# UTAH MOTOR VEHICLE

1.0 Utah Motor Vehicle Registration Files ..... 5
1.1 Protection of Utah Motor Vehicle information ..... 5
1.2 Misuse of Information ..... 5
1.3 Driver's Privacy Protection Act ..... 6
1.4 Utah Motor Vehicle codes and NCIC Stolen Vehicle codes ..... 7
1.5 Utah Motor Vehicle Test Record ..... 7
Utah Motor Vehicle Transactions ..... 8
2.0 UCJIS Utah Motor Vehicle Transactions ..... 9
2.1 Utah Motor Vehicle Query (MVQ) ..... 9
2.2 By License Plate ..... 10
2.3 By VIN/HIN ..... 11
2.4 By Decal Number ..... 11
2.5 By Permit Number ..... 11
2.6 By OHV, FAA, or Watercraft ..... 11
2.7 By Impound Number ..... 11
2.8 By Placard Number ..... 12
2.9 By Person ..... 12
2.10 By Business Name ..... 12
3.0 Motor Vehicle Registration Information ..... 13
3.1 Registration Alert and Vehicle Alert ..... 13
3.2 Vehicle Detail ..... 14
3.3 Insurance Carrier ..... 14
3.4 Registered Owner Information ..... 15
3.5 Title Information ..... 15
3.6 Title Lien Holder ..... 15
3.7 Impound Information ..... 16
4.0 Partial Plate Search (PPS) ..... 16
4.1 By License Plate ..... 16
4.2 By VIN ..... 17
4.3 By Vehicle Information ..... 19
5.0 Vehicle Hot Files (HVEH) ..... 19
6.0 License Plate Recognition System (LPRS) ..... 20

7.0 Enter Impound (EIMP) ..... 20
7.1 Vehicle Accessories/Other Information ..... 21
7.2 Owner Information ..... 21
7.3 Driver Information ..... 21
7.4 Impound Information ..... 22
7.5 Impound Reasons ..... 22
8.0 Vehicle Multiple Inquiry (VMI) ..... 23
9.0 Recreational Vehicles, Aircraft, and Watercraft ..... 23

# Introduction

## 1.0 Utah Motor Vehicle Registration Files

The Utah Motor Vehicle Registration files are owned, operated and updated by the Utah Division of Motor Vehicle (DMV). The primary duty of the DMV is to issue title and registration for Utah vehicles, including passenger vehicles, trucks, trailers, motorcycles, motor homes, off-highway vehicles, boats, aircraft, and snowmobiles. The information in this file is owned by the DMV which controls and updates the quality of this information. For any information not shown on the screen, or for questions about what is shown, contact DMV Call Center at 801-297-7780, telephone hours are 8:00 am to 5:00 pm, Monday through Friday.

## 1.1 Protection of Utah Motor Vehicle information

All motor vehicle records fall under the federal "Driver Privacy Protection Act" and Utah Title 41, Motor Vehicles. Motor vehicle data is for the administration of criminal justice only and is accessed through UCJIS directly or a software vendor such as Spillman or Fatpot. Therefore, the information in the files is also governed by Utah Code Annotated 53-10-108 and federal laws. Access and use for any other reason must be authorized and obtained from the Utah Tax Commission directly.

Utah Motor Vehicle information is available for the administration of criminal justice and criminal justice employment only.

"The administration of criminal justice" is defined by the FBI as one of these nine functions: detection, apprehension, detention, pretrial release, post-trial release, prosecution, adjudication, correctional supervision, and rehabilitation. A Utah Motor Vehicle inquiry may legally be run for any of these reasons.

"Criminal justice employment" means that the individual inquired upon will be employed by the agency running the driver license query and that his/her paycheck will come from law enforcement funds. Agencies may run a driver license inquiry on an officer who will be driving one of their patrol cars. If the city hires a garbage truck driver and his paycheck does not come from criminal justice funds, agencies CANNOT access that truck driver's driving record, nor can they give it to the city administration.

## 1.2 Misuse of Information

The federal "Drivers Privacy Protection Act" establishes a baseline for the protection of information. Utah law can require more protection if decided by the state. The Utah Code Annotated 53-10-108 governs the use of UCJIS information. In Section 12 defines misuse as:

(12) (a) It is a class B misdemeanor for a person to knowingly or intentionally access, use, disclose, or disseminate a record created, maintained, or to which access is granted by the division or any information contained in a record created, maintained, or to which access is granted by the division for a purpose prohibited or not permitted by statute, rule, regulation, or policy of a governmental entity.

Therefore, per Utah law, accessing the Utah Motor Vehicle file by way of UCJIS or disseminating MDV information for any other reason than the administration of criminal justice or criminal justice employment is prohibited.

## 1.3 Driver's Privacy Protection Act

All motor vehicle records fall under the federal "Drivers Privacy Protection Act (DPPA)." (18 U.S.C. § 2721 et. seq.) which incorporates the following definitions:

(1) "motor vehicle record" means any record that pertains to a motor vehicle operator's permit, motor vehicle title, motor vehicle registration, or identification card issued by a department of motor vehicles;

(2) "person" means an individual, organization or entity, but does not include a State or agency thereof; and

(3) "personal information" means information that identifies an individual, including an individual's photograph, social security number, driver identification number, name, address (but not the 5-digit zip code), telephone number, and medical or disability information, but does not include information on vehicular accidents, driving violations, and driver's status.

The DPPA prohibits the release and use of certain personal information from the State motor vehicle records as follows:

(a) In General -- Except as provided in subsection (b), a State department of motor vehicles, and any officer, employee, or contractor, thereof, shall not knowingly disclose or otherwise make available to any person or entity personal information about any individual obtained by the department in connection with a motor vehicle record.

(b) Permissible Uses -- Personal information referred to in subsection (a) shall be disclosed for use in connection with matters of motor vehicle or driver safety and theft, motor vehicle emissions, motor vehicle product alterations, recalls, or advisories, performance monitoring of motor vehicles and dealers by motor vehicle manufacturers, and removal of non-owner records from the original owner records of motor vehicle manufacturers to carry out the purposes of the *Automobile Information Disclosure Act*, the *Motor Vehicle Information and Cost Saving Act*, the *National Traffic and Motor Vehicle Safety Act of 1966*, the *Anti-Car Theft Act of1992*, and the *Clean Air Act*, and may be disclosed as follows:

(1) For use by any government agency, including any court or law enforcement agency, in carrying out its functions, or any private person or entity acting on behalf of federal, State, or local agency in carrying out its functions.

