

# Warrants



# *Overview*

1. Statewide Warrants
2. Felony Warrants
3. Warrant Lifecycle
4. BMSG & Locates
5. Quiz



# What is a Statewide Warrant?

Statewide Warrants are warrants for Utah individuals.  
The Statewide Warrants file contains information on:

- Felonies
- Misdemeanors
- Infractions

# Public View

The screenshot shows the Utah Statewide Warrants Search public view page. At the top, there is a navigation bar with the Utah.gov Secured logo, the text "A SECURE ONLINE SERVICE FROM UTAH.GOV", and links for "Subscribers", "FAQs", "Support", and "Font Size: A A A". Below this is a header section with the Utah Department of Public Safety logo and the text "UTAH STATEWIDE WARRANTS SEARCH". To the right of the header is a "RELATED LINKS & RESOURCES" section with a list of links: "Employment Background Checks", "Expunging Criminal Histories", "Fingerprint & Photo Services for the Public", and "Utah State Court Contact Information". The main content area displays "Warrant Details for YOGI BEAR (Age: 58)" with a case number of "#999999999". Below this, it shows the court name as "3RD DISTRICT COURT - SALT LAKE" and the charges as "RETAIL THEFT (SHOPLIFTING)". At the bottom of the main content area are three buttons: "Back To Results", "New Search", and "Pay Fine Online". On the right side of the page, there is a "BCI" section with a "Send Us Your Feedback" link and a small text box asking for user feedback.

Utah.gov Secured A SECURE ONLINE SERVICE FROM UTAH.GOV Subscribers FAQs Support Font Size: A A A

UTAH DEPARTMENT OF PUBLIC SAFETY  
UTAH STATEWIDE WARRANTS SEARCH

RELATED  
LINKS & RESOURCES

Warrant Details for YOGI BEAR (Age: 58)

Case Number: #999999999

Court Name: 3RD DISTRICT COURT - SALT LAKE  
Charges: RETAIL THEFT (SHOPLIFTING)

Back To Results New Search Pay Fine Online

BCI

- [Employment Background Checks](#)
- [Expunging Criminal Histories](#)
- [Fingerprint & Photo Services for the Public](#)
- [Utah State Court Contact Information](#)

Send Us Your Feedback  
We want to know what you think. Click here to share your feedback with Utah.gov!

The public can access their own warrants by looking online at [www.bci.utah.gov](http://www.bci.utah.gov) and going to the “Check your Utah Warrants”.

# Listing Statewide Warrants

- Warrant information is direct result of court activity
- Information of the SWW file is electronically transmitted from CORIS to UCJIS
- In some cases, WMS is used to enter records which also electronically transmits information to UCJIS

# Warrant Responsibility

Courts are responsible to ensure the record is “packed”.

All available information on a subject should be entered to increase the effectiveness of the warrant.



Group Transaction:

**MIL**

Transactions  
to access  
SWW

Individual Transactions:

**QSW  
WARZ**



# Timely Entries!

It is important to have timely and accurate entries in order to ensure the information listed on UCJIS is correct and no duplicate or false arrests are made.

# Court Responsibility

- Packing warrant records with all available information from UCJIS
- Ensuring timely and accurate entries
- Confirming whether warrants are active or not



# Law Enforcement Responsibility

- Updating served/arrest information
- Failure to update a warrant with served/arrest information violates UCA 53-10-207(4) and can lead to liability for a false arrest



# SWW Facts



It is assumed that all SWW cases showing “active” are valid entries.



If Law Enforcement makes an arrest based on information in SWW, the court is held liable.



Unless recalled, a served warrant remains on UCJIS for 15 days after being served.



# What is a Felony Warrant?

Felony Warrants are also considered Statewide Warrants and will fall under the same rules.

The Felony Warrants are brought over to UCJIS using a batch job.

# UCA 53 - 10 - 214

As of April 2020, all Felony Warrants in the court record management system are uploaded to NCIC under the ORI of the associated agency.

Once those warrants are entered, the agency listed on the warrant becomes the “owner” of the record.

# UCA 53 - 10 - 214

*(Continued)*

Even if your agency has not traditionally had NCIC access in the past or does not enter NCIC records into the system...

**There is still a potential chance that your agency can be put as the entering agency for warrants coming out of the courts.**



# UCA 53 - 10 - 214

*(Continued)*

This also means that any missed hits will fall back on your agency because the entering agency is responsible for their own NCIC records.

Therefore, any agency that has the potential to have Felony Warrants will hold the responsibility of updating all the served/arrest information.





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# *Court Entry Responsibilities*

Pack the warrant with all  
available information

Utilize Law Enforcement  
case reports and citations as  
helpful packing tools

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Enter the correct originating  
agency ORI

Confirm all information is  
correct before finishing  
entry

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# *Law Enforcement Responsibilities*

Determine extradition limits

Pack the record

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Validate entry as needed

Remove entry if and when  
the warrant is recalled,  
booked, etc

# After Entry

Once the entry is completed and the batch job listed the warrant on UCJIS, the originating agency will receive an EW BMSG in UCJIS.

On the entry of a SWW, the validator name will say "SWWBATCH" followed by the court representative's name who entered the warrant.

The screenshot shows a web application interface for entering broadcast messages. At the top, there are navigation tabs for 'UCJIS Home', 'BMSGL', 'Query', 'Results', and 'EW-49471'. The main heading is 'Broadcast Message Entry', with a sub-heading 'Created by ovaesima on 02/24/2020 15:20:16'. Below this is a 'Message Details' section with several fields:

- ORI:** UTBCI0000
- Message Type:** EW
- Message:** Warrant entered onto NCIC:  
Name = QUILL, PETER  
DOB = 01/13/1975  
NIC = W920004720
- Start Date:** 02-24-2020 11:40

# After Entry

After the courts enter a Felony Warrant and it's transferred to NCIC, the originating agency will need to create a file for the wanted person and pack the record more.

