UCJIS USER TRAINING AND TESTING AGREEMENT
UCJIS NON-ACCESS USER TRAINING AGREEMENT
for

_____   _____
USER OR NON-ACCESS USER (Please Print)   USER OR NON-ACCESS USER ID

This agreement must be signed and submitted to BCI after the completion of the user or non-access user's initial training and testing *and* after each biennial training and testing.

UTAH ADMINISTRATIVE RULE R722-900 DEFINITIONS:

USER: a person working for or with an agency who has direct access to UCJIS.
NON-ACCESS USER: a person working for or with an agency who asks for and/or receives UCJIS records.

REQUIRED TRAINING OF EACH USER AND NON-ACCESS USER:

RESTRICTIONS ON ACCESS, USE, AND CONTENT OF UCJIS RECORDS: UTAH CODE 53-10-108 ☐
DISSEMINATION, PRIVACY, AND SECURITY OF UCJIS INFORMATION ☐
CJIS REQUIRED SECURITY AWARENESS TRAINING

REQUIRED TRAINING AND TESTING FOR USER:
BCI MANUALS AND/OR NCIC MANUALS: LOCATION AND USAGE

PLEASE CHECK THE FILES THE USER WAS TRAINED AND TESTED ON:

DLD ☐	NLETS ☐	MVD ☐	III ☐
UCH ☐	NCIC Inquiry ☐	NCIC Entry ☐	SWW/PO ☐

UCJIS CERTIFICATION: The TAC has updated the CERT transaction: Yes ☐   No ☐

This certifies that this user or non-access user has passed all of the required training and proficiency testing to be able to access UCJIS information.

UCJIS USER AND NON-ACCESS USER AGREEMENT

I certify that by signing this document that I have been trained and/or proficiency tested according to the procedure set by my agency, BCI, and CJIS. I accept that I will be held accountable for any information accessed under my user ID. I understand per **Utah Code Annotated 53-10-108 (12)(a),** it is a class B misdemeanor for a person to knowingly or intentionally access, use, disclose, or disseminate a record created, maintained, or to which access is granted by BCI or any information contained in a record created, maintained, or to which access is granted by BCI for a purpose prohibited or not permitted by statute, rule, regulation, or policy of a governmental entity.

_____
USER OR NON-ACCESS USER'S SIGNATURE

_____   _____
TAC SIGNATURE   DATE SIGNED BY TAC

_____   _____
AGENCY   ORI

Please submit to your BCI Field Services representative or bcifs@utah.gov per Utah Administrative Rule R722-900-4

Revised May 2024