(2) For use in connection with matters of motor vehicle or driver safety and theft; motor vehicle emissions; motor vehicle product alterations, recalls, or advisories; performance monitoring of motor vehicles, motor vehicle parts and dealers; motor vehicle market research activities, including survey research; and removal of non-owner records from the original owner records of motor vehicle manufacturers.

(3) For use in the normal course of business by a legitimate business or its agents, employees, or contractors, but only –

(A) to verify the accuracy of personal information submitted by the individual to the business or its agents, employees, or contractors; and

(B) if such information as so submitted is not correct or is no longer correct, to obtain the correct information, but only for the purposes of preventing fraud by, pursuing legal remedies against, or recovering on a debt or security interest against, the individual.

(4) For use in connection with any civil, criminal, administrative, or arbitral proceeding in any Federal, State, or local court or agency or before any self-regulatory body, including the service of process, investigation in anticipation of litigation, and the execution or enforcement of judgments and orders, or pursuant to an order of a Federal, State, or local court.

## 1.4 Utah Motor Vehicle codes and NCIC Stolen Vehicle codes

The coding found on the Utah Motor Vehicle Files may not match that which is required by NCIC. When making NCIC entries, use the codes provided in the *NCIC Code Manual*. The Motor Vehicle Division may enter a flag on a vehicle file if the vehicle has been reported stolen. However, this flag may not always be accurate. Users should check NCIC to verify if a vehicle is stolen.

## 1.5 Utah Motor Vehicle Test Record

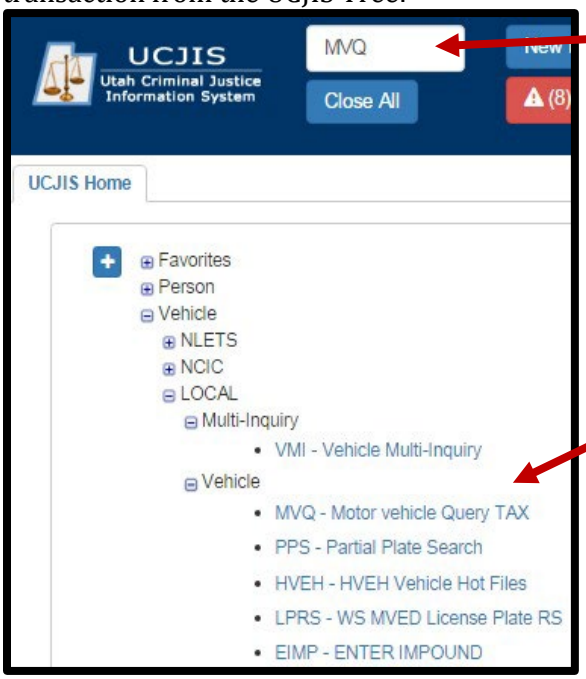
Unlike most other files (Utah Criminal History, Utah Driver License, Utah Statewide Warrants, NCIC III, etc.) there are not always test records for Utah Motor Vehicle Transactions. As of January 30, 2015, license AAA111 is a valid test record for MVQ. At any time, this record may be removed.

Remember, DO NOT use the license plate numbers of friends, neighbors, co-workers, etc., for use in testing or training. This is considered Misuse of UCJIS information.

# Utah Motor Vehicle Transactions

## 2.0 UCJIS Utah Motor Vehicle Transactions

Utah motor vehicle registrations, partial license plate searched, and NCIC motor vehicle hot files are available through several different UCJIS transactions. Each of the transactions can be accessed by either entering the TRANSACTION CODE into the Transaction Code Box or by selecting the transaction from the UCJIS Tree:




Enter code into transaction code box

OR

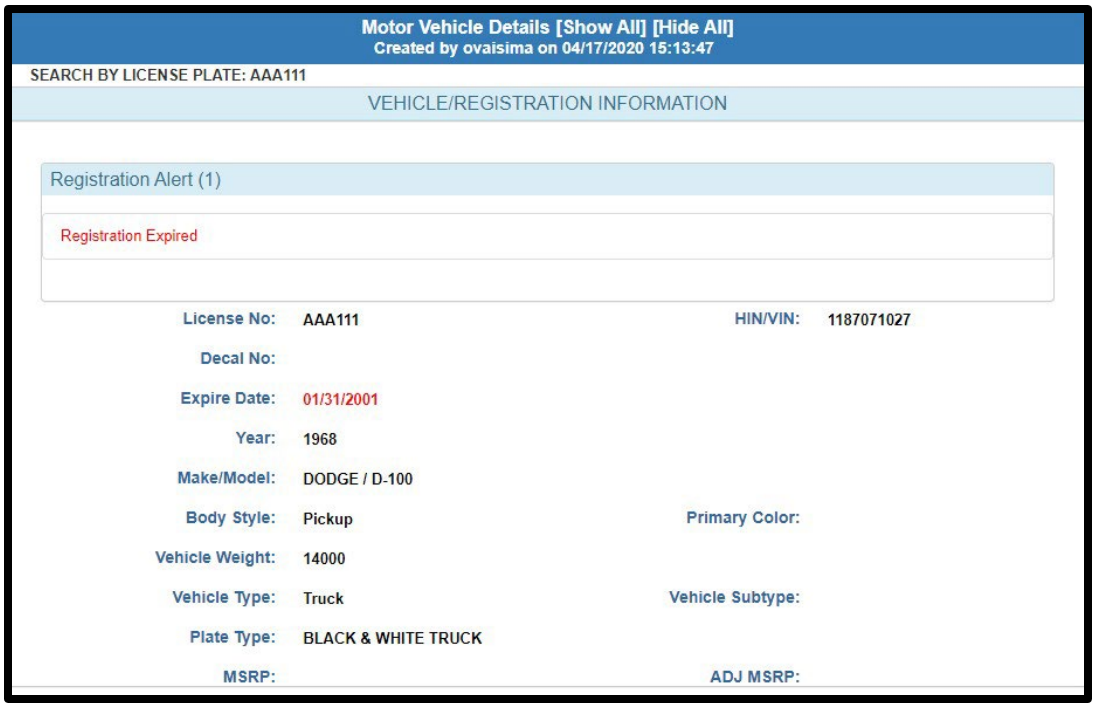
Select from the UCJIS tree:

-Vehicle
-LOCAL
-Multi-inquiry VMI
-Vehicle
-Motor Vehicle query MVQ
-Partial Plate Search PPS
-NCIC Hot Vehicles files HVEH
-License Plate recognition LPRS
-Enter Impound vehicles EIMP

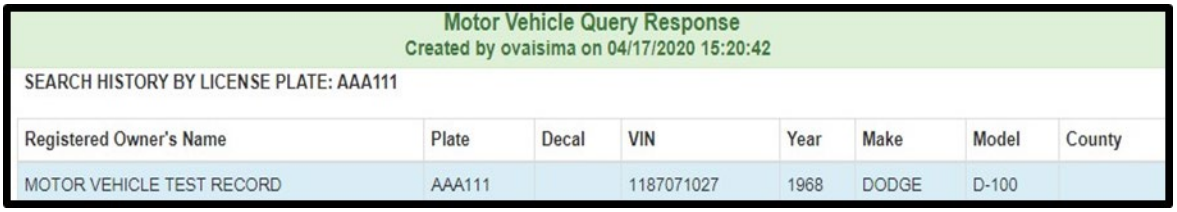
## 2.1 Utah Motor Vehicle Query (MVQ)

The MVQ transaction will display the information from the Utah DMV records. Depending on the information available will determine which search option would be best to use.