The screenshot shows a web application interface for 'Broadcast Message Entry'. At the top, there are navigation tabs: 'UCJIS Home', 'BMSGL' (with a red 'x' icon), 'Query', 'Results' (with a red 'x' icon), and 'EW-49471' (with a red 'x' icon). Below the tabs, the main heading is 'Broadcast Message Entry' with a subtitle 'Created by ovasima on 02/24/2020 15:20:16'. The main content area is titled 'Message Details' and contains several fields:

- ORI:** A text input field containing 'UTBCI0000'.
- Message Type:** A text input field containing 'EW'.
- Message:** A text area containing the text: 'Warrant entered onto NCIC:  
Name = QUILL, PETER  
DOB = 01/13/1975  
NIC = W920004720'.
- Start Date:** A text input field containing '02-24-2020 11:40'.





# General Warrant Steps

Entering



Confirm the information that needs to be listed and list it correctly.

Validating



When validations come out, confirm that the information listed is correct and accurate.

Removing



Remove the warrant once it is no longer needed.



# Entering **Statewide** Warrants

1. Courts will enter warrants into their database or WMS
2. Information in the SWW file is electronically transferred from CORIS to UCJIS
3. In some cases, WMS is used to enter records which also electronically transmits information to UCJIS

# Entering **Felony** Warrants

1. Courts will enter felony warrants into their record management system
2. Batch job will pick it up and send it to NCIC
3. NCIC entry will then be made and a broadcast message (EW) will be sent to the agency that is listed as the originating agency



## SWW

1. Courts will enter warrants into their database or WMS
2. Information of the SWW file is electronically transmitted from CORIS to UCJIS
3. In some cases, WMS is used to enter records which also electronically transmits information to UCJIS



## Felony Warrants

1. Courts will enter felony warrants into their record management system (CORIS or WMS)
2. Batch job will pick it up and send it to NCIC if it meets the “Violent Felony Warrant” criteria under UCA 76-3-203.5
3. NCIC entry will then be made and a broadcast message (EW) will be sent to the agency that is listed as the originating agency

# Entry Requirements

## IDENTIFIERS

Name

Gender

Race

Height

Weight

## WARRANT DETAILS

OCA

Offense Code

Extradition Limit

Warrant Date

# Failed Warrants

If a warrant doesn't have the required information, the court will receive an email notifying them which warrants were not transmitted over to UCJIS. This email is usually received by your agency TAC or appointed personnel.

The court will have to go in and update the required information before the batch job will pick up the warrant.

WARRANT NUMBER	COURT ID	SEND DATE / TIME	COMMENTS	NCIC RESPONSE
<b>SWW TO NCIC FAILED</b> 2/14/2021 - 2/20/2021 <i>*** Inquiries about this report should be sent to BCIFS@utah.gov ***</i>				
<b>These warrants have been rejected by NCIC and WILL NOT become part of NCIC until they are fixed.</b>				
<b>DPS ENTRY FAILED</b>				
985725403	D1868	02/18/2021 14:10	REQUIRED FIELDS MISSING VALUES: OFF	

# Failed Warrants

The court will also receive a message if the warrant is already listed. This email is usually received by your agency TAC or appointed personnel.

These warrants have been rejected by NCIC and WILL NOT become part of NCIC until they are fixed.				
WARRANT NUMBER	COURT ID	SEND DATE / TIME	COMMENTS	NCIC RESPONSE
<b>NCIC ENTRY FAILED</b>				
<b>UT0060600 - 1</b>				
985721668	D0609	02/16/2021 08:00	ON FILE	1L01000000037FXRU00 UT0060600 REJECT - ON FILE 1N01000000037FXRU00.EW.UT0060 600.LEE, ANGELA MARIE.F.U..19840924.  MKE/WANTED PERSON EXL/4 - NO EXTRADITION - INSTATE PICK-UP ONLY. SEE MIS FIELD FOR LIMITS ORI/UT0060600 NAM/LEE, ANGELA MARIE SEX/F RAC/U DOB/19840924 HGT/504 WGT/140 EYE/BR0 HAL/BR0 SOC/528495642 OLN/166432363 OLS/UT OLY/UNKN OFF/FRAUD - ILLEG USE CREDIT CARDS DOW/20201008 OCA/K19-01330 WNO/985704495 CTI/UT006015J VLD/20201207 VLN/SWWBATCH DJWILLIA NOA/N MIS/THEFT



# Extradition

After listing a SWW, it must be determined if extradition will be authorized.

- Determine whether agency will extradite or not
- How far will extradition be?
- If extradition is pending, list it as such and modify once a solution is determined
- If there is no forecast or extradition, use code 6 (FW) or code F (Misdemeanor)
- Consult with legal council if needed

The screenshot shows a software interface with a form. On the left, there are several input fields: 'Extradition Limit: \*', 'Additional Warrants:', 'Address Information', 'Vehicle Information', 'Other Information', and 'Stolen or Fraudulent Information'. The 'Extradition Limit: \*' field is open, displaying a dropdown menu with the following options:

- FEL. FULL EXTRADITION
- FEL. LIMITED EXTRADITION (MIS FIELD REQ)
- FEL. EXTRADITION-SURROUNDING STATES ONLY
- FEL. NO EXTRADITION
- FEL. PENDING EXTRADITION ARRANGEMENTS (SEE MIS FIELD)
- FEL. PENDING EXTRADITION DETERMINATION
- MISD. FULL EXTRADITION
- MISD. LIMITED EXTRADITION (MIS FIELD REQ)
- MISD. EXTRADITION-SURROUNDING STATES ONLY
- MISD. NO EXTRADITION
- MISD. PENDING EXTRADITION ARRANGEMENTS (SEE MIS FIELD)
- MISD. PENDING EXTRADITION DETERMINATION



# How do validations work?

On a monthly basis, the NCIC System extracts active records on file for validation purposes.

After a Warrant is listed, the originating agency will need to validate that record 60-90 days after the entry.

Validations include a portion of each file and includes those records 60-90 days old. Additionally, it includes any records 14-15 months old, 26-27 months old, 38-39 months old, etc.

