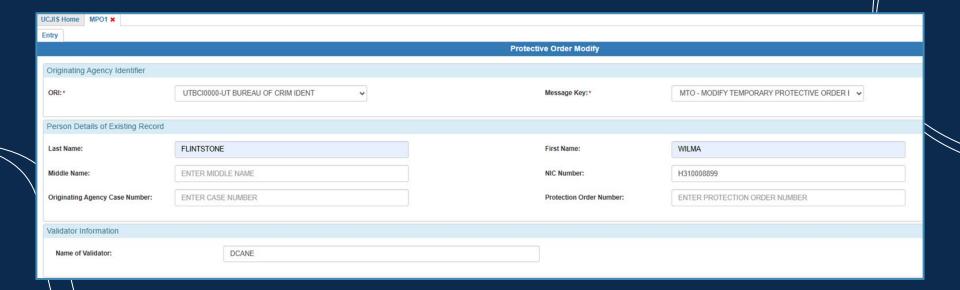
How to Modify & Validate

- MPO1 transaction Modify
 - o Modify PO's listed nationally
 - Also used to modify supplemental information
- MPO1 transaction Validate
 - Validate PO's listed nationally
 - Must enter into Name of Validator field or else the system will not recognize it as a validation

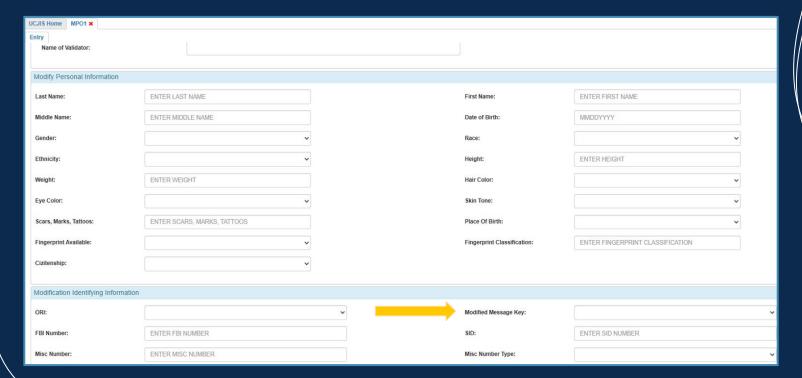
What if a temporary PO is entered but now it's an active PO?

Use the 'MPO1' transaction to modify the message key (MKE) from MKE/ETO to a regular protection order record with MKE/EPO.