Any one of the search options will access the DMV records. Only one option can be chosen at a time.

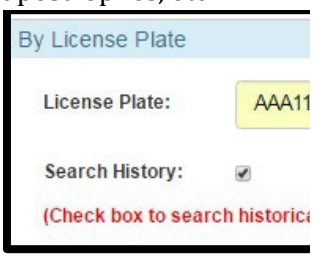



If there is more than one record with for the given search criteria, UCJIS will respond with a list of registered owners. Select the option desired and UCJIS will display the record.




## 2.2 By License Plate

Enter a Utah license plate number omitting spaces, punctuation, special characters, hyphens, dashes, apostrophes, etc.

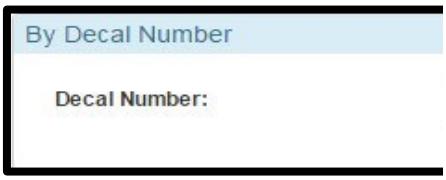



If the SEARCH HISTORY box is checked, the DMV will search their historical database and provide the information of previous use of the plate or VIN.

### 2.3 By VIN/HIN

Enter motor vehicle VIN number or a boat's hull identification number (HIN). Both of these numbers will appear in the VIN column of a UCJIS Results List. Historical information can also be accessed by selecting SEARCH HISTORY.

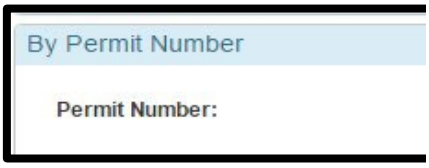
### 2.4 By Decal Number




The DECAL NUMBER is the number on the registration sticker with the month the vehicle is registered.

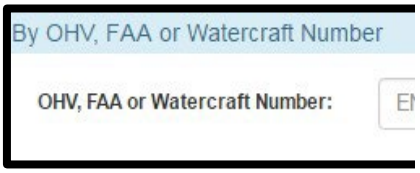
By accessing the DMV record by the Decal Number, it can be determined if the decal sticker on the plate and the plate are on the correct vehicle. This can be an alpha-numeric number since OFF HIGHWAY, WATERCRAFT, and AIRCRAFT registration stickers are alpha-numeric.

### 2.5 By Permit Number




A vehicle can be searched by the Utah Temporary Operating Permit number. This is an alpha-numeric search field.

### 2.6 By OHV, FAA, or Watercraft

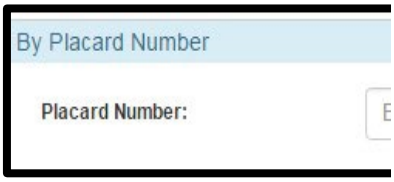



Enter the STATE OH Number, the STATE FEDERAL AVIATION ADMIN or the WATERCRAFT ASSIGNED number into this search option.

### 2.7 By Impound Number

The IMPOUND NUMBER is the REPORT NUMBER on the impound record. Impounded vehicles with an out of state license plate may be searched by the VIN number.

## 2.8 By Placard Number

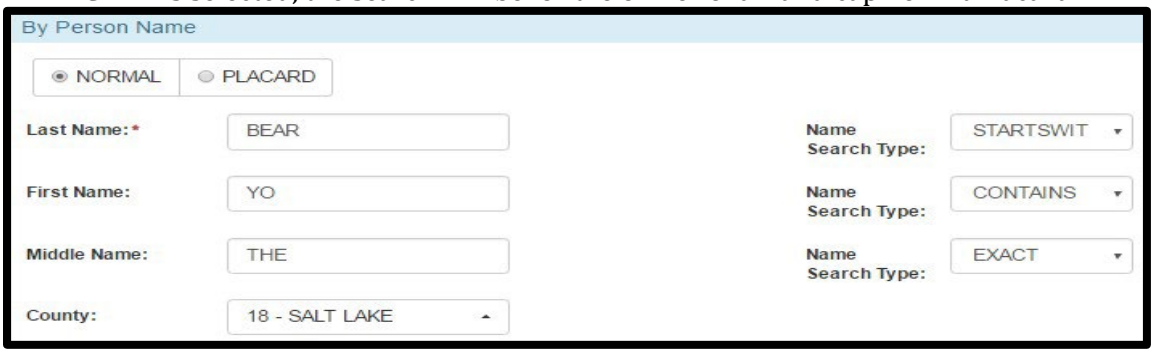



The Handicap Permit Placard is issued to a person. Searching on the placard number will give the name of the owner of the placard.

## 2.9 By Person

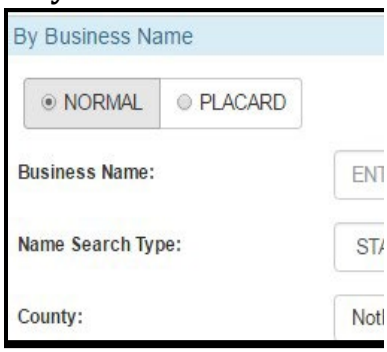
A user can indicate that all PERSON searches are STARTS WITH, EXACT, or CONTAINS. To set user default preferences, select the Configuration transaction from the UCJIS Tree.

If PLACARD is selected, the search will be for the owner of a Handicap Permit Placard.