**Validation:****Entries Made on:**

January.....	October
February.....	November
March.....	December
April.....	January
May.....	February
June.....	March
July.....	April
August.....	May
September.....	June
October.....	July
November.....	August
December.....	September



# How to Validate

## *Statewide Warrants*

1.

Retrieve your monthly validations from the SFTP Server and confirm the information. If you experience any issues using the SFTP Server, contact your FS Rep to request they send you your monthly validations. Usually done by TACs.

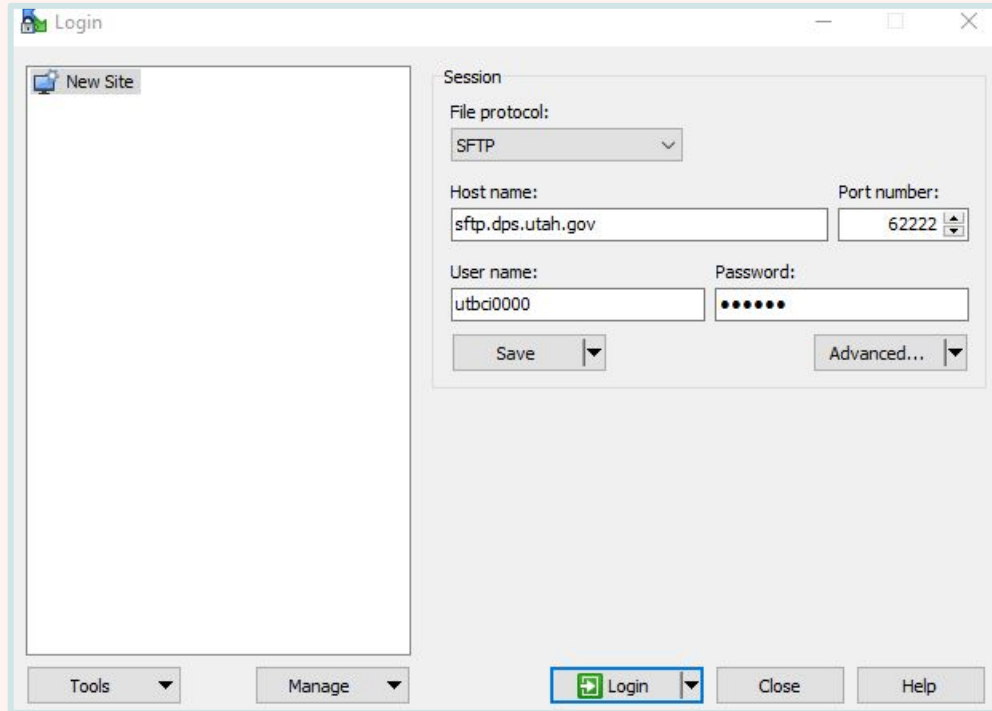
2.

Run the MIL transaction to help confirm the information is correct and hasn't changed. If any information has changed, you will want to notate the changes so you can run the MW transaction.

3.

Copy over the warrant information and modify the warrant if needed. To do so, utilize the modify transaction for the specific file type and enter the required information into the record identifier fields.

# Retrieve Monthly Validations



The image shows a 'Login' dialog box with the following fields and controls:

- Session** section:
  - File protocol: SFTP (dropdown menu)
  - Host name: sftp.dps.utah.gov (text input)
  - Port number: 62222 (spin box)
  - User name: utbcd0000 (text input)
  - Password: (password input field with 7 dots)
- Buttons: Save (dropdown), Advanced... (dropdown)
- Bottom bar: Tools (dropdown), Manage (dropdown), Login (dropdown, highlighted with a blue box), Close, Help

Coming to  
UCJIS soon!

# Confirm the Information

Run the MIL transaction

MIL Home

Query

### Multiple Transaction Query

Originating Agency Identifier

ORI: \*

Photo Wanted

NONE  ONE  MULTIPLE

Requestor Information

Audit Purpose:

Audit Reason:

Requestor:

Pre-Fill By Social Security or Operator License Number

[View Search Instructions](#)

SSN:

License Number:

# Multiple Transaction Query (MIL)

## Required Fields for Entry:

- ORI
- Requestor → depends on the transaction
- Name
- SSN → depends on the transaction
- Audit Purpose → depends on the transaction
- Audit Reason → depends on the transaction



# MIL Information Available

## Driver's License:

- Individuals OLN
- Additional Identifiers

## NLETS Driver's License:

- Non Utah OLN
- Additional Identifiers

## Statewide Warrants:

- Current Statewide Warrants
- Additional Identifiers

## Wanted Query:

- If the individual is wanted
- Additional Identifiers

## Juvenile History:

- **ONLY if it is a Juvenile being entered**
- Additional Identifiers

## Motor Vehicle:

- Any car registered to that name
- Individuals OLN
- Additional Identifiers

# MIL Information Available

*(Continued)*

## Criminal History:

- DOB
- Aliases
- Address
- SSN
- OLN
- Additional Identifiers

## NLETS Criminal History:

- Non Utah Criminal Information by name
- Additional Identifiers

## Criminal History (III):

- Out of State Criminal Information
- Additional Identifiers

## Offender Inquiry:

- If the individual is wanted
- Additional Identifiers

## Protective Order:

- Address
- Additional Identifiers



# Requirements to Access the File

DLQ - Requires ORI and Name.  
CHQ - Requires ORI, Requestor Information, and at least one of the following: Name, SSN, or License Number.  
DQ - Requires ORI, Requestor Information, Name, DOB, Race, and State other than UT.  
IQ - Requires ORI, Requestor Information, Name, DOB, Sex, Race, and State other than UT.  
QSW - Requires ORI and Name.  
QH - Requires ORI, Requestor Information (Right of Access isn't valid), Name, DOB, Sex, and Race.  
QW - Requires ORI, Name, and DOB.  
JUV - Requires ORI and Name.  
OTRK - Requires ORI and Name.  
MVQ - Requires ORI and Name.  
PO - Requires ORI and Name.  
\*\*\*You can only run transactions you have permission to run.\*\*\*

# After Confirming Information

Once the information has been confirmed, mark down everything that needs to be updated or changed.