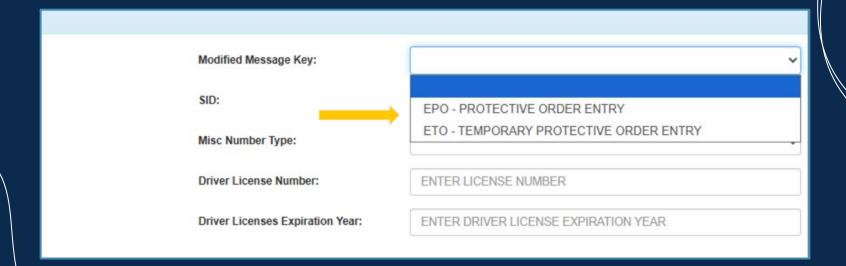
MPO1



MPO1



MPO1



NCIC Validation

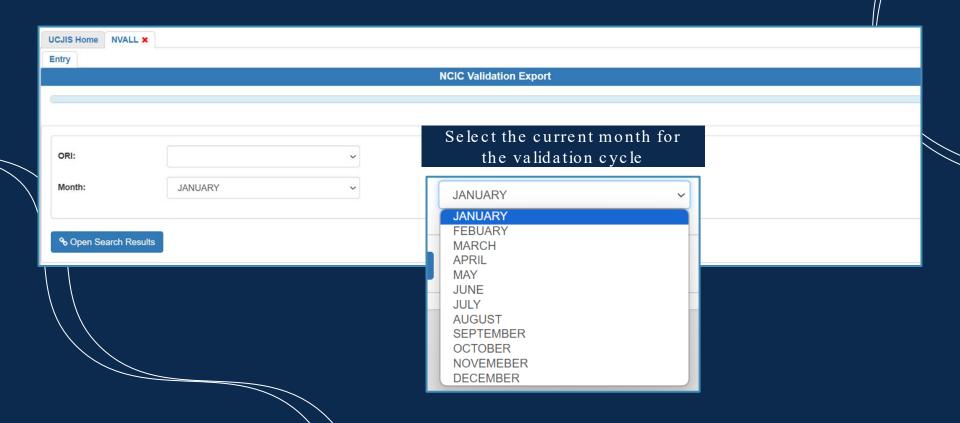


Phase 3
MPO1 to validate





NVAL

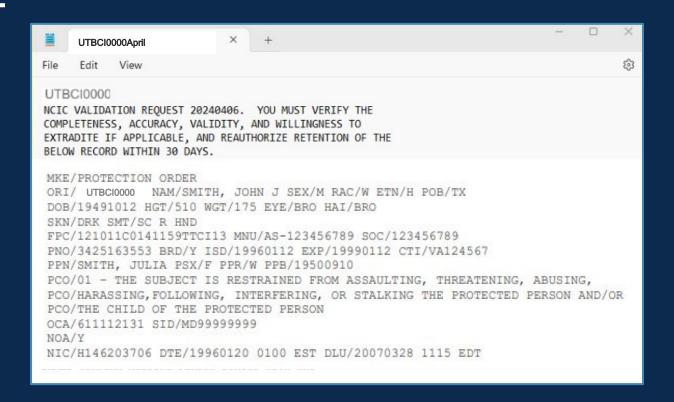








NVAL

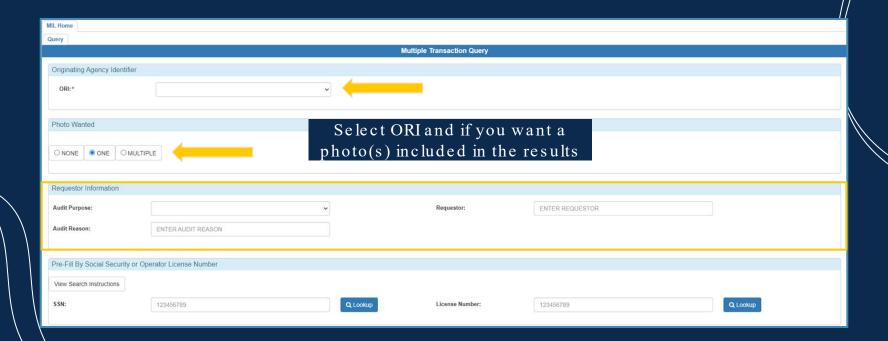




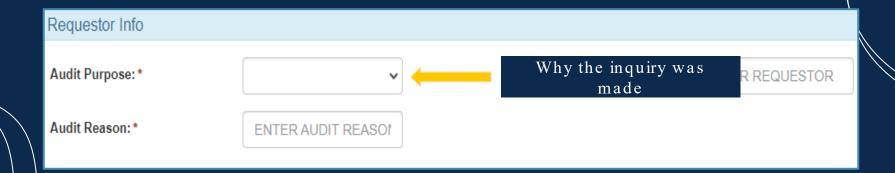
- Allows you to run a single transaction for multiple files
 - o Can be used to search PO's
- Used to gather more information to pack the record
 - Also to validate
- Example: instead of running QSW, POL, and QW on three separate entry screens, I can do one entry screen on MIL and select all 3 transactions to run at once