PERSON searches will search the name of the owner(s) listed on the registration

## 2.10 By Business Name

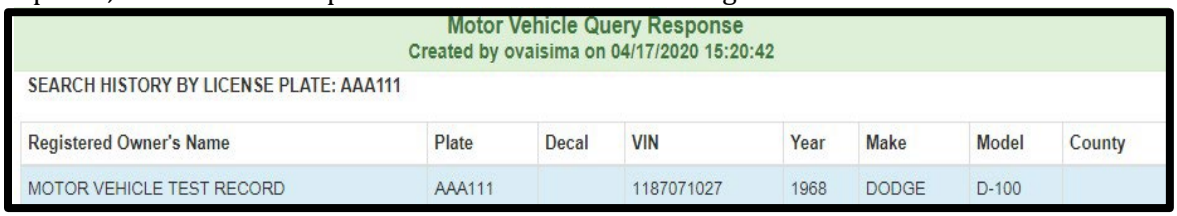



Vehicles can be registered to a business. When searching on business names, several searches may be needed to encompass all the different spellings i.e.7UP, SevenUP, 7-Up, or Seven Up.

Hyphens, slashes, dashes, commas, etc. can be entered when searching by a business name.

## 3.0 Motor Vehicle Registration Information

If the search is based on a plate or number, and does not include the historical information, the Motor Vehicle Details with automatically pull up. If the search is based on a name, or a plate or number that includes the historical information, UCJIS will display the Motor Vehicle Query Response, which is a list of potential matches based on the given search criteria.



Motor Vehicle Query Response
Created by ovaisima on 04/17/2020 15:20:42

SEARCH HISTORY BY LICENSE PLATE: AAA111

| Registered Owner's Name | Plate | Decal | VIN | Year | Make | Model | County |
|---|---|---|---|---|---|---|---|
| MOTOR VEHICLE TEST RECORD | AAA111 | | 1187071027 | 1968 | DODGE | D-100 | |

Select the line item and the Vehicle Registration Information will be displayed. If there is more than one owner on the registration, all of the owners' information will be displayed. If there is information in a specific section of the Registration, the section title will appear and can be selected to display the detail.

## 3.1 Registration Alert and Vehicle Alert

The first information that may be displayed in the Vehicle Information Section is any REGISTRATION ALERTS or VEHICLE ALERTS:

VEHICLE/REGISTRATION INFORMATION

Registration Alert (2)

Canceled Registration

No Registration Exists

VEHICLE/REGISTRATION INFORMATION

Vehicle Alert (1)

Impounded Vehicle

Registration Alerts come from the Vehicle and Dealer Registration System (VADRS). Here is a list of the VADRS alerts:

| VADRS Indicator | Indicator Description |
|---|---|
| Cancelled Registration | Cancelled Registration |
| Impounded Vehicle | This vehicle is currently impounded |
| MVED Review | This indicator is used to hold process for MVED to review. |
| REVOKED (Bank Dishonored) | Revoked Registration due to Bank Dishonoring |
| REVOKED (Court Order) | Revoked Registration by Court Order |
| REVOKED (Driver License) | Revoked Registration by Driver License |
| REVOKED (Fraud) | Revoked Registration due to Fraudulent Documentation |
| REVOKED (Uninsured Motor Sys) | Revoked Registration by Uninsured Motorist System |
| REVOKED (Other Reason) | Revoked Registration by Other Reason |
| REVOKED (UT Highway Patrol) | Revoked Registration by Utah Highway Patrol |
| Suspended Registration | If reg has valid permit with suspend we send: "Reg in process - VALID permit"<br>If reg has INVALID permit we send: Suspended Reg - INVALID permit |
| Suspended Title | Suspended Title |

A BRANDED title is also indicated in this section for a vehicle that has been salvaged, restored or rebuilt.

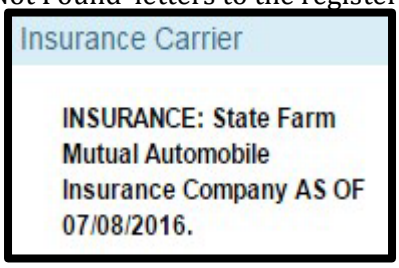
## 3.2 Vehicle Detail

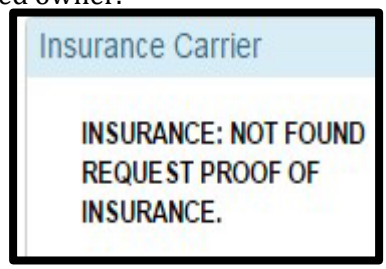
The vehicle specifics are listed including the license plate number and expiration date:

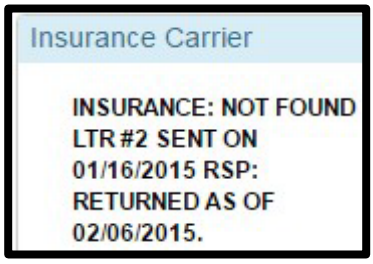
| | | | |
|---|---|---|---|
| License No: | AAA111 | HIN/VIN: | 1187071027 |
| Decal No: | | | |
| Expire Date: | 01/31/2001 | | |
| Year: | 1968 | | |
| Make/Model: | DODGE / D-100 | | |
| Body Style: | PICKUP | Primary Color: | |
| Vehicle Weight: | 14000 | | |
| Vehicle Type: | TRUCK | Vehicle Subtype: | |
| Plate Type: | BLACK & WHITE TRUCK | | |
| MSRP: | | ADJ MSRP: | |
| Fuel Code: | G | Cylinders: | 8 |
| Vehicle Fleet Num: | | US DOT No: | |
| Issued: | 12/23/1996 | Cancel Date: | |

## 3.3 Insurance Carrier

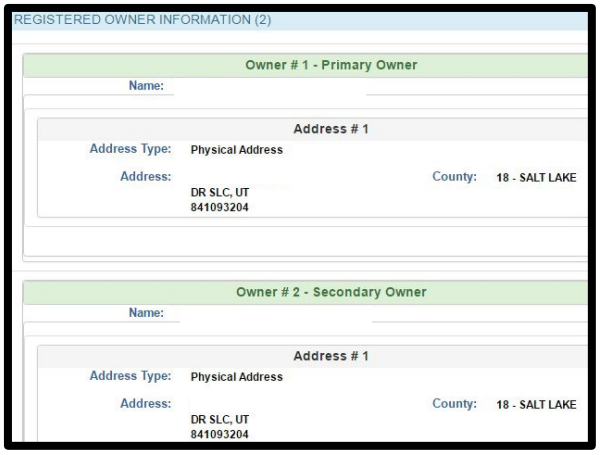
The Insurance Carrier information comes from a company named Insure-Rite, not the Utah Motor Vehicle Division, and is updated several times per week. It is Insure-Rite that sends the 'Insurance Not Found' letters to the registered owner.