Double check that you looked at all the UCJIS transactions available to you.

Validating a

Warrant

Run the Modify Wanted Transaction (MW)

# Modify Wanted Transaction (MW)

UCJIS Home MW1 ✖

Modify

### Wanted Person Modification

Wanted Person Details

ORI: *	<input type="text"/>	Message Key: *	<input type="text"/>
Last Name:	<input type="text"/>	First Name:	<input type="text"/>
Middle Name:	<input type="text"/>		


By NIC Number

NIC Number:	<input type="text"/>
-------------	----------------------

By Originating Agency Case Number

Originating Agency Case Number:	<input type="text"/>
---------------------------------	----------------------

Either/or



# Required Information

- ORI
- Message Key
- Warrant Name
- NIC or OCA
- Validator Name

Validator Information	
Name of Validator:	<input type="text"/>
Originating Agency Identifier and MKE	
Personal Information	
Address Information	
Vehicle Information	
Other Information	
<input type="button" value="Submit"/>	

UCJIS Home MW1

Modify

Personal Information

	Delete			Delete	
Last Name:		<input type="text"/>		First Name:	<input type="text"/>
Middle Name:		<input type="text"/>		SSN:	<input type="text"/>
Gender:	<input type="checkbox"/>	<input type="text"/> ▼		Race:	<input type="checkbox"/> <input type="text"/> ▼
Ethnicity:	<input type="checkbox"/>	<input type="text"/> ▼		Height:	<input type="checkbox"/> <input type="text"/>
Weight:	<input type="checkbox"/>	<input type="text"/>		Hair Color:	<input type="checkbox"/> <input type="text"/> ▼
Eye Color:	<input type="checkbox"/>	<input type="text"/> ▼		Skin Tone:	<input type="checkbox"/> <input type="text"/> ▼
Scars, Marks, Tattoos:	<input type="checkbox"/>	ENTER SCARS, MARKS, TATTOOS		Place of Birth:	<input type="checkbox"/> <input type="text"/> ▼
Date of Birth:	<input type="checkbox"/>	MMDDYYYY		Offense Code:	<input type="checkbox"/> ENTER OFFENSE CODE
Offense Text:		<input type="text"/>		FBI Number:	<input type="checkbox"/> <input type="text"/>
Fingerprint Classification:	<input type="checkbox"/>	<input type="text"/>		Miscellaneous Number Type:	<input type="checkbox"/> <input type="text"/> ▼
Miscellaneous Number:		<input type="text"/>		Operator License Number:	<input type="checkbox"/> <input type="text"/>
Operator License State:	<input type="checkbox"/>	<input type="text"/> ▼		Operator License Year:	<input type="checkbox"/> YYYY
Originating Agency Case Number:	<input type="checkbox"/>	<input type="text"/>		Original Offense Code:	<input type="checkbox"/> <input type="text"/>
Date of Emancipation:	<input type="checkbox"/>	MMDDYYYY		Extradition Limitation:	<input type="checkbox"/> <input type="text"/> ▼
Warrant Date:	<input type="checkbox"/>	MMDDYYYY		Additional Warrants:	<input type="checkbox"/> <input type="text"/> ▼

To modify the warrant, you would enter information that needs to be changed into the fields available. If you need to delete something, you would check the box. If the information is already listed on the file, you do not need to enter it again.



UCJIS Home MW1 ✕

Modify

Wanted Person Details

ORI: \* UTBCI0000-UT BUREAU OF CRIM IDENT Message Key: \* MW - MODIFY WANTED PERSON

Last Name: BEAR First Name: YOGI

Middle Name:

By NIC Number

NIC Number: W123456679

By Originating Agency Case Number

Originating Agency Case Number:

Validator Information

Name of Validator:

Originating Agency Identifier and MKE

Personal Information

Address Information

Vehicle Information

Other Information

Submit

Once you are done or if nothing needs to be done on the record push submit at the bottom of the MW record.



# Removal Responsibility

*Timely and accurate entry as well as removal of  
warrant is placed upon the court.*

# When to Remove a Warrant

1.

Law Enforcement receives a recall email letting them know that the warrant has been removed from CORIS or WMS. Removal should be done using the CW transaction.

2.

You receive a validation and when packing the warrant there is no longer a warrant for this person. In this case you could use the CW transaction to clear the warrant.

# Recalling a SWW

Warrant	
Warrant Status: <b>RECALLED</b>	Last Service Status: <b>COMPLETED/SERVED 06/25/2016 06:44</b>
Offense: <b>Warrant has been recalled. Charge information unavailable.</b>	

1.

---

After Law Enforcement serves a warrant, the court who listed the warrant will recall it.

2.

---


Once a warrant is recalled, the warrant status will say “Recalled” and the Offense details will say “Warrant has been recalled. Charge information unavailable”.

# Recalling a Felony Warrant

Statewide warrant recalled  DTS/SADLER/S Clark/PROJECTS/hb478 



**ucjis-test@utah.gov**

to me, ryockey 

Tue, May 26, 8:22 AM (2 days ago)

The statewide warrant associated with the following NIC number has been recalled by the court: W890006257

Once a court recalls a warrant, it will be updated on the court system.

BCI will automatically run a report to register any warrants listed as recalled.

BCI will send an email to the LEA over the felony warrant letting them know it has been recalled.

# Clear (CW)

- A clear message indicates the apprehension of a wanted person, if not detained, or recovery of property on file in NCIC
- Restricted to entering agency after confirmation of hit
- Results in immediate removal of the wanted person entry

### Wanted Clear

#### Wanted Person Details

ORI: *	<input type="text"/>	Message Key: *	<input type="text"/>
Last Name:	<input type="text"/>	First Name:	<input type="text"/>
Middle Name:	<input type="text"/>	Date of Clear: *	<input type="text" value="ENTER DOC#"/>

#### By NIC Number

NIC Number:

#### By Originating Agency Case Number

Originating Agency Case Number:

#### Optional Fields

Recovering Agency Identifier:	<input type="text"/>	Recovering Agency Case Number:	<input type="text"/>
Reason for Person Record Removal:	<input type="text"/>	Date of Person Record Removal:	<input type="text" value="MMDDYYYY"/>
Person Armed:	<input type="text"/>	Wanted/Missing Person Hit Results:	<input type="text"/>
Number of Persons Apprehended:	<input type="text"/>	Number of Missing Persons Found:	<input type="text"/>
Value of Recovered Property:	<input type="text"/>	Value of Other Recovered Property:	<input type="text"/>
Value of Recovered Contraband:	<input type="text"/>		

# Cancel (XW)

- A cancel message should be used when a record is determined to be invalid
- Grounds for invalidity:
  - Warrant is dismissed
  - Record should have never been on NCIC
  - Record is the result of a fictitious theft report

### Wanted Cancel

#### Wanted Person Details

ORI: *	<input type="text"/>	Message Key: *	<input type="text"/>
Last Name:	<input type="text"/>	First Name:	<input type="text"/>
Middle Name:	<input type="text"/>	Date of Cancellation: *	<input type="text" value="ENTER DOC MI"/>

#### By NIC Number

NIC Number:

#### By Originating Agency Case Number

Originating Agency Case Number:

#### Optional Field

Reason for Person Record Removal:



# Locate (LW)

- A locate message is to indicate (until the originating agency clears the record) that the missing person has been found, the wanted person has been apprehended, or the property has been located
- Do not place a locate when:
  - Hit contains NOEX
  - Outside extradition limits

### Wanted Locate

#### Wanted Person Details

ORI: *	<input type="text"/>	Message Key: *	<input type="text"/>
Last Name:	<input type="text"/>	First Name:	<input type="text"/>
Middle Name:	<input type="text"/>	Date of Recovery: *	<input type="text" value="ENTER DOC MI"/>
Extradition Info: *	<input type="text"/>		

#### By NIC Number

NIC Number:

#### By Originating Agency Case Number

Originating Agency Case Number:

#### Optional Fields

Recovering Agency Case Number:	<input type="text"/>	Date of Person Record Removal:	<input type="text" value="MMDDYYYY"/>
Reason for Person Record Removal:	<input type="text"/>	Wanted/Missing Person Hit Results:	<input type="text"/>
Person Armed:	<input type="text"/>	Number of Missing Persons Found:	<input type="text"/>
Number of Persons Apprehended:	<input type="text"/>	Value of Other Recovered Property:	<input type="text"/>
Value of Recovered Property:	<input type="text"/>	Value of Recovered Contraband:	<input type="text"/>



# Record Retention

Wanted person records have an unlimited retention period. A wanted person (EW) record that has not been located or has one locate message appended with no extradition will remain on file indefinitely or until action is taken to clear or cancel the record or a second NOEX locate is placed upon the record.

# Record Retention

*(Continued)*

Temporary felony want records have a 48-hour retention period. A wanted person - temporary felony (ET) record will be retired at the end of 48 hours, and a \$P message will be sent to the originating agency.



# Automatic Retirement

A wanted person (EW) record to which one locate message has been appended indicating that the subject will not be extradited will be retired immediately upon receipt of a second locate message with NOEX. The ORI of the record will be notified that the record has been retired.

# Automatic Retirement

*(Continued)*

A wanted person (EW) record to which one locate is appended indicating that the subject will be extradited or detained will be retired 5 days from the date of the locate transaction. The originating agency will be notified by a \$P message.

If a second or subsequent locate indicating that the subject will be extradited or detained is received within those 5 days, the retirement date will reset to 5 days from the date of the second locate.





# BMSG – (EW)

*Warrant Entered Notification*

- Created to meet state statute that requires specific Felony Warrants and qualifying Sex Offender Warrants to be placed on NCIC
- The ORI which owns the NCIC entry will receive this broadcast message

# BMSG - (EW)

## *Warrant Entered Notification*

[UCJIS Home](#) [BMSGL x](#)

[Query](#) [Results x](#) [EW-72090921 x](#)

### Broadcast Message Entry

Created by [jharr](#) on 01/19/2024 09:47:51

#### Message Details

<b>ORI:</b>	<input type="text" value="UTBCI000"/>
<b>Message Type:</b>	<input type="text" value="EW"/>
<b>Message:</b>	<p>Warrant for [REDACTED] onto NCIC: Name = [REDACTED] DOB = [REDACTED] NIC = [REDACTED]</p>
<b>Start Date:</b>	<input type="text" value="01-19-2024 09:17"/>

# BMSG – (SW)

*Warrant Served Notification*

- Created to inform Law Enforcement that a warrant has been served
- The ORI which owns the NCIC entry will receive this broadcast message

# BMSG - (SW)

## *Warrant Served Notification*

UCJIS Home BMSGL x

Query Results x [REDACTED] x

**Message Type:**

**Message:**

```
Served Warrant Notify
2024-01-19T09:36:00-07:00
A Warrant has been served on the Statewide Warrants System
Name of wanted person is: [REDACTED]
Originating agency ORI is: [REDACTED]
Originating agency case number is: -
Court issuing warrant is: [REDACTED]
Court case number is: [REDACTED]
Court warrant number is: [REDACTED]
Offense is: DRIVE ON SUSPENDED OR REVOKE LICENSE
Agency ORI that served warrant: [REDACTED]
County Jail code is: 18
END OF MESSAGE
```

**Start Date:**

# BMSG – (YQ)

*Hit Confirmation Inquiry Notification*

- When your wanted person is found, an agency can reach out via a YQ message to confirm the entry
- This message can either be Urgent (within 10 minutes) or Routine (within 1 hour)
- Your agency is required to respond within the timeframe given

# BMSG - (YQ)

## *Hit Confirmation Inquiry Notification*

UCJIS Home BMSGL x

Query Results x YQ-72088461 x

**Message Type:** YQ

**Message Summary:** You have a YQ message.

**Message:**

ORIGINATING ORI: [REDACTED]  
DESTINATION ORI(S): [REDACTED]  
Received Date: 01/19/2024 07:39  
Filed Date: 01/19/2024 07:39  
\*\*\*\*HIT CONFIRMATION REQUEST - FIRST NOTICE  
\*\*\*\*RESPONSE PRIORITY: ROUTINE-RESPOND WITHIN ONE HOUR\*\*\*\*

OCA/[REDACTED].NIC/[REDACTED]  
\*\*\* WANTED PERSON \*\*\*

NAME: [REDACTED]  
NAME OF REQUESTER: [REDACTED]  
AGENCY NAME: [REDACTED]  
PHONE: 801-[REDACTED]  
FAX: 801-[REDACTED]  
REMARKS: THIS INDIVIDUAL HAS BEEN BOOKED INTO THE [REDACTED] JAIL  
PLEASE ADVISE IF THE HIT IS STILL VALID THANK YOU

**Start Date:** 01-19-2024 07:39

# BMSG – (YR)

*Hit Confirmation Response Notification*

- When your wanted person is found and you receive a YQ message you should respond with a YR message
- This message is designed to communicate with the agency that found your record to confirm that they have your wanted person

# BMSG - (YR)

## *Hit Confirmation Response Notification*

UCJIS Home		BMSGL x
Query	Results x	YR-72090361 x
Message Type:	<input type="text" value="YR"/>	
Message Summary:	<input type="text" value="You have a YR message."/>	
Message:	<pre>ORIGINATING ORI: ██████████ DESTINATION ORI(S): ██████████ Received Date: 01/19/2024 08:50 Filed Date: 01/19/2024 08:50 ****HIT CONFIRMATION RESPONSE**** THE RECORD BELOW: IS CONFIRMED OCA: ██████████ NIC: ██████████ *** WANTED PERSON *** NAME OF REQUESTER: ██████████ CONFIRMING AGENCY: ██████████ ADDITIONAL HOURS REQUIRED: 1 PHONE: ██████████ FAX: REMARKS: THIS IS CONFIRMED CONTACT ██████████ JAIL REGARDING TRANSPORT ██████████ ██████████</pre>	
Start Date:	<input type="text" value="01-19-2024 08:50"/>	



# BMSG - (\$)

## *Administrative Messages*

- Administrative messages are transmitted by the NCIC System to advise users of the NCIC System status
- Some \$ messages are sent to all users to notify regarding system outages or other notifications

# BMSG - (\$)

## *Administrative Messages*

- Other administrative messages are sent to selected users in response to particular actions taken on NCIC records, either through inquiry or maintenance by the users (e.g., \$.8., \$.B., \$.H.)
- It can also be sent due to actions taken by the NCIC System or the FBI staff (e.g., \$.F. , \$.P.)

# *\$ Notifications*

\$F

Failure to Validate

Notification of failure to validate entry for previous month. If it's not validated by the next validation cycle, the entry will be purged.

\$P

Purged

Notification that entry has been purged due to failure to validate or 5 days prior to expiration of PO. Automatic failure on BCI audit.

\$L

Locate

Notification for originating agency when a locate is placed by an agency to indicate that an individual was apprehended or located.

# \$F Examples

This is an example of a \$F response for failure to validate.

## Message Details

**ORI:**

UTBCI0000

**Message Type:**

\$F F

**Message:**

01/07/2024 22:23  
\$.F. FAILURE TO VALIDATE  
[REDACTED]

THE FOLLOWING RECORD WILL BE RETIRED BY THE FBI DURING THE NEXT PURGE  
CYCLE  
UNLESS THE RECORD IS VALIDATED PRIOR TO THE FIRST SUNDAY OF NEXT  
MONTH.

# \$P Examples

This is an example of a \$P response for meeting its retention period.

Message Details	
ORI:	UTBCI0000
Message Type:	\$P
Message:	11/05/2023 08:02 \$.P. ██████████  THE FOLLOWING RECORD HAS BEEN PURGED BY THE FBI COMPUTER DUE TO EXPIRATION OF THE RETENTION PERIOD.

# \$L Examples

This is an example of a \$L response for locating a missing person.

## Message Details

**ORI:**

UTBCI0000

**Message Type:**

\$L

**Message:**

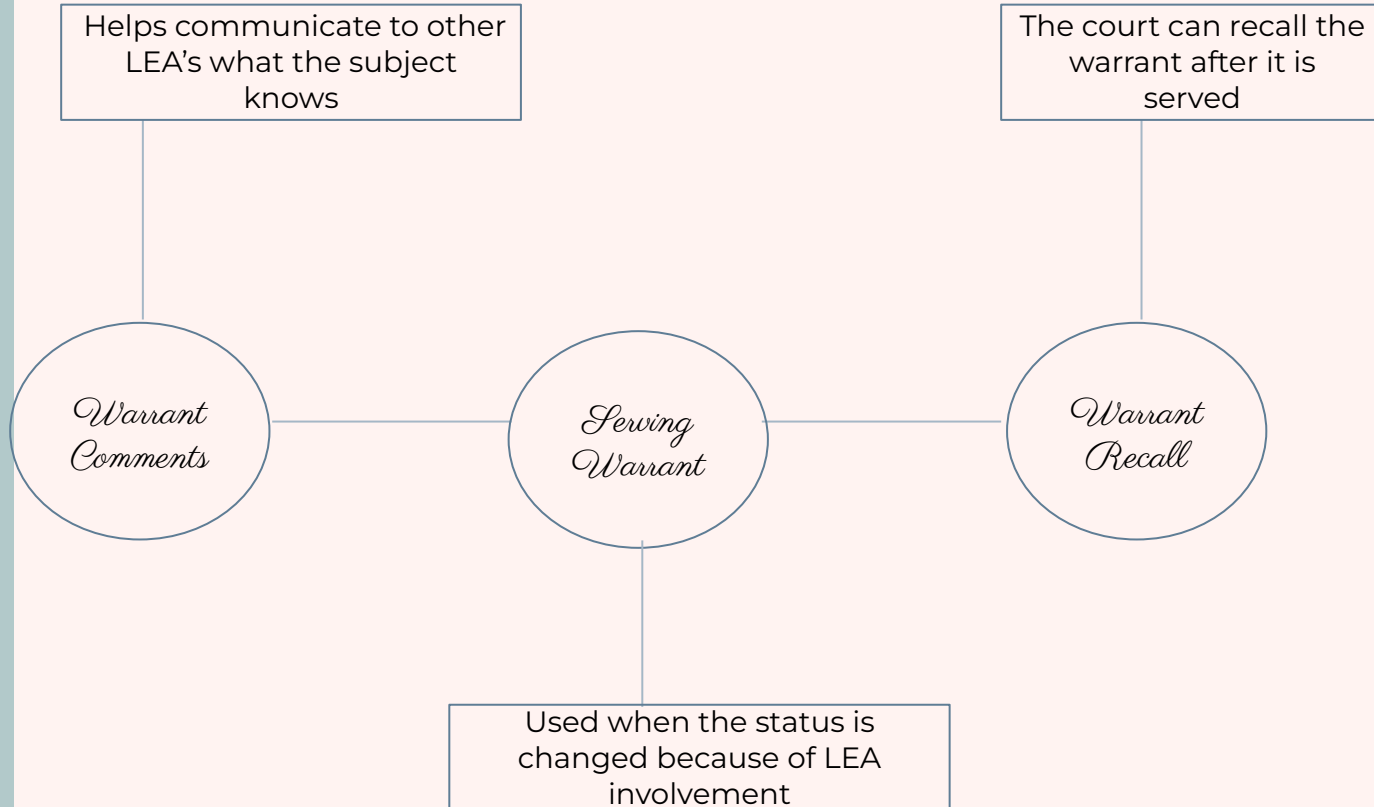
12/09/2023 11:02

\$.L.  
[REDACTED]

LOCATE NOTIFICATION AT [REDACTED]

MKE/CLEARED MISSING PERSON

# Locating the Warrant



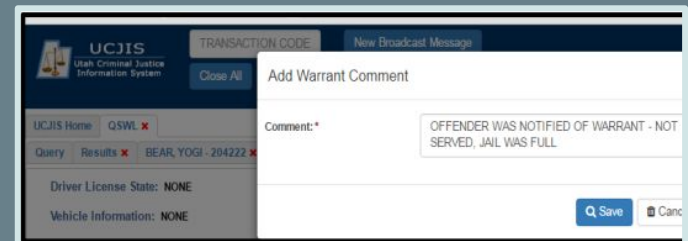
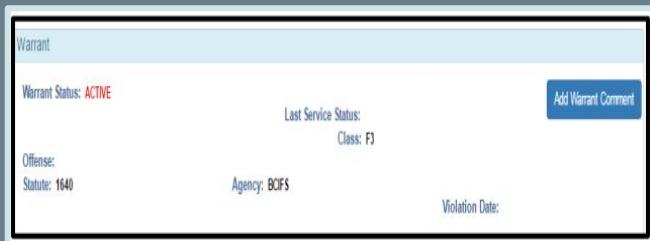
# Warrant Comments

Warrant comments can be used to help other officers know what was told to the subject

When adding a warrant comment, be as specific as possible

To add a comment, click "Add Warrant Comment"

Once completed, click "Save"





# Serving Warrants

If Law Enforcement decides to arrest on the SWW, they must go in and serve the warrant.

- Locate the SWW by searching QSW
- Select “Serve Warrant”
- Fill out all the fields and be specific
- Select service status from dropdown

The screenshot shows a web form titled "Serve Warrant". The form contains the following fields and values:

- Served By Name:** \* COMMISSIONER J GORDAN, GOTHAM PD
- Served By Date/Time:** 06/15/2016, 10, 3
- Served Location:** \* 1007 MOUNTAIN DRIVE, GOTHAM
- Service Status:** \* (dropdown menu open)
- Respondent Transport Det:** (dropdown menu open)
- Transport Date/Time:** MMDDYYYY

The dropdown menu for "Service Status" is open, showing the following options:

- COMPLETED/SERVED
- ATTEMPTED
- TRANSPORTING TO JAIL
- NOTIFIED
- REACTIVATED

# Serving Warrants

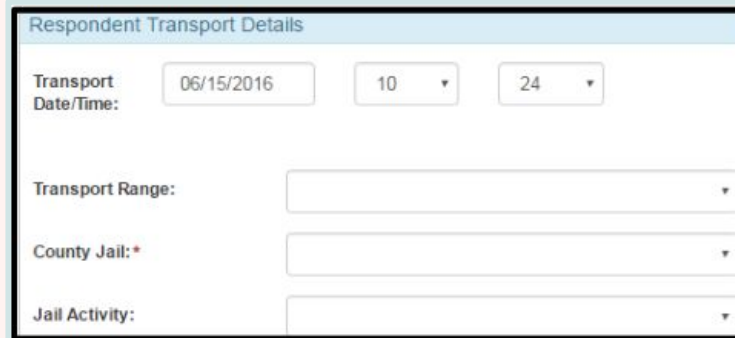
*(Continued)*

## Respondent Transport Details:

Once the Service Status is listed as “Completed/Served”, the transport detail will appear.

## Transport Range:

- 0-99 miles
- 100-200 miles
- 201+ miles



The screenshot shows a form titled "Respondent Transport Details". It contains the following fields:

- Transport Date/Time:** A date input field with "06/15/2016", a dropdown menu with "10", and another dropdown menu with "24".
- Transport Range:** A dropdown menu.
- County Jail:\*** A dropdown menu.
- Jail Activity:** A dropdown menu.

## County Jail:

Choose one of the Utah counties or “OUT OF STATE”.

## Jail Activity:

- Booked and retained
- Booked then released
- Booked then released on bail



1) Can the public view their own warrants?

- a) No
- b) Maybe
- c) Yes
- d) Probably not

1) Can the public view their own warrants?

- a) No
- b) Maybe
- c) Yes**
- d) Probably not

2) If information on an SWW is incorrect who do you contact?

- a) Law Enforcement
- b) Prosecutor
- c) Your most trusted ally
- d) Courts

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- a) Law Enforcement
- b) Prosecutor
- c) Your most trusted ally
- d) Courts**

3) It is the courts responsibility to originally pack the record.

- a) True
- b) False



3) It is the courts responsibility to originally pack the record.

**a) True**

b) False

4) Your agency is not getting the Felony Warrant Recall Email. What should you do?

- a) Phone a Friend
- b) Search Google
- c) Search, Ponder, and Panic
- d) Contact your FS Rep

4) Your agency is not getting the Felony Warrant Recall Email. What should you do?

- a) Phone a Friend
- b) Search Google
- c) Search, Ponder, and Panic
- d) Contact your FS Rep**

5) SWW listings are picked up using a batch job?

a) False

b) True

5) SWW listings are picked up using a batch job?

a) False

**b) True**

6) Who is responsible for serving warrants?

- a) The Commissioner
- b) Your most trusted ally
- c) Law Enforcement
- d) Courts

6) Who is responsible for serving warrants?

- a) The Commissioner
- b) Your most trusted ally
- c) Law Enforcement**
- d) Courts

7) If a warrant is failed to be picked up by UCJIS what is sent to the court?

a) Failed Warrant BMSG

b) Failed Warrant Email

c) Letter via an Owl

d) Failed Warrant EW



7) If a warrant is failed to be picked up by UCJIS what is sent to the court?

a) Failed Warrant BMSG

**b) Failed Warrant Email**

c) Letter via an Owl

d) Failed Warrant EW

8) What multiple inquiry transaction(s) can help pack a Warrant?

a) MIL

b) MIQ and MIR

c) MIE

d) MIF and MIG

8) What multiple inquiry transaction(s) can help pack a Warrant?

**a) MIL**

b) MIQ and MIR

c) MIE

d) MIF and MIG

9) What message would you get if you fail to validate for 2 months?

a) \$F

b) \$H

c) \$P

d) \$E

9) What message would you get if you fail to validate for 2 months?

a) \$F

b) \$H

**c) \$P**

d) \$E

10) What message would you get if you fail to validate for 1 month?

a) \$F

b) \$H

c) \$P

d) \$E

10) What message would you get if you fail to validate for 1 month?

**a) \$F**

b) \$H

c) \$P

d) \$E

11) What message would Law Enforcement receive after a Felony Warrant is issued to the originating agency?

- a) XW
- b) MW
- c) CW
- d) EW



11) What message would Law Enforcement receive after a Felony Warrant is issued to the originating agency?

a) XW

b) MW

c) CW

**d) EW**

12) What is the retention period for Wanted person records?

a) 90 days

b) Unlimited

c) Remainder of the year + 4 years

d) 3 Years

12) What is the retention period for Wanted person records?

a) 90 days

**b) Unlimited**

c) Remainder of the year + 4 years

d) 3 Years

13) What causes a wanted person record to be taken off of UCJIS if it has no extradition (NOEX)?

a) 3 Locate Messages

b) 1 Locate Message

c) 2 Locate Messages

d) 4 Locate Messages

13) What causes a wanted person record to be taken off of UCJIS if it has no extradition (NOEX)?

a) 3 Locate Messages

b) 1 Locate Message

**c) 2 Locate Messages**

d) 4 Locate Messages

14) How long does a Wanted person record stay on UCJIS after a locate message is sent for a record with Full Extradition?

a) 5 Days

b) 4 Days

c) 24 Hours

d) 3 Days

14) How long does a Wanted person record stay on UCJIS after a locate message is sent for a record with Full Extradition?

**a) 5 Days**

b) 4 Days

c) 24 Hours

d) 3 Days

15) What causes a Wanted Person record to stay on longer than 5 days after a locate message is sent on a record with Full Extradition?

- a) Court extends the expiration
- b) Law Enforcement extends the expiration
- c) Locating agency retracts the locate message
- d) A second locate message is sent



15) What causes a Wanted Person record to stay on longer than 5 days after a locate message is sent on a record with Full Extradition?

a) Court extends the expiration

b) Law Enforcement extends the expiration

c) Locating agency retracts the locate message

**d) A second locate message is sent**

# Reminders

- What is entered in on the court side is what is listed on NCIC.
- Contact the correct ORI if the entry is wrongly listed under yours.
- Contact the court to fix any incorrect information on a SWW.
- Verify the email on file for recalled warrant emails with FS rep.
- Remove NCIC entries after receiving recalled warrant emails.
- If you send a YQ, follow up with a locate message upon getting that YR.

# Resources

Region 1: Ofa Vaisima  
[ovaisima@utah.gov](mailto:ovaisima@utah.gov)  
385-499-1421

Region 2: Jonathan Harr  
[jharr@utah.gov](mailto:jharr@utah.gov)  
385-266-0190

Region 3: Whitney Wilson  
[wthomsen@utah.gov](mailto:wthomsen@utah.gov)  
385-499-6963

Region 4: Alena Douglas  
[amdouglas@utah.gov](mailto:amdouglas@utah.gov)  
385-499-0186

Region 5: Gina McNeil  
[gmcneil@utah.gov](mailto:gmcneil@utah.gov)  
801-652-6287

Region 6: Dylan Cane  
[dcane@utah.gov](mailto:dcane@utah.gov)  
385-266-1093

Region 7: Alisa Larson  
[alialarson@utah.gov](mailto:alialarson@utah.gov)  
801-783-6668

## PRESENTATIONS

[YQ/YR](#)

[eWarrants](#)

[NCIC Validations](#)

[Broadcast Messages](#)

[Felony Warrant FAQs](#)

[Life Cycle of a Felony Warrant](#)

[NCIC: YO, YR, Locate & More](#)

## MANUALS

[UCJIS Basics](#)

[III Manual](#)

[Nlets Manual](#)

[UCJIS Test Records](#)

[Utah Statewide Warrants](#)

[NCIC Code Manual](#)

[NCIC Operating Manual](#)

Questions?