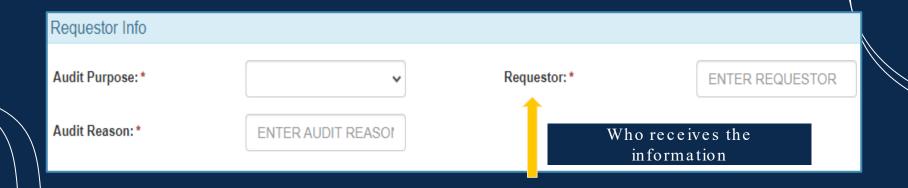
MIL



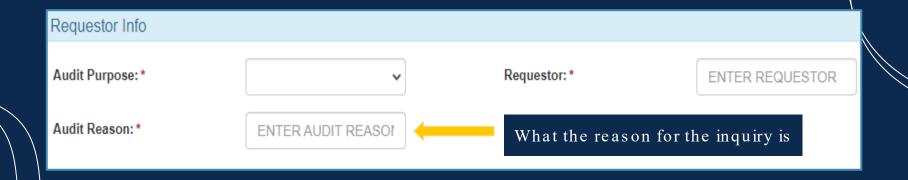






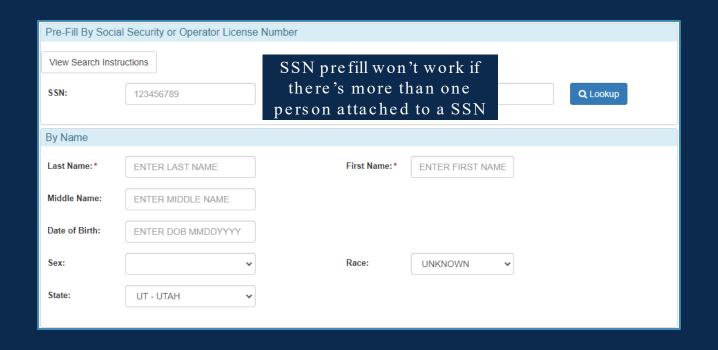






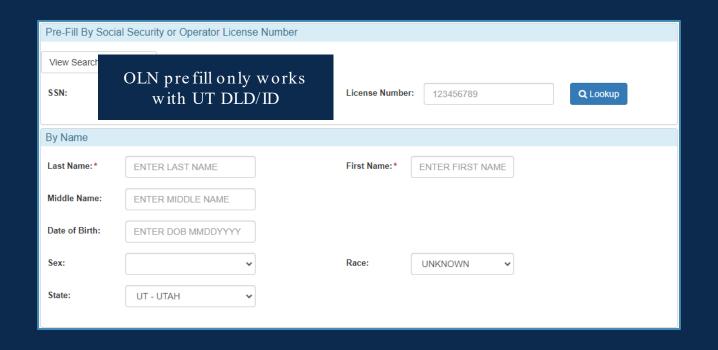


MIL





MIL





Transactions to Run					
✓ Check All × Clear All					
☑ Driver's License - UTAH (DLQ)		☐ Criminal History - UTAH (CHQ)			
☐ Drivers License - NLETS (DQ)		Criminal History - NLETS (IQ)			
✓ State Wide Warrants (QSW)		☐ Criminal History - III (QH)			
☑ Query Wanted - NCIC (QW)	Regular Name Search	C Expanded Name Search			
☐ Juvenile History - UTAH (JUV)		☑ Offender Inquiry- UTAH (OTRK)			
☑ Motor Vehicle - UTAH (MVQ)		✓ Protective Order - UTAH (PO)			
Q Submit Clear					



DLQ - Requires ORI and Name.

CHQ - Requires ORI, Requestor Information, and at least one of the following: Name, SSN, or License Number.

DQ - Requires ORI, Name, DOB, Sex, and State other than UT.

IQ - Requires ORI, Requestor Information, Name, DOB, Sex, Race, and State other than UT.

QSW - Requires ORI, Name, and State.

QH - Requires ORI, Requestor Information (Right of Access isn't valid), Name, DOB, Sex, and Race.

QW - Requires ORI, Name, and DOB.

JUV - Requires ORI and Name.

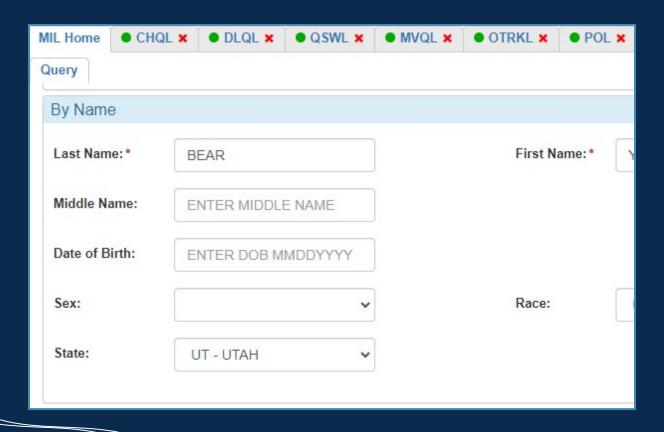
OTRK - Requires ORI and Name.

MVQ - Requires ORI and Name.

PO - Requires ORI and Name.

You can only run transactions you have permission to run.







How to Remove

- CPO1 transaction Clear
 - Used when a court notifies the record owning agency that the PO has been canceled
 - Changes status from active to inactive
 - Expired records cannot be cleared
- XPO1 transaction Cancel
 - Used when records are determined to be inaccurate or have been expunged
 - o Immediately retires the record
 - Can be used on active, expired, and cleared records



Why do cleared records stay in the historical file? Judges use historical PO's to help in sentencing so it's just more information to provide for your investigation, sentencing, etc that your agency allows.