## 3.4 Registered Owner Information

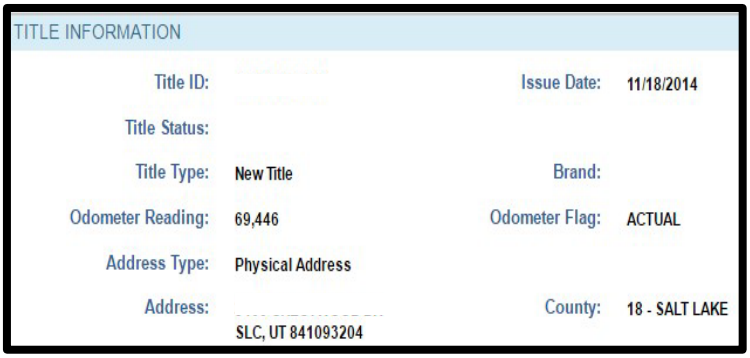



When there is more than one owner listed on the registration, both the owner and the additional owners' information will be displayed.

An owner can be a person, a business, or any type of entity such as a corporation or LLC partnership.

If the registered owner(s) name is a different color, usually blue, it is a hyperlink to a Multiple Inquiry (MI) which gives information from Utah Driver License (DLQ) or Utah Protection Orders (POL). This function is not available for business names.

## 3.5 Title Information




TITLE ID: is the title number TITLE STATUS: Suspended (waiting for more information), Canceled (no payment or bounced check)
TITLE TYPE: Duplicate, Corrected (such as lien holder removed) Branded (rebuilt or restored)
ODOMETER FLAG: if EXEMPT vehicle is 10 years or older.

## 3.6 Title Lien Holder

If there is a LIEN HOLDER or the vehicle is LEASED, an additional section will appear below the TITLE INFORMATION.

If the motor vehicle is collateral for a loan, the LIEN HOLDER'S information will be displayed.

If the vehicle is LEASED, the leasing company will be the HOLDER of the title.

### 3.7 Impound Information

Section provides minimum information on date of impound, where the impounded vehicle is located and possible auction information.

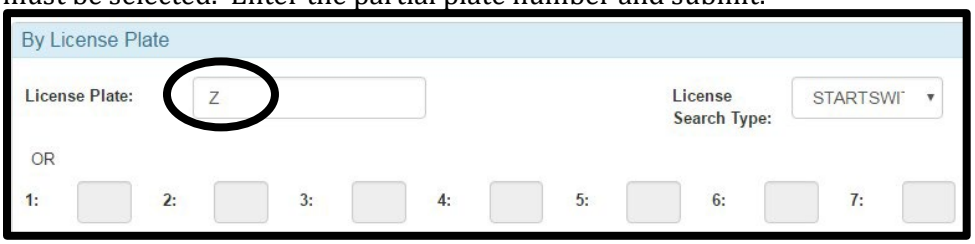
IMPOUND REASONS: law enforcement can indicate the reasons for the impound.
When a Utah registered vehicle is impounded, the registration should be updated within minutes. If the vehicle is not registered in Utah, the impounded information should appear the following business day.

## 4.0 Partial Plate Search (PPS)

The Partial Plate Search (PPS) gives the user the ability to search the Utah Motor Vehicle files without having a complete Utah license plate. The PPS also has the ability to search for a specific make, model, color of a vehicle, or what county(s) in Utah the vehicle was registered in without having a complete license plate or vehicle VIN number.

### 4.1 By License Plate

A partial plate number can either be entered into the LICENSE PLATE box or in the individual boxes. With the LICENSE PLATE option, a LICENSE SEARCH TYPE (starts with, exact, contains) must be selected. Enter the partial plate number and submit:




The Search Results will be displayed and the CLIPBOARD tab will appear between the QUERY and RESULTS tab. The results will include the year, make, model, color, license plate, owner county, owner name and VIN. If a single record is selected from the results, an MVQ tab will appear and the vehicle registration will be displayed in the MVQ tab.

Partial Plate Searches can produce a large number of record possibilities. The command Ctrl + F can be used to 'find' something specific in the results.

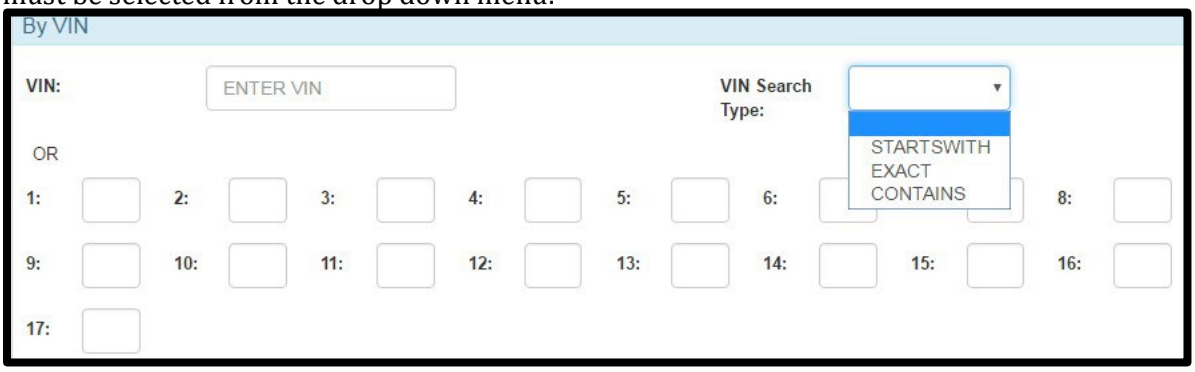
Also, the large number of record possibilities can be reduced by clicking on the SELECT box of as many of the records desired to COPY TO CLIPBOARD:

The selected records will appear in the CLIPBOARD:

The records in CLIPBOARD do not have the hyperlink to MVQ. To view the individual vehicle registration, return to the RESULTS and select the record there.

## 4.2 By VIN

The PPS will also search the DMV for partial VIN numbers. If a portion of the VIN is known, enter it either in VIN or in the individual fields. For searches using the VIN field, the VIN SEARCH TYPE must be selected from the drop down menu:

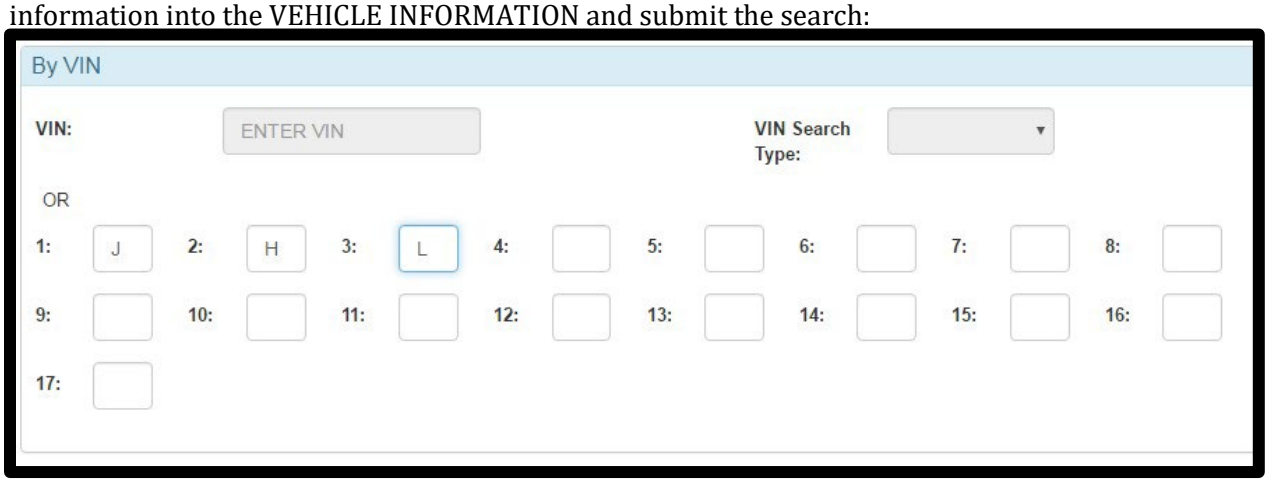



Similar to the partial plate search, the VIN search results will appear in the RESULTS tab. The Ctrl+F search is still available along with the option to select specific records and COPY TO CLIPBOARD.

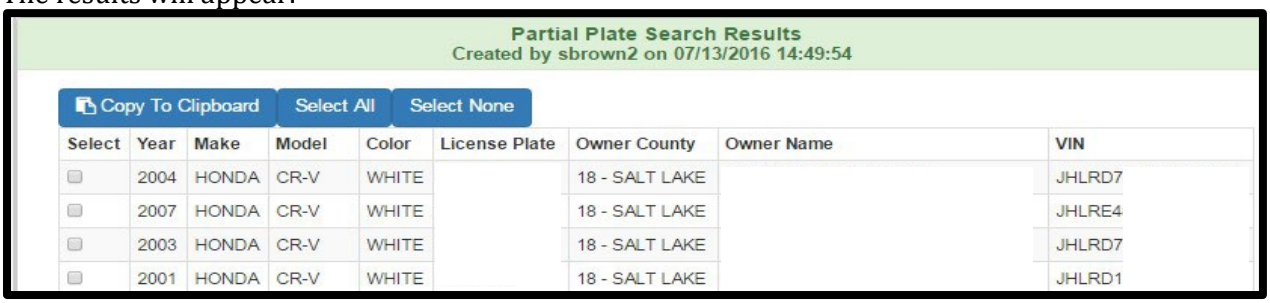
To acquire the MVQ, the record will need to be selected from RESULTS and not CLIPBOARD.

If the only information on a subject's car is the make, model, and color, the vehicle can still be searched in PPS by a VIN number for that model of vehicle. UCJIS only requires one character of the VIN. Search the internet for manufacturer's VINs to acquire this information.

Run a PPS search on the different beginning VIN numbers by entering the partial VIN number in the individual fields. Use the TAB key to advance to the next field. Enter as much or as little additional information into the VEHICLE INFORMATION and submit the search:

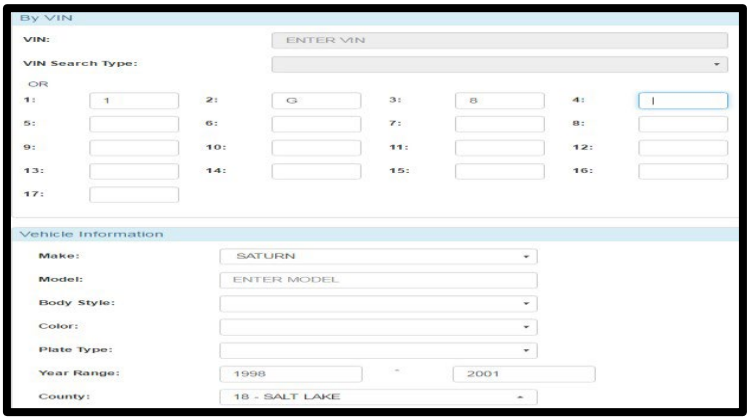



The results will appear:



If results do not appear, decrease some of the specifics such as county or color. In the case of HONDA, there are several different HONDAs in the drop down, try each one. Also, the model CR-V can also be CRV, so try different combinations.

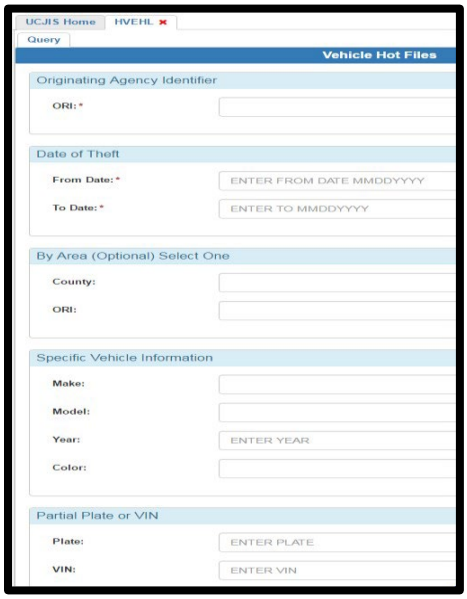
### 4.3 By Vehicle Information




To search by vehicle, a partial plate number or partial VIN number must be entered.

There may be more than one MAKE, BODY STYLE, or PLATE TYPE in the drop down menus so the search may have to be run multiple times to get results.

