AMBER Alert

America's Missing Broadcast Emergency Response



Administered through the Department of Public Safety, Utah Bureau of Criminal Identification.

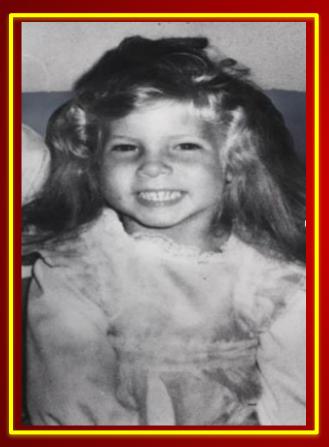




Utah AMBER Plan Background

- Utah adopted the AMBER Alert plan April 2, 2002.
- Originally known as Rachael Alert.
 - Changed to AMBER on April 11th, 2003.
- First AMBER (Rachael at the time) Alert June 5, 2002.
- Utah was the 5th state to adopt a statewide plan.
- 69 AMBER Alerts.

Rachel Marie Runyan



- Kidnapped on August 26, 1982 in Sunset, Utah.
- Rachael's body was found 24 days later in Weber Canyon.
- Abduction and murder remain unsolved.
- Rachael Runyan Award honors Utah citizens who help in recovery of an abducted child.

AMBER Alert Protocol

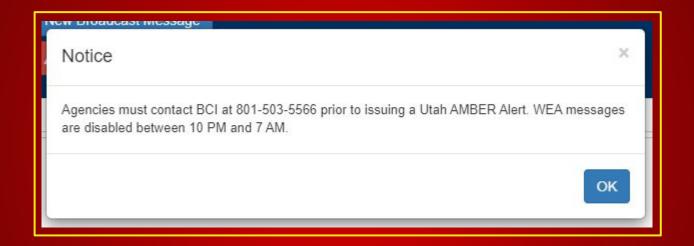
- Must meet criteria.
 - Confidently answer yes to all 4 questions.
- Law enforcement authorization.
- Contact DPS CIC help desk before submitting alert.
 - Will need to provide point of contact information for AMBER ALert Coordinator to reach out.
 - <u>Mandatory!</u>
- UAA transaction on UCJIS entered by agency or dispatch center.
- AMBER Alert transmitted.

Criteria: Must answer YES to all 4

- Law enforcement believes it is a child abduction?
 - Forcibly taken against their will.
 - Taken by NON-Custodial parent (must meet **all** criteria and not a custody dispute).
- 17 years of age or younger?
- Imminent danger, serious bodily injury or death?
 - Enough reason to believe child could face death or harm within a short time.
- Law Enforcement has enough descriptive information to assist the public in the safe recovery of the victim or apprehension of the suspect?
 - Victims/Suspect name, description etc.

Utah AMBER Alert: Entry UAA





- Request has to be submitted through CIC or AMBER Alert coordinators for WEA messages during "Blackout window" (10:00 PM-7:00 AM).
 - Do not wait for it to be approved to send out alert.

Agency Information

- Agency phone number should be a number the media and public can contact.
- Authorizing administrator will be the person responsible for authorizing the AMBER Alert.
 - e.g. Lieutenant, Chief or Sheriff.

UCJIS Home UAAL ×		
Query		
	Utah Amber Alert	
	WEA messages are disabled between 10 PM and 7 AM.	
	Current time is NOT within blackout window - WEA message WILL be sent!	
Authorization		
ORI: *	~	
Contact phone number:*		
Authorizing Administrator: *	ENTER AUTHORIZING ADMINISTRATOR	
* Do NOT activate an AMBER	ALERT if the answer is NO to any of these questions.	
** The alert is not to be used f	for cases involving custodial disputes or runaways that don't meet the criteria.	
*** This message will immedia	ately go to law enforcement, the media, and the public.	
O Yes No Is t	this believed to be a child abduction?:*	
O Yes No Is t	this child 17 years of age or younger?: *	
O Yes No Is t	Is the victim believed to be facing imminent danger, bodily harm or death?:*	
0 100 0 110	Is there information that could assist the public in the safe recovery of the victim or apprehension of a suspect?:*	
	• MARKU	

Abduction Information

- Date and time should be the exact time of the abduction.
 - If abduction time is not known, please use earliest believed abduction time possible.
 - AM/PM has been added and no military time can be entered now.
- Abduction location should never be the exact physical address or location of the abduction.
- NIC # is not mandatory, but the abducted child should already be entered into NCIC.
- Caution would pertain to the suspect or POI.