Record Retention

- Records remain active until:
 - It's cleared or canceled by entering agency; or
 - The order expires
- Inactive records (cleared or expired)
 remain on the system for the remainder
 of the year plus 5 years
- Nonexpiring records remain active on the system until the entering agency clears or cancels it



Record Retention

Sun	Mon	Tue	Wed	Thu	Fri	Sat)
01	02	03	(04)	0.5	06	07
2.0		10	4.4		10	
08	(09)	10	11	12	13	14
15	16	17	18	19	20	21
	10	17	10		20	
22	23	24	25	26	27	28

• 4th

ORI of record will receive a \$P message to notify them of the order's impending expiration date

9th

Date the PO is set to expire

Record Retention & Automatic Retirement

More information can be found within the Protection Order Chapter of the NCIC Operating Manual.

Other Transactions CRT, WARZ & more



- Allows you to pull up a criminal court case through UCJIS
 - o Court case has to be digital
 - Only pulls Utah cases
- Searches district court case information
- Used to gather more information on an individual for a warrant
 - O Does not provide all the details

CRTL



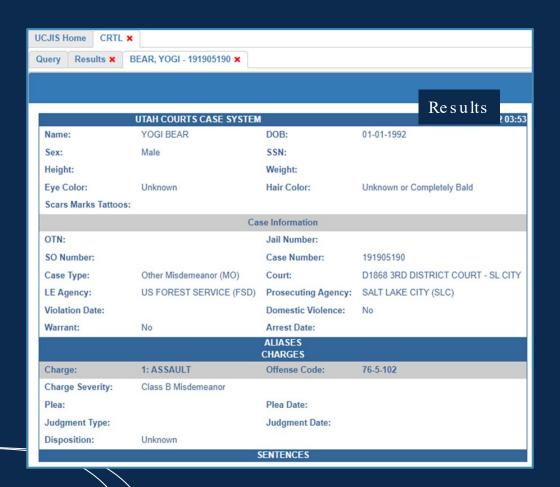


CRTL





CRTL

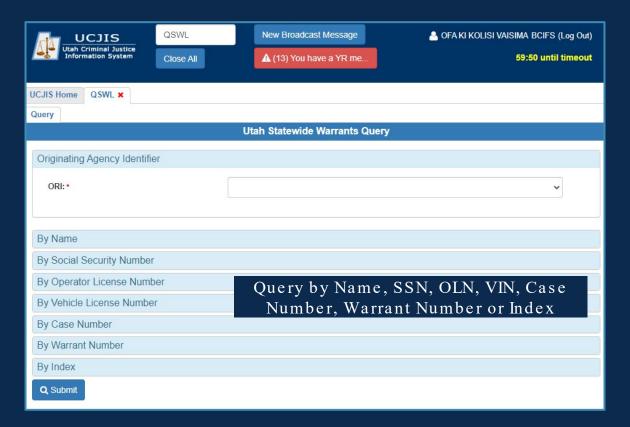


QSWL - Utah Statewide Warrants Query

- Allows you to search for individuals wanted in the state of Utah
- Contains information on outstanding Utah:
 - o Felonies
 - o Misdemeanors
 - o Infractions
- Inquiry into NCIC is needed to check for out of state or federal warrants



QSWL





Utah Statewide Warrants Query Results Created by ovaisima on 07/22/2024 17:11:37 Results					
Last Name	First Name	Middle	DOB	Alias	Index
BEAR	YOGI	TESTY	08-08-1988		422473
BEAR	YOGI	TESTY	08-08-1988		422473
BEARA	YOGI		01-30-1961		1428815
BEARO	YOGI		01-30-1961		1428805
BEARUS	YOGUS		01-01-1950		1428845

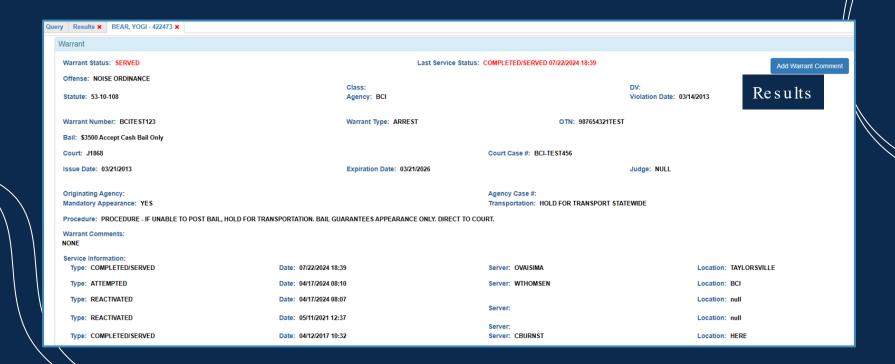


QSWL

Query Results X BEAR, YOGI - 422473 X							
Utah Statewide Warrants Details Created by ovaisima on 07/22/2024 17:13:56							
Subject: YOGI TESTY BEAR	Index: 422473			Add Info-			
AKA: GRIZZLY ADAMS	Source: BCI		Date: 03/21/2013				
Cautions: NONE				Results			
DOB: 08/08/1988 Sex: M	Hgt: 501	Wgt: 155	Eye: BRO	Hair: RED Race: null			
Address: 3888 W 5400 S , TAYLORSVILLE, UT, 84129-		Source: BCI/ HOME	Date: 03/21/2013	3			
Phone:	Mobile Phone:		Business Phone:				
E-mail Address:	Language: GROWLESE		Disabled:				
SSN: 123456789							
Driver License #: 1111 👩		Driver License State: UT					
Vehicle Information: NONE							
Booking Photos Available: NO	Physical Marking Photos Available: NO						
Physical Marking Identifiers: TATTOO(S) BACK							
NCIC Code: null	NCIC Description: null	Source: BCI	Date: 03/21/2013				
TATTOO(S) BACK							
NCIC Code: null	NCIC Description: null	Source: BCI	Date: 03/21/2013				
Subject Comments: NONE							



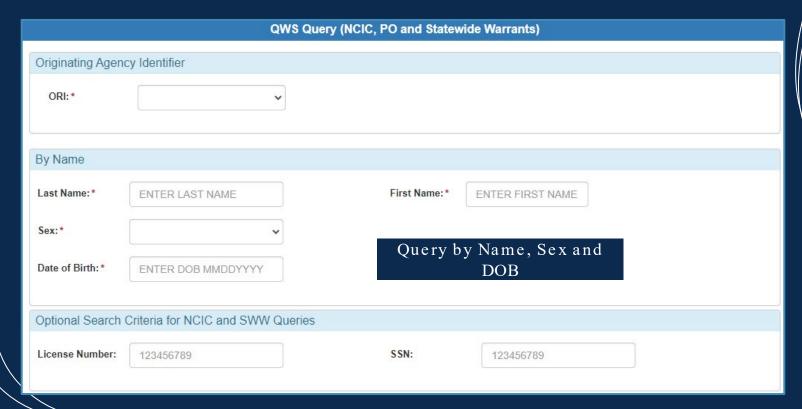
QSWL





- Allows you to run a single transaction for multiple files
 - o Can be used to search PO's
- Runs Wanted Persons (both stateside and on NCIC) and State PO's
 - O QW1, QSWL, POL

QWSL



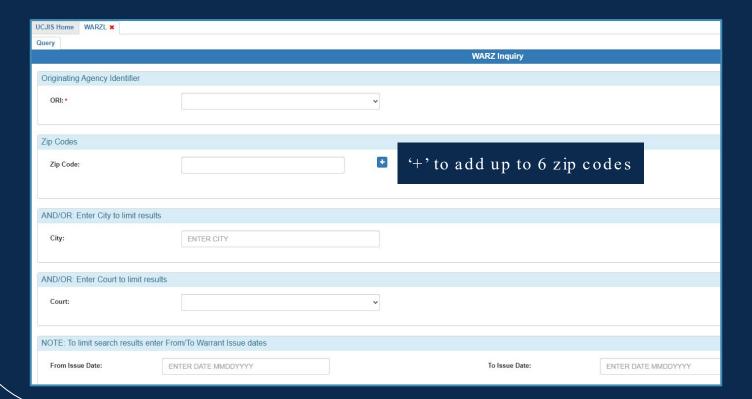
QWSL

QWSL Home O QSWL X POL X QW1 X TN011753282834824 UTBCI0000 Results ** TEST** THIS RESPONSE IS FROM THE NCIC TEST SYSTEM. ***MESSAGE KEY QWA SEARCHES ALL NCIC PERSONS FILES WITHOUT LIMITATIONS. *****WARNING - THE FOLLOWING IS AN NCIC PROTECTION ORDER RECORD, DO NOT SEARCH, DETAIN, OR ARREST BASED SOLELY ON THIS RECORD, CONTACT ENTERING AGENCY TO CONFIRM STATUS AND TERMS OF PROTECTION ORDER***** ****THE SUBJECT OF THIS RECORD IS PROHIBITED FROM RECEIVING OR POSSESSING A FIREARM UNDER FEDERAL LAW (TITLE 18, U.S.C., SECTION 922)**** ** TEST** THIS RESPONSE IS FROM THE NCIC TEST SYSTEM. MKE/PROTECTION ORDER ORI/UTBCI0000 NAM/D00, SC00BY SEX/M RAC/W DOB/19600501 HGT/508 WGT/135 HAI/BRO BRD/YISD/20250717 EXP/20251001 PPN/RØGERS, SHAGGY PSX/M PPB/19700501 PCO/02 - THE SUBJECT MAY NOT THREATEN A MEMBER OF THE PROTECTED PERSON'S FAMILY OR HOUSEHOLD. OCA/TESTCASEP05 SID/UT12318456 NOA/N DNA/N ORI IS UT BU CRIM IDENT SALT LAKE 801 965-4446 VIN/FAKEVIN125 2018 TOYT 4D NIC/H500007069 DTE/20250717 1248 EST DLU/20250723 1100 EST

WARZL - Query Warrants by Zip Code

- Allows you to search for outstanding warrants in a target area
- May enter up to 6 zip codes at a time
- Able to view results by:
 - o Spreadsheet
 - Search Count
 - O Dynamic Map

WARZL

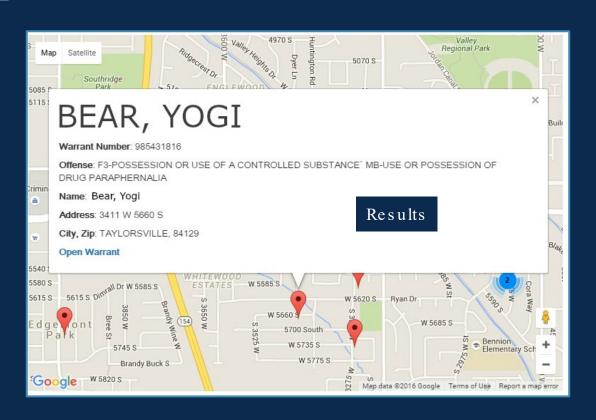


WARZL





WARZL



Quiz Test your knowledge!

What's the difference between JRA's and Temporary PO's?

- A. Issued by different parties
- B. Have different retention periods
- C. They're the same thing

What's the difference between JRA's and Temporary PO's?

- A. Issued by different parties
- B. Have different retention periods
- C. They're the same thing



Only difference is the verbiage used to describe them

A PO determined to be inaccurate should be cleared or canceled?

- A. Canceled
- B. Cleared
- C. Contact BCI to have it removed

A PO determined to be inaccurate should be cleared or canceled?

- A. Canceled

 This way it doesn't remain viewable within the historical file
- C. Contact BCI to have it removed

True or False: A second party check is required for removal.

A. True

B. False

True or False: A second party check is required for removal.



B. False

Required anytime the NCIC entry is created, modified, validated, or removed

A PO was issued with the victim listed as the respondent. What do you do?

- A. Clear the PO
- B. Cancel the PO
- C. Call BCI to have it fixed



A PO was issued with the victim listed as the respondent. What do you do?

- A. Clear the PO
- B. Cancel the PO
- C. Call BCI to have it fixed

PO's determined to be inaccurate should always be canceled and re-entered

What transaction do you run to pack the record?

A. CRT

B. REPT

C. MIL

D. WARZ

What transaction do you run to pack the record?

- A. CRT
- B. REPT
- C. MIL
- D. WARZ

Your one-stop shop for running all available files

Don't have access to NCIC?

Reach out to your Field Service Rep or the UCJIS Help Desk to request that access.

Field Service Contacts

Supervisor: Mandy Biesinger mbiesinger@utah.gov | 385-266-5162

Region 1: Ofa Vaisima ovaisima@utah.gov | 385-499-1421

Region 2: Scott Williams scottgwilliams@utah.gov | 385-266-0190

Region 3: Whitney Wilson wthomsen@utah.gov | 385-499-6963

Region 4: Alena Douglas amdouglas@utah.gov | 385-499-0186

Region 5: Dylan Cane dcane@utah.gov | 385-266-1093

Region 6: Emmalee Sosa emmaleegolder@utah.gov | 801-783-6668

Region 7: Anita Knowley anitaknowley@utah.gov | 801-652-6287

Thank you