## 5.0 Vehicle Hot Files (HVEH)



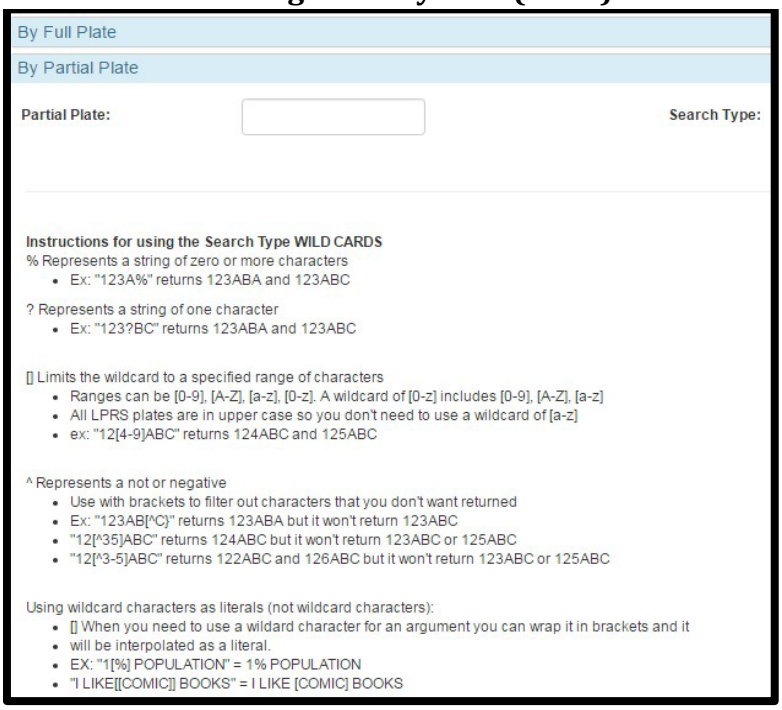

The HVEH transaction is only available for agencies that have access to Utah Motor Vehicle files and the NCIC Stolen Vehicle Files. This file updates immediately when a vehicle is stolen, located or cleared in NCIC.

The inquiry can be as broad or as narrow as needed. By entering more or less information in the transaction fields, a user can manipulate the inquiry to include more or fewer responses.

COUNTY is for the county it was registered in or there is an option for OUT OF STATE for all other states.

Search can also be done with only a partial plate or a partial VIN.

## 6.0 License Plate Recognition System (LPRS)

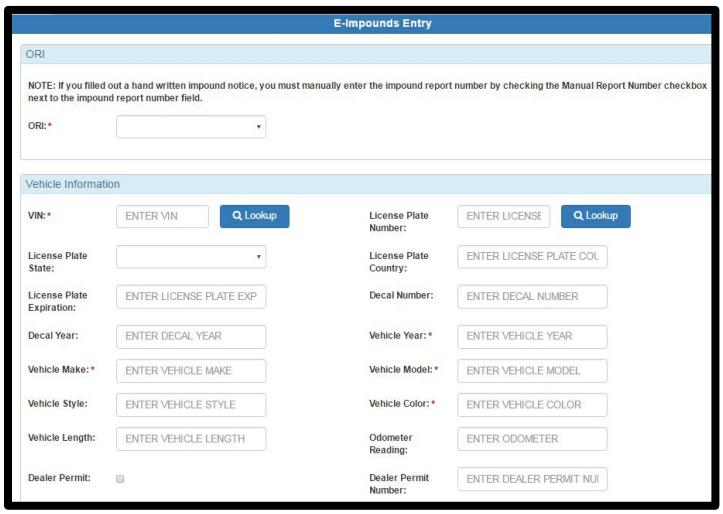



Many law enforcement vehicles are equipped with license plate readers as an investigative tool. The readers track vehicle activity when the vehicle passes the reader.

The information from the reader cross references with the NCIC Hot Vehicles files.

A search can be performed on a partial plate with the use of WILD CARDS. The transaction explains how to use WILD CARDS

## 7.0 Enter Impound (EIMP)

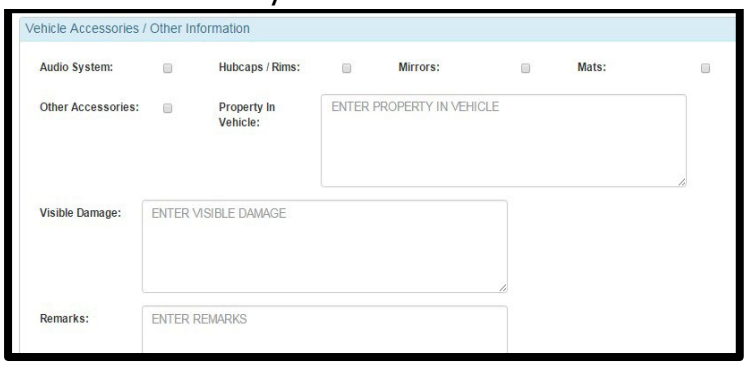



If the vehicle has a Utah License Plate, by entering the plate number and selecting LOOK UP, the rest of the fields will be filled in by UCJIS.

If there is no license plate, enter the VIN and select LOOK UP. If the vehicle has been registered in Utah, the rest of the fields will be filled in.

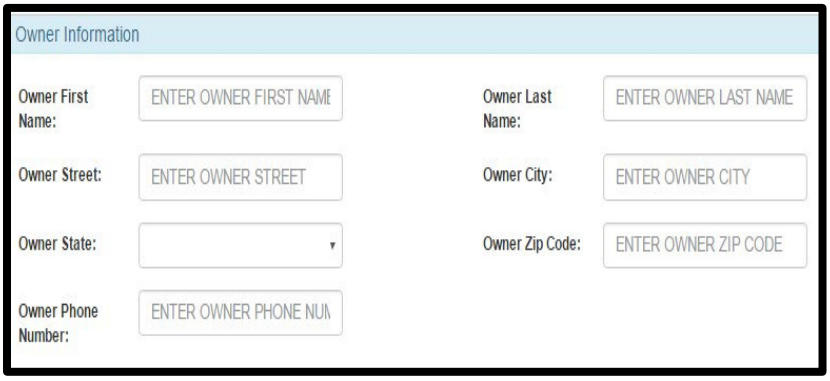
If the license plate is from OUT OF STATE, choose the state from the drop down menu and manually enter the information.

## 7.1 Vehicle Accessories/Other Information



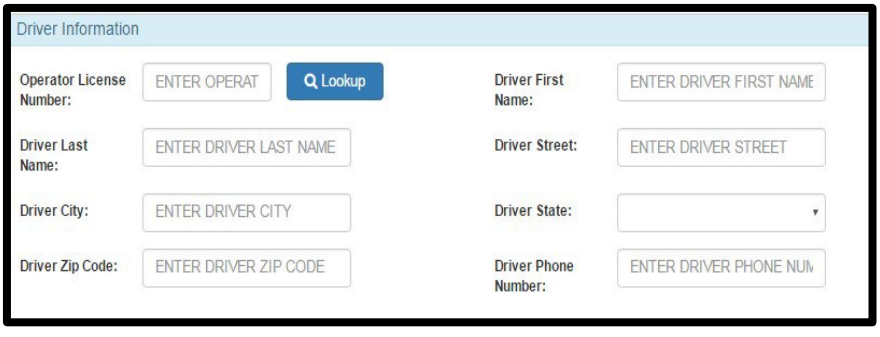

Be very detailed and specific. The more detailed the accessories and damage information are, the better the chances are of not be accused of removing the accessories or creating the damage.