Abduction Informat	ion					
Non Family Abduction:	O Yes					
Abduotion	O No					
Abduction Date Time: *	MMDDYYYY	H V	1M 🗸	~		
Abduction City Location:*	ENTER ABDUCTION LOC	[A]	Cauti	on:	ENTER CAUTION	



Victim Information

- All descriptors are <u>NCIC</u> format.
- DOB and/or age is required but not both.
 - When DOB is not known but there is an approximate age then you would use AGE field.
- Name format is first name last name e.g. Yogi Bear.
- Special needs and clothing are free text.
 - Do not use "Last seen in".
- Special needs would describe medications, disabilities or other life threatening issues for the victim.

add additional	victims, use the plus but	ton on the right		C
		Victim		
Name: *	ENTER NAME	Date of Birth:	ENTER DOB 1	
Age (years):	ENTER AGE	Height: *	(FEET)	
0.000			~	
			(INCHES)	
			~	
Weight: *	ENTER WEIG	Eye Color:*	~	
Hair Color:*	~	Race:*	~	
		Gender of Victim: *	~	
Clothing:	ENTER CLOTHING	G		
Medical	ENTER NEEDS		1	
Needs:			1	
Image:	Choose File No	file chosen		

If multiple children are involved, please add individual information for each child.

Suspect or POI Information

- Name does not have to be known.
- DOB and/or age is required but not both.
 - If DOB is not known but there is an approximate age use AGE field.
- Descriptors are <u>NCIC</u> format.
- Clothing is free text.
 - Do not use "Unknown clothing", if unknown, leave that empty.
- Identifying marks may include all SMT's or additional features.

Suspect / Pers	on of Interest Informatio	วท		
To add additiona button on the rig	Il suspects / persons of int ht	erest, use the plus		\frown
		Suspect		
Туре:	~	Name:	ENTER NAME	
Date of Birth:	ENTER DOB I	Age (years):	ENTER AGE	
Height:	(FEET)	Weight:	ENTER WEIG	
	(INCHES)	Eye Color:	~	
	~	Hair Color:	~	
Race:	~	Gender:	~	
Clothing:	ENTER CLOTHING	G	h	
Marks:	ENTER MARK			
Image:	Choose File No	file chosen		

Multiple suspects/POI can also be added.

Vehicle Information

- If a partial plate is all that is known you can add the PP.
- If there is no additional descriptors available on the vehicle utilize the identifier field for dents, dings, cracked windshield etc.
- The vehicle information is the first piece of information that is shown on an AMBER Alert.
- Avoid using abbreviations.



Remarks Field

- Up to 500 characters for all pertinent information regarding the AMBER Alert.
 - Please specify or provide as much detail information as to what kind of imminent danger the child is in.
- Make sure to add the name of your agency.
- Free text.
- <u>Required field.</u>

Remarks		
Remarks:	ENTER REMARKS	

Remarks Field Sample:

Do's

REMARKS/

 DCFS WAS AWARDED CUSTODY IN COURT HEARING THIS MORNING
 DCFS HAS COURT

 ORDER AND WARRANT TO REMOVE CHILDREN. MOTHER
 FLED WITH

 CHILDREN AND REFUSED TO TURN OVER CHILDREN TO DCFS. LAW ENFORCEMENT HAS CREDIBLE
 INFORMATION THAT CHILDREN?S LIVES MAY BE IN DANGER.

REMARKS/

THE AMBER ALERT HAS BEEN CANCELED BY THE SOUTH SALT LAKE POLICE DEPARTMENT. THE CHILDREN HAVE BEEN LOCATED AND THEY ARE SAFE. THANK YOU FOR YOUR ASSISTANCE.



Dissemination Screen

- Pre selected fields cannot be changed.
- Who and where AMBER Alert will be disseminated to.



Preview Alert information



Preview capability allows you to see what has been submitted.

"Preview Audio" to hear message that will be broadcasted.

X Close Pr view Submit Status: Emergency Alert System Message:	THIS SUSI IS 5 AND FOR	IS A NON FAMILY ABDUCTION. THE PECT IS IDENTIFIED AS PETER NOBODY. HE FEET 9 INCHES TALL. HE HAS BROWN HAIR BROWN EYES AND ARROW TATTOO IN LEFT EARM. HE WAS LAST SEEN WEARING BLUE	
Wireless Emerge Alerts Message:		NON FAMILY ABDUCTION. 123ABCD (UT), GRAY CHEVY MALIBU. SEE ALERT.UTAH.GOV	
Wireless Emergency Alerts Long Message:		t DEPARTMENT OF PUBLIC SAFETY: NON LY ABDUCTION. 123ABCD (UT), GRAY	
B			Ö

Law Enforcement Sensitive Information

ABSOLUTELY NO Law Enforcement sensitive information should be added to the AMBER Alert e.g. social security numbers, addresses, sexual orientation, driver's license numbers or criminal history. If such information needs to be shared please use a broadcast message to share between agencies.

Submission Confirmation Response

Response	×
Amber Alert Submitted	
	ок

Instant Notification Methods:

- Highway Signs.
- Cell phones (WEA).
- Emails.
- BCI's Website.



WEA

Email Notification (Media)

Inbax x

AMBER Alert now Riverton Police Department: Child's Life In Danger! 6E9KF (UT), black Chevrolet Spark. Suspect is Brooklyn George who is 5'2" 160 Ibs red hair brown eyes. Victim is Lyra Caldwell who is 7 years old 3' 40 lbs brown hair brown eyes. Check local media or see alert.utah.gov

UTAH AMBER ALERT ACTIVATED

UCJIS_MESSAGE_SYSTEM@utah.gov to UCJIS_MESSAGE . .

to UCJIS_MESSAGE_.

۹b

Categorize this message as: Personal \$

UTAH AMBER ALERT ACTIVATED ABDUCTION Date/Time/Loc: 02-13-2016 08:59 AM TALK ABOUT THIS

VEHICLE/ COLOR/ORANGE LIC/MYPLATE STATE/AR OTHER VEHICLE IDENTIFIERS/ORANGE RUST BUCKET. SIDE MIRRORS HANGING BY A THREAD

SUSPECT/JAKE FROM STATE FARM AGE/42 HGT/503 WGT/210 HAR/GRY EYE/BRO SEX/M RACE/U CLOTHING/KHAKIS OTHER IDENTIFIERS/SMT/S

VICTIM/TEST-AMBER ALERT AGE/3 HGT/200 WGT/50 HAIR/BLK EYE/BRO SEX/U RACE/U CLOTHING/ICLOTHING THE VICTIMS ARE WEARING. SPECIAL NEEDS/MEDICATION OR MEDICAL DEVICES

REMARKS/ 500 CHARACTERS. YOU CAN USE PERIODS AND COMMAS. MAKE SURE YOU ADD YOUR AGENCY NAME (UTAH BUREAU OF CRIMINAL IDENTIFICATION)

TEST FOR PRESENTATIONN

ORIUTBCI0000 AGENCY/BCIFS SUBMITTER/gmcneilt AUTHORIZING ADMINISTRATOR/LT. DAN PHONE/8019654686 CAUTION/KNOWN TO CARRY WEAPONS IMAGE(S) AVAILABLE AT/USUALLY NOT USED

BCI Website



TESTTEST**TEST**

Utah AMBER Alert Issued

Non Family Abduction



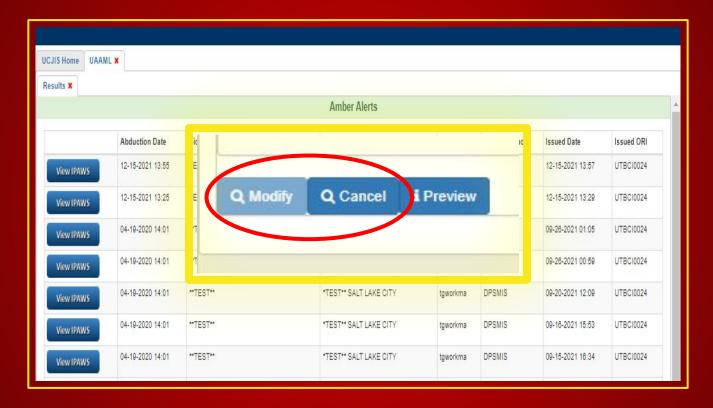


Utah AMBER Alert: Modify / Cancel UAAM



- UAAM
- Select active AMBER Alert.
- Make necessary changes/updates.
- When canceling alert please use the remarks field to update the cancellation e.g. "The AMBER Alert for ______ is being cancelled. Child has been located safely. Thank you".
 - <u>This is required</u>





*Make sure to click the correct option.



- You will use the same process even if you have to modify the Alert several times.
- Each agency is responsible for entering, modifying and canceling their AMBER Alert.
 - If for any reason you are unable to modify or cancel the Alert, please contact CIC for assistance @ 801-965-4446.
 - Take screenshots and document errors for BCI to follow up on.
- Alert does not automatically expire, please remember to go back and cancel once child has been located.



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Utah AMBER: NCIC



- It's not mandatory before issuing the AMBER Alert, but the abducted child should already be entered into NCIC, or be entered as soon as possible.
- CA (child abduction) should be added in the MNP field until the AMBER Alert is issued.
 - Once issued it should be modified to AA.
 - The caveat will read: AMBER Alert issued for this child.
- Suspect is always to be listed as Wanted, not Missing.
 - If you do not have a warrant for the Suspect, enter them using the Temporary Felony option.



AMBER ALERTISSUED FOR NIC/MXXXXXXXX***AMBER ALERT*	* *
1L0100193484 UTBCI0000 ***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITWOOT LIMITATIONS. ***AMBER ALERT***ISSUED FOR NIC/M580030731***AMBER ALERT*** MKE/MISSING PERSON ENDANGERED - CAUTION MEDICATION REQUIRED ORI/UTBCI0000 NAM/TEST, IMA SEX/F RAC/U POB/UT DOB/19960211 HGT/402 WGT/098 EYE/BLU HAI/BLN MNP/AA DLC/20090528 OCA/TEST123 NOA/N DNA/N ORI IS UT BU CRIM IDENT SALT LAKE 435 835-2345 NIC/M580030731 DTE/20090528 1238 EDT DLU/20090528 1238 EDT	
END OF RECORD	

- AA code in NCIC does not change the procedures or protocols for activating an AMBER Alert.
- Provides a method of alerting law enforcement to the status of the missing child.
- Generates immediate notifications to the FBI and the National Center for Missing and Exploited Children aka NCMEC, enabling them to deploy resources when needed.

If the child is known to be out of state already, an AMBER alert should not be issued in Utah, instead the agency has the option of issuing an NLETS alert.

- Child must have been entered into NCIC prior to NLETS alert being issued.
- NLETS alerts can only be sent by the CIC Help Desk upon request from Law Enforcement agency, this request can be made by calling the CIC Help Desk at 801-965-4446.
- NLETS AMBER Alert can be issued to surrounding states or nationwide.
- Out of state AMBER Alert coordinator might request additional information.

Wireless Emergency Alerts WEA



• Automatically sent out between 7A.M. and 10P.M.

- Blackout window from 10 P.M. to 7 A.M.
 - Can be requested under special circumstances.
 - Must be approved by the commissioner.
 - If child has not been located by 7 A.M agency can request CIC to send WEA message.
- Will only be sent out once.
 - If modification is made information on AMBER Alert will be automatically updated.

AMBER Review Mandatory

AMBER Review

• If your agency issues an AMBER Alert, you will be contacted by BCI for an AMBER Review.

• Review attendees.

- AMBER Alert Advisory Steering Committee:
 - DPS Communications, BCI management, AMBER Alert coordinators, Media Broadcasters Association, TOC.
- Issuing Law Enforcement Agency.

• AMBER Review.

- Reviewing events that led up to issuance of the AMBER Alert.
- Did it meet the criteria?
- Case summary (Including but not limited to time frames, location where child was located, assisting agencies, and charges filed)
- Were there any issues?
- Any suggestions to make the process better?

AMBER Alert Resources

AMBER Alert Resources

- Utah CART Team:
 - Utah CART Team is available at your disposal if your agency issues an AMBER Alert.
 - They can assist your agency with logistic, intel, investigation, etc.
 - They are available 24/7.
- NCMEC
 - Will be automatically notified once missing person is changed to AA in NCIC.
 - 1-800-the-lost (1-800-843-5678).
- SIAC's Automatic License Plate Recognition System (ALPR)
 - If your agency needs assistance locating a vehicle you can contact SIAC at their on call number 801-965-3838.

Agency Responsibilities

- Each agency is responsible for issuing their own AMBER Alert.
 - If needed, agency can contact the dispatch center, communications center or records department to enter the AMBER Alert information in UCJIS.
- Should have an established protocol to govern their use of the Amber Alert Plan within the agency's child recovery plan.
- Train all law enforcement personnel for their agency on the AMBER Alert criteria and notification process.
- Must agree to designate correct personnel who have the authority to issue the AMBER Alert, and to abide by the established criteria and activation procedure and all other components of the plan.
- Must agree to meet with the AMBER Alert Advisory Committee for a review to go over the timeline and answer any questions following an AMBER Alert.

Do's and Don'ts

- C
- Call CIC before issuing AMBER Alert.
- Call CIC if you need assistance, modifying or canceling alert.



- Do not enter exact location of abduction.
- Do not wait for WEA to be approved during blackout window to issue Alert.
- If you do not have the information, do not guess.
- Cannot issue an AMBER Alert with no known information on victim (Name, age, etc)

Agency Reminders

- <u>Mandatory</u> to call DPS CIC at 801.503.5566 and notify BCI that an AMBER Alert is being issued BEFORE the alert is sent out, and when it's being canceled.
 - This number is for AMBER Alerts only.
- Each agency is responsible for entering, modifying and canceling their own AMBER Alert through UCJIS.
- Only pertinent information that will assist the media and the public in the recovery should be added to the AMBER Alert.
- Alert will stay active until it is cancelled, it does not automatically expire.

* For assistance call DPS CIC at 801.965.4446 *

So what if criteria is not met for AMBER Alert ?



Endangered Missing Advisory Alert

Endangered Missing Advisory Alert

- Disseminates to media and law enforcement.
- Applies to any missing or endangered person that does not meet AMBER criteria.
- For a person or people of any age that requires urgency due to the circumstance.

However...

It cannot be over used!

EMA Guidelines

- Person is missing.
 - Family believes circumstances are suspicious.
- Person in danger.
 - o Age.
 - \circ Health.
 - Mental Disability.
 - \circ Environment.
 - Weather conditions.
 - Accompanying dangerous person.

Who qualifies for an Endangered Advisory Alert?

- Runaways.
- Internet enticed.
- Missing college students.
- Persons that have wandered away from care facilities.
- Overdue travelers (weather).
- Autistic individuals.

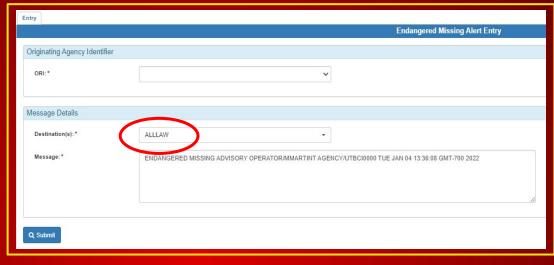
Endangered Advisory Alert Protocol

- <u>Contact DPSCIC</u> at 801-965-4446 to let them know the EMA is being issued.
- Enter using EMA transaction in UCJIS.
- Your EMA will go out to all law enforcement so you can add any and all information that they may need.
- Does not automatically expire and needs to be canceled regardless of the outcome.



Entry		
		Endangered Missing Alert Entry
Originating Agency Identifie	r	
ORI:*		~
Message Details		
Destination(s): *	Nothing selected	•
Message:*		NCY/UTBCI0000 TUE JAN 04 13:36:08 GMT-700 2022
	\$10 \$8	
	\$NICS AFIS	
Q, Submit	ALL	
	ALLLAWT	
	ALLMIKE BCITEST	*

Select 'All Law"



Originating Agency Identifier OR:: OR:: Message Details Destination(s):* ALLLAW Message:* ENDANGERED MISSING ADVISORY ATTEMPT TO LOCATE AUTISTIC MALE AGE 22. LEFT THE HOUSE LAST NIGHT AND DID NOT RETURN HOME. LIKES PARKS AND WOODED AREAS. OPERATOR/OVAISIMA AGENCY/UTBCI0000 THU DEC 10 10:24:17 GMT-700 2020

Under message

- All Utah law enforcement receive the EMA.
- Media signed up will receive it.
- No TOC signs.
 - TOC can and will activate signs if warranted/serious.
- No email or cell phones will be activated.



BCI quality controls the EMA for LE sensitive information and only takes out information that the media should not have unless released by the PIO (we do not remove any information that goes out to law enforcement).

> Driver's License Numbers Social Security Number Home phone numbers Home addresses

All in all EMA applies for..

Breezy Otterson 17 and Riley Powell 18



Justin Bailey Autism



Billy Webb - 2010

Overdue Traveler

Larry Caplinger Dementia and Schizophrenia



Billy R. Webb 6' 165 lbs. Bjue eyes

Silver Alert

Endangered Missing Adults over 60 or with Dementia/Alzheimers



- Disseminates to media and law enforcement.
- Requires the usage of highway signage in the geographical area where the person went missing.
 - If Law Enforcement feels more signage is necessary contact DPS CIC Help Desk to make the request.
- Applies to anyone over the age of 60 and Individuals with Dementia or Alzheimer's of any age.
- Mandatory if the situation fits the circumstance.





- <u>Contact DPSCIC</u> at 801-965-4446 to let them know the ESA is being issued.
- Enter using ESA transaction in UCJIS.
- Your ESA will go out to all law enforcement so you can add any and all information that they may need.
- Does not automatically expire and needs to be canceled regardless of the outcome.



Endangered Silver Alert Entry						
Authorization						
ORI:*		~				
Contact phone number:	ENTER CONTACT PHONE NUMB	ER				
	Alert if you cannot answer Yes to one		below.			
**This message will immediately go to law enforcement and the media.						
Is this believed to be an ac	Is this believed to be an adult over 60 years of age?:*		O No			
Is this believed to be an ac dementia?:*	dult under 60 years of age with	O Yes	O No			

Endangered Perso	n's Information			
Name: *	ENTER NAME			
Age: *	ENTER AGE			
Height:	ENTER HEIGHT	Weight:	ENTER WEIGHT	
Eye Color:*	~	Hair Color: *	~	
Gender: *	~	Race: *	~	
Clothing:	ENTER CLOTHING			
Medical Needs:	ENTER MEDICAL NEEDS			
Last Known Location: (Be specific, give address if possible)*	ENTER LAST KNOWN LOCATION	li li		
Description: *	ENTER DESCRIPTION			
Resident City: *	ENTER RESIDENT CITY	Resident County:*	ENTER RESIDENT COUNT'	
Destination: (Be specific, give address if possible)	ENTER DESTINATION			
Time of last known location: *	MMDDYYYY HH •	MM 🗸		

Vehicle Information - If vehicle in use or suspected					
Vehicle Information:	ENTER VEHICLE INFORMATION				
License Plate Number:	ENTER LICENSE PLATE NU!	License Plate State:	ENTER PLACE NAME		
Vehicle Year:	ENTER VEHICLE YEAR	Vehicle Style:	ENTER VEHICLE STYLE		
Vehicle Make:	Avoid Abbreviations!				
Vehicle Model:	Avoid Abbreviations!				
Vehicle Color:	Avoid Abbreviations!				

Missing Persons

Transaction and FAQ's

- Utah Missing Persons Query
- This database stores all missing person entries listed in the State of Utah
 - \circ $\,$ Active and inactive $\,$
 - User friendly
 - Narrow and broaden search

• Question:

"How can I add a Missing Person to the Utah Missing Persons website?"

• Answer:

You will need to submit a Missing Person Waiver to the Clearinghouse. This can be found on the BCI Website <u>bci.utah.gov/missing-person-waiver/</u>

Criteria for Entry into the Utah Missing Persons Bulletin

The following guidelines must be met before information on a missing or unidentified deceased/living person can be entered into the Utah Missing Person Clearinghouse Bulletin/Web Site.

MISSING PERSON (Information on a Utah missing person or a person missing from another state but believed to be in Utah.)

- The parent, spouse or guardian must contact a law enforcement agency and file a missing person report. The missing person must be entered into the National Crime Information Center (NCIC) files by the law enforcement agency.
- A "Missing Persons Clearinghouse Report Form" must be signed, completed and returned to the Utah Missing Person Clearinghouse, Department of Public Safety, 3888 W 5400 S, Box 148280, Salt Lake City, UT 84114-8280. Forms can be obtained from the Clearinghouse.
- A current original photograph (color preferred) must be received by the Utah Missing Person Clearinghouse. (Note: Do not write on the back of the photo.)
- All information must be approved by the law enforcement agency receiving the initial missing person report.
- The Utah Missing Person Clearinghouse personnel will obtain permission to publish a law enforcement phone number to contact in the event the person is located, or possible sighting information is received by the Utah Missing Person Clearinghouse.
- 6. In cases of parental abductions, a copy of the court-certified custody order stating that the reporting parent has custody must be received by the Utah Missing Person Clearinghouse. (Note: If it is requested that the non-custodial parent=s photograph be included in the bulletin, an active felony warrant must be present in National Crime Information Center (NCIC) prior to publication of the photograph). Confirmation by the investigating officer must be obtained.
- The parent, spouse, guardian or investigating officer must notify the Utah Missing Person Clearinghouse immediately of the location or return of the missing person.

Information and Criteria for Entry will be found on the first page of the waiver.

	Be very specifi	c, the more accurate and			hances of identification.		
			MISSING PER				
NAME: (LAST, First,	, Middle)			ALIAS/NICKNAMES:			
SEX:	RACE:	PLACE OF BIRTH:	PLACE OF BIRTH: (City, State, County)		DATE OF BIRTH:	AGE:	
HEIGHT:	WEIGHT:	HAIR COLOR:	EYE COLOR: BUILD:		DRIVERS LICENSE NUMBER:		
SOCIAL SECURITY	NUMBER:	HAIR LENGTH:	HAIR STYLE:	COMPLEXION:			
UNIQUE CHARACT	ERISTICS (Scars, L	imp, Tattoos, Jewelry, Gla	sses, Etc.)				
DENTAL RECORDS AVAILABLE? MEDICAL RECORDS				AVAILABLE? FINCERPRINTS AVAILABLE?		BLOOD TYPE:	
MEDICAL PROBLE	MS? 🗆 YES 👘	NO TYPE OF PROB	LEM:				
PRESCRIPTIONS:			MENTAL STATE	(Depressed, Suicidal, e	tc.)		
LOCATION LAST S	EEN (Include City, S	tate):	DATE/TIME OF	LAST CONTACT:	POSSIBLE DESTIN/	SSIBLE DESTINATION (City, State)	
LAST SEEN WEAR	ING:				3.s.		
HOBBIES AND INTERESTS(Dancing, Swimming, Surfing, Fishing, etc.)			ASSOCIATIONS Rinks, etc.):	ASSOCIATIONS & HANGOUTS (Country Bars, Video Arcades, Bowling Alleys, Skating Rinks, etc.):			
Incident type: RUNAWAY	PARENTAL ABDUC				DISASTER VICTIM	NKNOWN	
IN COMPANY OF:			NAME: (LAST, F				
ALIAS/MAIDEN NA		DOTOK STRIEND	SEX:	RACE:	PLACE OF BIRTH:	DATE OF BIRTH	
LAST KNOWN ADDRESS (Street, City, State, Zip)				PHONE:		AGE:	
HEIGHT: WEIGHT: HAIR COLOR:		EYE COLOR:	SOCIAL SECURITY	SOCIAL SECURITY NUMBER:			
DRIVERS LICENSE	NUMBER (Include	state):	OCCUPATION:				
UNIQUE CHARACT	ERISTICS (Scars, L	imp, Tattoos, Jewelry, Gla	sses, Etc.)				
			VEHICLE				
MAKE:	MODEL:	VEHICLE YEAR:	TYPE/STYLE:	COLOR:	LICENSE NUMBER:	LICENSE YEAR OF EXPIRATION	
LICENSE STATE:	DESCRIPTION (Other identifying character	istics, noticeable da	nage, accessories, VIN):		1	
	<u> </u>	PARE	NT / GUARDIAI	V / SPOUSE	///		
PARENT/GUARDIAN/SPOUSE NAME; (LAST, First, Middle)					RELATIONSHIP:		
STREET ADDRESS:					PHONE (Home & Work):		
	NOTE TO PA	RENT/GUARDIAN/SPOU	SE CAREFULLY RE	AD AND SIGN STATEN	IENT ON THIS FORM!		

AGENCY INFORMATION					
LOCAL AGENCY HANDLING CASE:	LOCAL AGENCY CASE NUMBER:				
STREET ADDRESS:	CITY/STATE/ZIP:				
INVESTIGATING OFFICER-S NAME:	PHONE NUMBER:				
OTHER INFORM	ATION				
OTHER PERTINENT INFORMATION (Attach additional sheets, if needed, include any information regarding person's disappearance that may assist in the recovery of the person. If the person has been missing before, indicate where and how recovered)					
INSTRUCTIO					
IMPORTANT INSTRUCTIONS	APPLICABLE ENCLOSURES				
The completed Report Form should be signed by the parent/guardian/spouse and mailed along with the applicable enclosures to: DEPARTMENT OF PUBLIC SAFETY UTAH MISSING PERSON CLEARINGHOUSE BOX 148280 SALT LAKE CITY, UT 84114-8280 Toil Free Hotline: (888) 770-6477 (801) 28-15075 The undersigned (Pirit name and relationship: parent, spouse, legal guardian, etc.) The undersigned (Pirit name and relationship: parent, spouse, legal guardian, etc.) Prety requests that his/her name, age, description, photograph (enclosed), and circumstances surrounding his/her missing person) Respitals, social services, children-s shelters, medical examiners and/or other agencies involved with missing persons. It is further understood and agreed that any and all information supplied by me shall be truthful, and 1 agrees to hold harmless: Utah Department of Public Safety for any errors of omission or commission occasioned by misinformation I may supply. I agree to hold harmless any agency or department using transmitting, or distributing this information for any errors whatso					
against all legal liabilities, including defendants- cost for suits, claims, actions or damages that the reported missing person might prosecute against them. I agree to notify the Utah Missing Person Clearinghouse and the investigating agency of any updated, new or additional information concerning, the missing person and/or his whereabouts and of any changes in my address or telephone number. I further agree that a photostatic copy of this authorization has the same effect as the original.					
X X	X				
(Printed name of Parent/Guardian/Spouse) (Signature of Parent/Guardian/Spouse) (Date) THIS BOX FOR THE USE OF THE UTAH MISSING PERSON CLEARINGHOUSE					
DATE DATE NIC NUMBER: WEB PAGE VER	RIFIED WITH DATE CLEARED: MISSING PERSON PACKET				
RECEIVED: CONFIRMED: UPDATED: AGI	INCY: FILLED OUT:				

• Question:

"My agency added a Missing Person to NCIC, why aren't they showing up on the Missing Persons Clearinghouse website?"

• Answer:

Missing Persons NCIC entries are not automatically entered into the Missing Persons website, the Missing Person waiver needs to be submitted to the Clearinghouse in order to have the Missing Person listed on the website.

• Question:

"If I receive evidence with DNA, where do I send it?"

• Answer:

You will submit any DNA evidence (such as a toothbrush) to the Crime Lab.

• Question:

"How do I enter an Unidentified in NCIC?"

• Answer:

Unidentified persons can only be entered by BCI. Contact Ofa Vaisima (ovaisima@utah.gov) or Alex Martinez (mmartinez@utah.gov) to enter an Unidentified in NCIC.

Questions

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Ofa Vaisima ovaisima@utah.gov or 385-499-1421

Alex Martinez mmartinez@utah.gov or 385-499-5500



