Warrants



Topics we will Cover

- Statewide Warrants (SWW)
- 2. Felony Warrants
- 3. Common Issues on BCI SWW Audits
- 4. Validating Warrants
- 5. Quiz

General Warrant Steps

01

Entering

Confirm the information that needs to be listed and list it correctly.

02

Va lid a t in g

When validations come out confirm that the information listed is correct and accurate.

03

Removing

Remove the warrant once it is no longer needed.





What is a Statewide Warrant?

Statewide Warrants are warrants for Utah individuals. These warrant charges can include:

- Felonies
- Misdemeanors
- Infractions

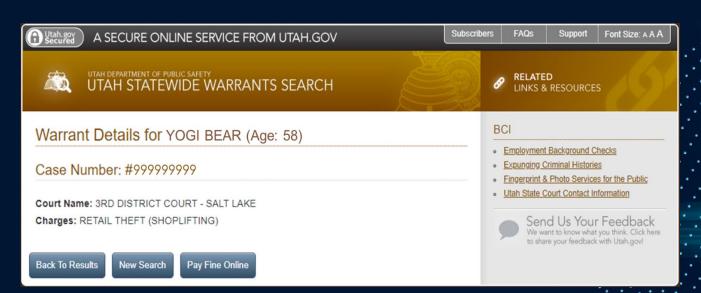






Public View

The public has access to search to see if they have an outstanding warrant out by looking online www.bci.utah.gov and going to the "Check your Utah Warrants"





Listing SWW

How are Statewide Warrants listed?

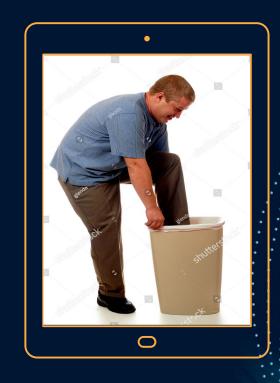
- Warrant in form ation is the direct result of court activity
- In form ation of the SWW file has been electronically transmitted from CORIS to UCJIS
- Statewide Warrant Files contain information on outstanding Utah felony, misdemeanor, or infraction warrants
- In some cases WMS is used to enter records which also electronically transmits in formation to UCJIS

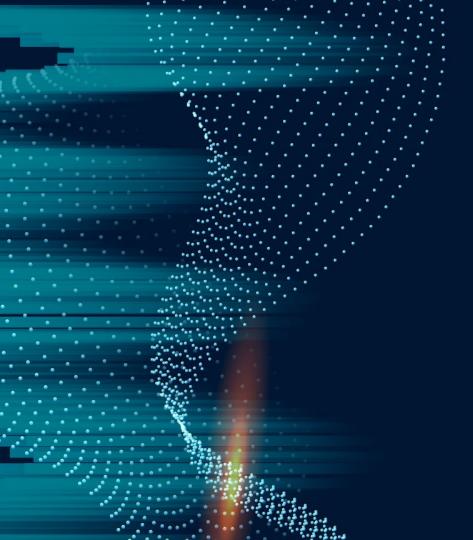


Warrant Responsibility

For Statewide Warrants the courts are responsible to ensure the record is "packed".

All available information on a subject should be entered to increase the effectiveness of the warrant





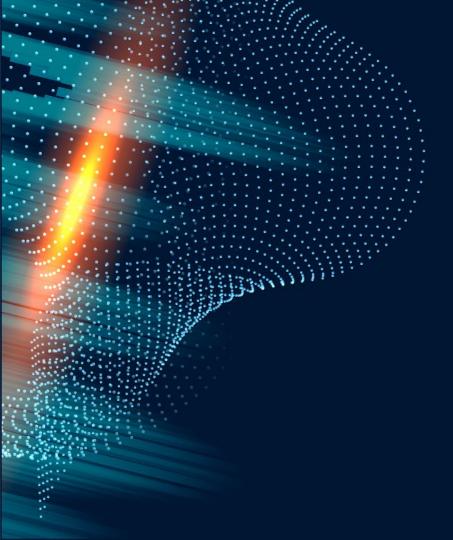
Transactions to access SWW

Individual Transactions:

QSW WARZ

Group Transactions:

MIL MIP MVQ



Timely Entries!

It is important to have timely and accurate entries in order to ensure the information listed on UCJIS is correct and no duplicate or false arrests are made.



Court Responsibility

What are the courts responsible to do?

- Pack warrant records with all available information from UCJIS
- Ensuring timely and accurate entries
- Confirming whether warrants are active or not





Law Enforcement Responsibility

What is Law Enforcement responsible for?

- Updating served/arrest information
- Failure to update a warrant with served/arrest information is a violation of state law UCA 53 -10-207(4) and can lead to liability for a false arrest





Locating the Warrant In dividual

Warrant Comments Serve warrant is used when the status is changed because of LEA involvement

Warrant Recall

Warrant
Comments help
communicate to
other LEA's what
the subject knows

Serving Warrant After a warrant is served the court can recall the warrant

Warrant Comments

Warrant comments can be used to help other officers know what was told to the subject When adding a warrant comment be as specific as possible

To add a comment push "add warrant comment"



Once completed push save

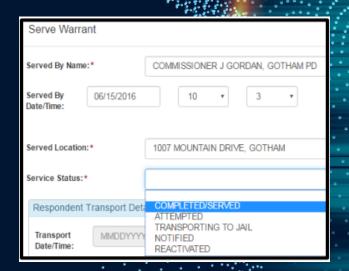




Serving Warrants

If Law Enforcement decides to arrest on the SWW they must go in and serve the warrant

- Locate the SWW by searching QSW
- Select "Serve Warrant"
- Fill out all the fields (be as specific as possible)
- Select service status





Serving Warrants

Respondent Transport Details:

Once the Service Status is listed as "Completed/Served" the transport detail will appear

Transport Range

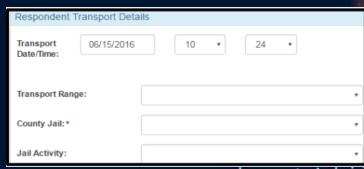
- 0-99 miles
- 100-200 miles
- 201+ miles

County Jail:

- Choose one of the utah counties or OUT OF STATE

Jail Activity:

- Booked then Released
- Booked and Retained
- Booked then released on bail





SWW Facts



1

It is assumed that all SWW cases showing "active" are valid entries



2

If law enforcement makes an arrest based on information in SWW the court is held liable



3

Unless recalled a served warrant will remain on UCJIS for 15 days after being served



Removal of warrant

Timely and accurate entry as well as removal of an SWW is placed upon the court



Recalling a Warrant

Warrant

Warrant Status: RECALLED

Last Service Status: COMPLETED/SERVED 06/25/2016 06:44

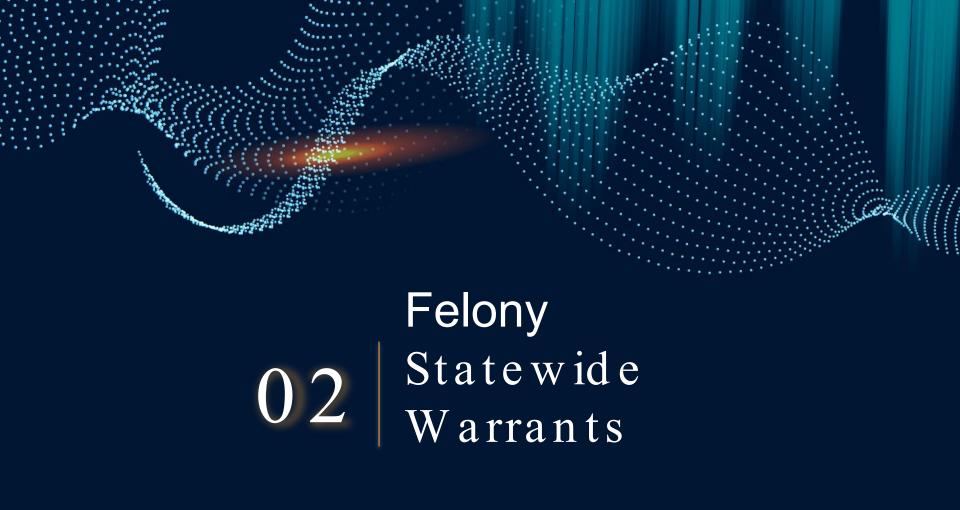
Offense: Warrant has been recalled. Charge information unavailable.

1

After Law Enforcement serves a warrant the court who listed the warrant will recall it

2

Once a warrant is recalled the warrant status will say "Recalled" and the Offense details will say "Warrant has been recalled. Charge information unavailable"

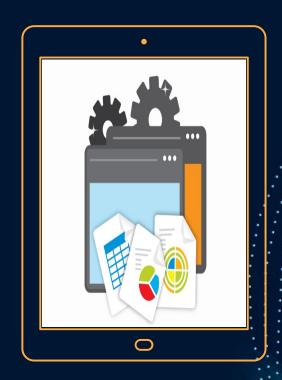




Entry

Felony warrants are also considered SWW's and will fall under the same rules.

The felony warrants are brought over to UCJIS using a batch job.





Requirements for Entry

Identifiers

- Name
- Gender
- Race
- Height
- Weight

Warrant Details

- Offence Code
- OCA
- Extradition Limit
- Warrant Date



Court Entry Responsibilities

Pack the Warrant with all available information

Utilize Law Enforcement case reports and citations as helpful packing tools

Enter the correct originating agency ORI

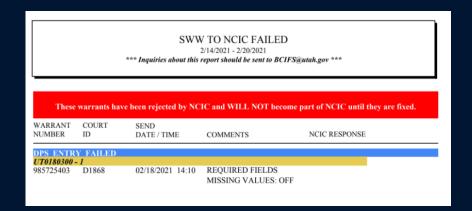
Confirm all information is correct before finishing entry



Failed Warrants

If a warrant doesn't have the required information the court will receive an email notifying them which warrants were not brought over to UCJIS

The court will have to go in and update the required information before the batch job will pick up the warrant.







Failed Warrants

The court will also receive a message if the warrant is already listed

These	These warrants have been rejected by NCIC and WILL NOT become part of NCIC until they are fixed.								
WARRANT NUMBER	COURT ID	SEND DATE / TIME	COMMENTS	NCIC RESPONSE					
	RY FAILED								
UT0060600 - 985721668	D0609	02/16/2021 08:00	ON FILE	1L01000000037FXRU00 UT0060600 REJECT - ON FILE 1N01000000037FXRU00.EW.UT006 600.LEE, ANGELA MARIE.F.U19840924. MKE/WANTED PERSON EXL/4 - NO EXTRADITION - INSTATE PICK-UP ONLY. SEE MIS FIELD FOR LIMITS ORI/UT0060600 NAM/LEE, ANGELA MARIE SEX/F RAC/U D0B/19840924 HGT/504 WGT/140					
				EYE/BRO HAI/BRO SOC/528495642 OLN/166432363 OLS/UT OLY/UNKN OFF/FRAUD - ILLEG USE CREDIT CARDS DOW/202011008 OCA/K19-01330 WNO/985704495 CTI/UT006015J					
				VLD/20201207 VLN/SWWBATCH DJWILLIA NOA/N MIS/THEFT					



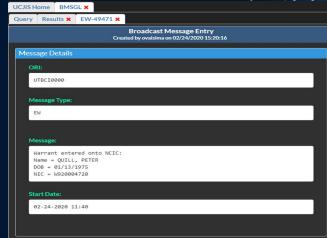


After Entry

Once the entry is completed and the batch job listed the warrant on UCJIS the Agency that was listed as the Originating Agency will receive an EW BMSG in UCJIS

On the Entry of an SWW the validator name will say "SWWBATCH" followed by the court representative's

name who entered the warrant





After Entry

Once the courts enter a felony warrant and it gets transferred to NCIC the originating agency will need to create a file for the wanted person and pack the record more.

If your agency is not the correct agency that needs to be listed under the entry. Please contact the correct agency so they can get it listed and remove the record from your ORI.





Extradition

Following the listing of an SWW the Originating Agency must determine if extradition will be authorized

- Determine whether agency will extradite or not
- How far will extradition be?
- If extradition is pending list the extradition as pending and modify once solution is determined
- If there is no forecast or extradition use code 6 (felony warrant) or code F (misdemeanor)





Recalled Warrants

Again once a warrant is completed the court will update UCJIS as recalled

BCI system will send an email to the agency that is listed as the originating agency

Statewide warrant recalled D DTS/SADLER/S Clark/PROJECTS/hb478 ×



ucjis-test@utah.gov

to me, ryockey ▼

The statewide warrant associated with the following NIC number has been recalled by the court: W890006257

Tue, May 26, 8:22 AM (2 days ago)





Common Issues Found

Missing or Not Updated from UCJIS:

1	2	З DOB	
Name	Alias		
4	5	6	
Height	Weight	Eye/Hair Color	
7	8	9	
Address	SSN	OLN	



Transactions for SWW Entry Packing

Transactions to help with "Packing" the record:

- MIL
- MIPL





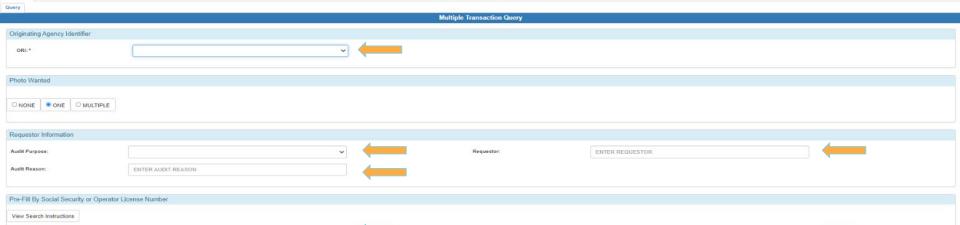
MIL

123456789

Required Fields for Entry:

- ORI Name
- Requestor* SSN*
- Audit Purpose* Audit Reason*
- (*= Depends on the Transaction

If SSN is known or OLN you can autofill



License Number

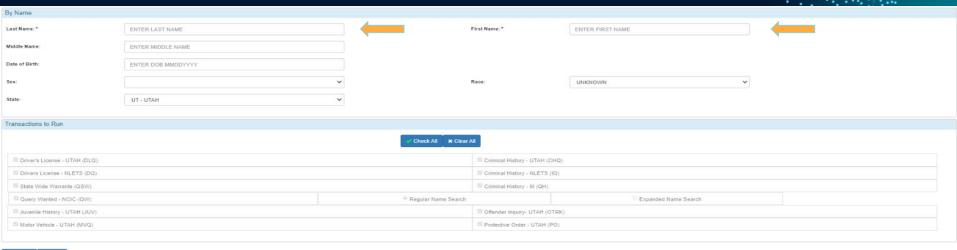


MIL Cont.

Once you fill in your ORI the transactions that are available for you to run will appear

You can "Check All" or just select the fields you want to run

The fields that are not highlighted are transactions that can't be run by your agency







MIL Information Available

Driver's License:

- Individuals OLN
- Additional Identifiers

NLETS Driver's License:

- Non Utah OLN
- Additional Identifiers

Statewide Warrants:

☐ Juvenile History - UTAH (JUV)

☐ Motor Vehicle - UTAH (MVQ)

- Current Statewide Warrants
- Additional Identifiers

Wanted Query:

- If the individual is wanted
- Additional Identifiers

Juvenile History:

- ONLY if it is a Juvenile being entered
- Additional Identifiers

Motor Vehicle:

- Any car registered to that name

Offender Inquiry- UTAH (OTRK)

Protective Order - UTAH (PO)

- Individuals OLN
- Additional Identifiers

☐ Driver's License - UTAH (DLQ)		☐ Criminal History - UTAH (CHQ)							
☐ Drivers License - NLETS (DQ)		Criminal History - NLETS (IQ)							
☐ State Wide Warrants (QSW)		Criminal History - III (QH)							
Query Wanted - NCIC (QW)	anted - NCIC (QW) Regular Name Search		© Expanded Name Search						

MIL Information Available

Criminal History:

- DOB

☐ Juvenile History - UTAH (JUV)

☐ Motor Vehicle - UTAH (MVQ)

SSN

OLN

- Aliases
- Address
- Additional Identifiers

NLETS Criminal History:

- Non Utah Criminal Information by name
- Additional Identifiers

Criminal History (III):

- Out of State Criminal Information
- Additional Identifiers

Offender Inquiry:

- If the individual is wanted
- Additional Identifiers

Protective Order:

- Address
- Additional Identifiers



Offender Inquiry- UTAH (OTRK)

Protective Order - UTAH (PO)



What is required to access the file?

DLQ - Requires ORI and Name.

CHQ - Requires ORI, Requestor Information, and at least one of the following: Name, SSN, or License Number.

DQ - Requires ORI, Requestor Information, Name, DOB, Race, and State other than UT.

IQ - Requires ORI, Requestor Information, Name, DOB, Sex, Race, and State other than UT.

QSW - Requires ORI and Name.

QH - Requires ORI, Requestor Information (Right of Access isn't valid), Name, DOB, Sex, and Race.

QW - Requires ORI, Name, and DOB.

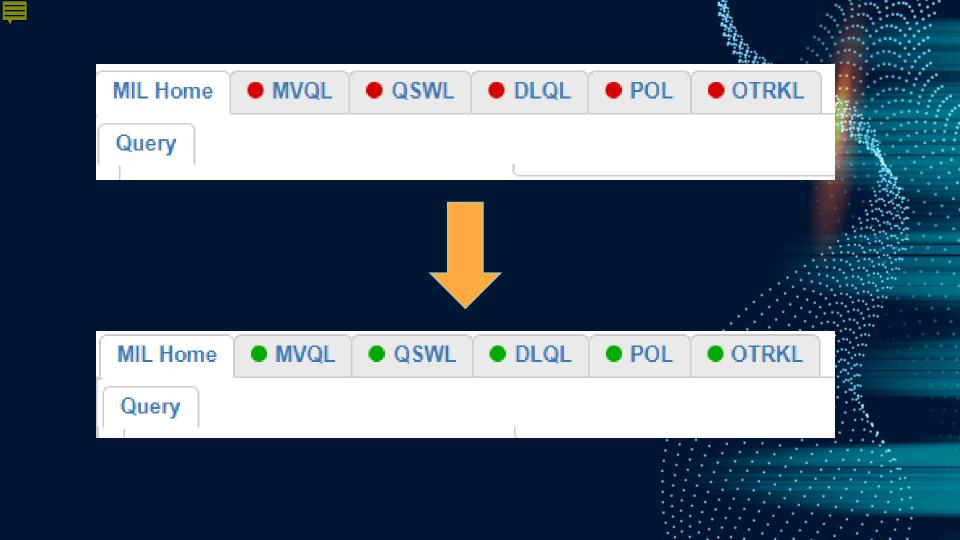
JUV - Requires ORI and Name.

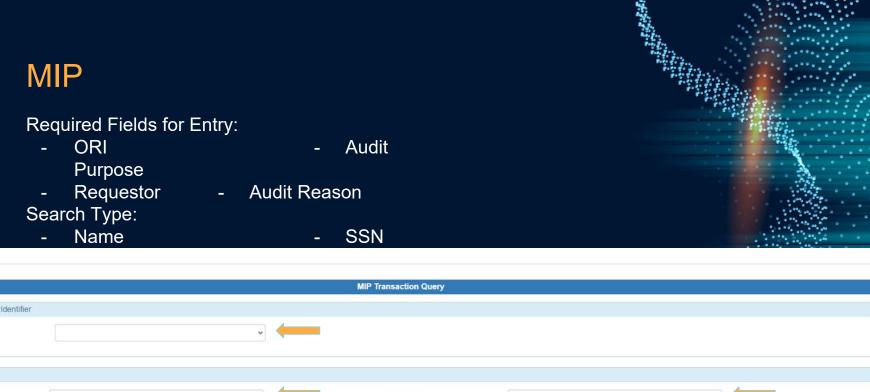
OTRK - Requires ORI and Name.

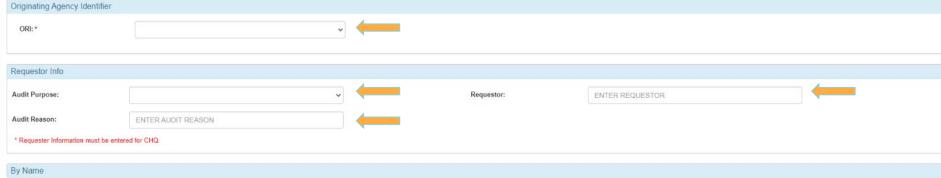
MVQ - Requires ORI and Name.

PO - Requires ORI and Name.

You can only run transactions you have permission to run.







MIPL Home

By Operator License Number

By Social Security Number

Q Submit Clear

By Name

Required Fields:

- First Name
- Last Name
- DOB



By OLN

Required Fields:

- OLN

Optional:

- Search Warrants, Protective Orders and NCIC by Alias
- You can have NCIC search for any other information that may correlate with the suspect in question



License Number:

Alias Search:

123456789

	4		
4	\ <u></u>	 	
	4		

By SSN

Required Fields:

- SSN

Optional:

- Search Warrants, Protective Orders and NCIC by Alias
- You can have NCIC search for any other information that may correlate with the suspect in question



By Social Security Number

SSN:

123456789



☐ Search Warrants, Protective Order and NCIC by Alias



Available MIP Files

Driver's License:

- Individuals OLN
- Additional Identifiers

Criminal History:

- DOB

SSN

- Aliases

OLN

- Address
- Additional Identifiers

Protective Order:

- Address
- Additional Identifiers

Statewide Warrants:

- Current Statewide Warrants
- Additional Identifiers

Wanted Query:

- If the individual is wanted
- Additional Identifiers







Avoiding Audit Mistakes

- Make sure you are using the most up to date address listed in UCJIS
- 2) List all the information that you can
- 3) Utilize MIL or MIP to ensure you are checking all the possible files to complete the record
- 4) Ensure that all the information being listed is accurate before submitting
- 5) When validating double check the information in UCJIS to confirm nothing has been changed or updated





Auditing Process

When Field Services looks at SWW listings we use the MIL transaction

We are looking for accurate information in all of these fields:

- Name

- Alias

- DOB

- Height

- Weight

Eye Color

- Hair Color

Address

SSN

- OLN

The most commonly missed fields are Alias and Address







How do validations work?

On a monthly basis, the NCIC System extracts active records on file for validation purposes.

The validation includes a portion of each file and includes those records 60 -90 days old. In addition, it includes any records 14 -15 months old, 26 -27 months old, 38 -39 months old, etc.

After a Felony Warrant is listed the origination agency will need to validate that record 60 -90 days after the entry.

Following the first validation it will appear on your validations every year after that





How to validate a felony warrant?

Pull up your monthly validations and confirm the information

Run the MIL transaction to help confirm the information is correct

Copy over the warrant information and modify the warrant if needed





Reminder of things to look for

Missing or Not Updated from UCJIS:

1	2	3	
Name	Alias	DOB	
4	5	6	
Height	Weight	Eye/Hair Color	
7	8	9	
Address	SSN	OLN	

Is there ever too much In form at ion?

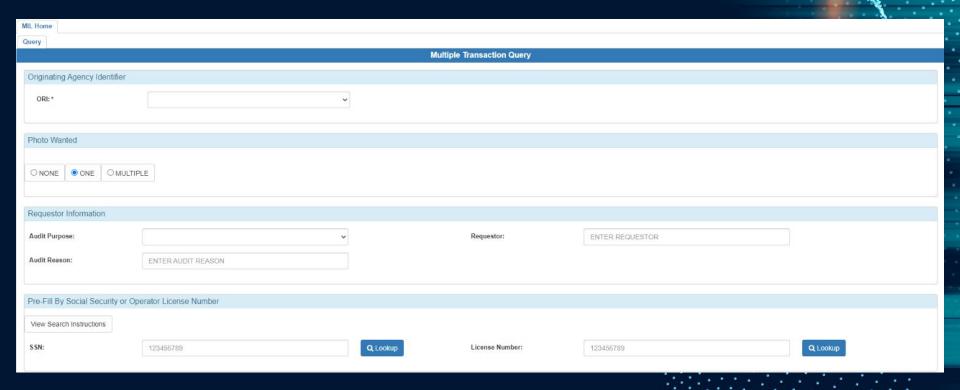
Never Never Never





Confirm the Information

Run the MIL or MIP Transaction



Confirm the Information

By Name							
Last Name: *	ENTER LAST NAME		First Name: *	ENTER FIRST NAME			
Middle Name:	ENTER MIDDLE NAME						
Date of Birth:	ENTER DOB MMDDYYYY						
Sex:		~	Race:	UNKNOWN			
State:	UT - UTAH	•					
Transactions to Run ✓ Check All Clear All							
Driver's License - UTAH (DLQ)		☐ Criminal History - UTAH (CHQ)					
□ Drivers License - NLETS (DQ)		☐ Criminal History - NLETS (IQ)					
State Wide Warrants (QSW)		☐ Criminal History - III (QH)					
Query Wanted - NCIC (QW)		Regular Name Searc	h	Expanded Name Search			
☐ Juvenile History - UTAH (JUV)		Offender Inquiry- UTAH (OTRK)					
Motor Vehicle - UTAH (MVQ)		Protective Order - UTAH (PO)					



After Confirming In form ation

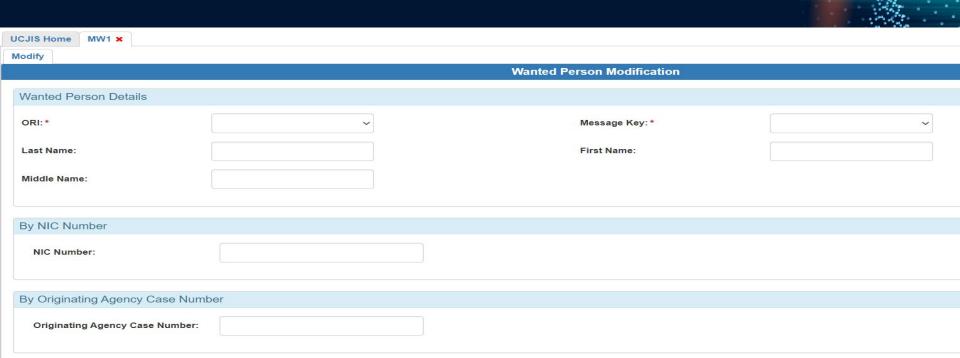
- Once the Information has been confirmed mark down everything that needs to be updated or changed
- Double check you looked at all the available UCJIS transactions available to you





Validating a Felony Warrant

Run the Modify Warrant Transaction (MW)



Validating a Felony Warrant

Required Information for Validation:

- ORI
- Message Key
- Warrant Name
- NIC or OCA
- Validator Name



If there is no information to update enter the warrant details and push submit

Record Retention

Wanted person records have an unlimited retention period. A wanted person (EW) record that has not been located or has one locate message appended with no extradition (NOEX) will remain on file indefinitely or until action is taken to clear or cancel the record or a second NOEX locate is placed upon the record.

EX: Yogi Bear has a Felony Warrant out for Domestic Violence against Boo Boo. If the originating agency does not have an extradition it will remain on file until the agency goes in to clear or cancel the warrant.



Completed Warrant

Once a court recalls a warrant it will be updated on the court system

BCI will automatically run a report to register any warrants listed as recalled

BCI will send an email to the LEA over the felony warrant letting them know it has been recalled

Statewide warrant recalled D DTS/SADLER/S Clark/PROJECTS/hb478

ucjis-test@utah.gov

Tue, May 26, 8:22 AM (2 days ago) to me, ryockey -

The statewide warrant associated with the following NIC number has been recalled by the court: W890006257



1) Can the public view their own warrants?

- a) Yes
- b) Nah
- c) Probably???
- d) Ummmmmm.



1) Can the public view their own warrants?

- a) Yes
- b) Nah
- c) Probably???
- d) Ummmmmm.



2) If information on a SWW is incorrect who do you contact?

- a) Law Enforcement
- b) Your Best Friend
- c) Courts
- d) Prosecutor



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- d) Prosecutor



3) It is the court responsibility to originally pack a record.

- a) False
- b) True



3) It is the court responsibility to originally pack a record.

- a) False
- b) True



4) Your agency is not getting the Felony Warrant Recall Email. What should you do?

- a) Phone a Friend
- b) Search Google
- c) Search, Ponder, and Panic
- d) Contact your FS Rep



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5) SWW listings are picked up using a batch job?

- a) True
- b) False



5) SWW listings are picked up using a batch job.

- a) True
- b) False



6) Who is responsible for serving warrants?

- a) The Commissioner
- b) Your most trusted ally
- c) Law Enforcement
- d) Courts



6) Who is responsible for serving warrants?

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7) If a warrant is failed to be picked up by UCJIS what is sent to the court?

- a) Failed Warrant BMSG
- b) Failed Warrant Email
- c) Letter via an Owl
- d) Failed Warrant EW



7) If a warrant is failed to be picked up by UCJIS what is sent to the court?

- a) Failed Warrant BMSG
- b) Failed Warrant Email
- c) Letter via an Owl
- d) Failed Warrant EW



8) What multiple inquiry transactions can help Pack a Warrant?

- a) MIL and MIT
- b) MIQ and MIR
- c) MIF and MIG
- d) MIL and MIP



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9) What are the 2 most com m only m issed fields in an SWW audit?

- a) Name and OLN
- b) Alias and Address
- c) SSN and DOB
- d) Hair color and Eye Color



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- a) Name and OLN
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10) What transaction does Field Services use during an SWW audit?

- a) MIL
- b) MIP
- c) MIT
- d) MIF



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Field Services use during an
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- a) MIL
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- c) MIT
- d) MIF