## 7.2 Owner Information



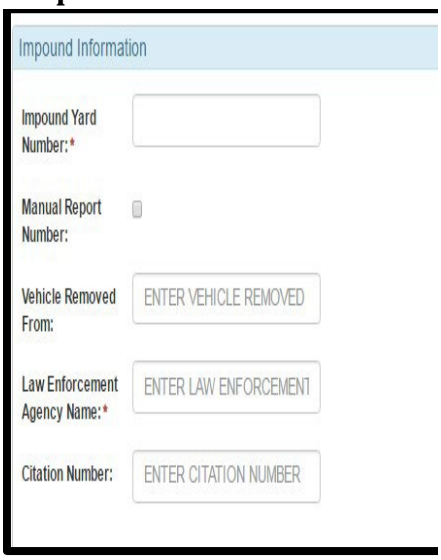

This information can be found from running an MVQ or from the registration information in the car.

## 7.3 Driver Information




Enter a UT driver license number and select LOOK UP and the other fields will be automatically filled in. If not a Utah driver's license, fill in the driver information manually.

## 7.4 Impound Information




IMPOUND YARD NUMBER: as soon as a number or name is entered, UCJIS will display yards with that number or name.

PRIVATE TOW NUMBER: free text field.

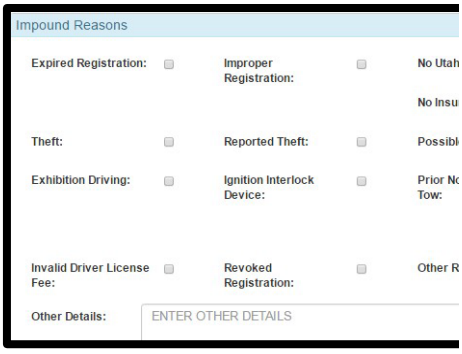
CASE NUMBER is the LE case number.

If a hand-written impound notice was filled out, the IMPOUND REPORT NUMBER must be entered manually by selecting the MANUAL REPORT NUMBER box.

The DMV will send the registered owner of the vehicle a letter if AUTHORIZATION REQUIRED FOR RELEASE is checked.

Remember to write down the IMPOUND REPORT NUMBER for future reference. If a user forgets to write down the IMPOUND REPORT NUMBER, it can be found in the user's LOGS if requested within 21 days of the impound entry.

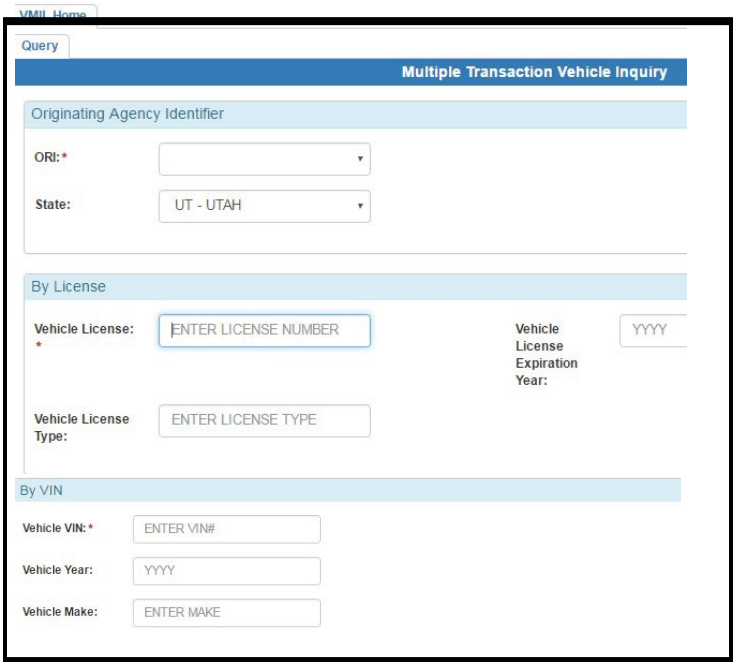
## 7.5 Impound Reasons




Check as many reasons that apply as to why the vehicle was impounded.

OTHER DETAILS is a free – texted box that will accept 500 characters.

## 8.0 Vehicle Multiple Inquiry (VMI)




VMI runs MULTIPLE TRANSACTIONS with the query and is not the ability to run multiple vehicles at the same time.

VMI query will cross reference the vehicle with NCIC Stolen vehicles (QV) and the registered owner(s) with Utah Statewide Warrants (QSW).

Inquiries can be by Utah license plate or by vehicle information.

## 9.0 Recreational Vehicles, Aircraft, and Watercraft

Recreational Vehicles are all off-highway (OH) vehicles, aircraft (AC) or on watercraft (WC) such as ATVs, snowmobiles, boats, jet-skis, wave-runners. Recreational vehicle registrations are part of the DMV files that UCJIS accesses through Motor Vehicle Query (MVQ) and Partial Plate Search (PPS).

A Utah License Plate or a Decal Sticker number on the license plate are searched the same as a motor vehicle. Off-highway recreational vehicle decals begin with OH or SN, watercraft decals begin with WC, and aircraft decals begin with AC. Because these are decals, enter them in the DECAL search section:

OH off-highway decal:

| Registered Owner's Name | Plate | Decal | VIN | Year | Make | Model | County |
|---|---|---|---|---|---|---|---|
| BYINGTON , LESLEE N | | OH150 | 13944 | 1996 | HONDA | TRX300FW | 29 - WEBER |

AC aircraft decal:

| Registered Owner's Name | Plate | Decal | VIN | Year | Make | Model | County |
|---|---|---|---|---|---|---|---|
| | | AC160 | 0128 | 2006 | CESSNA AIRCRAFT | C172S | 29 - WEBER |

WC watercraft decal:

| Registered Owner's Name | Plate | Decal | VIN | Year | Make | Model | County |
|---|---|---|---|---|---|---|---|
| | | WC160586 | 4A313 | 2013 | MB SPORTS | 23 WIDEBODY | 18 - SALT LAKE |

The VIN/HIN search section is where the VIN number of the recreation vehicle, aircraft, or the HIN of the watercraft could be entered:

OFF-HIGHWAY vehicle registrations: the STATE OH NO is entered into the OHV,FAA, WATERCRAFT section.

AIRCRAFT registrations: the STATE FAA NUMBER is entered into the OHV, FAA, WATERCRAFT section:

WATERCRAFT registrations: the ASSIGNED NUMBER (must be 8 digits, if not, add 'zeros' after UT and before the numbers) is entered into the OHV, FAA, WATERCRAFT section: