



**Department of Public Safety**  
**Bureau of Criminal Identification**  
**CRIMINAL RECORD UPDATE REQUEST**  
EMAIL FORM TO [BCIRECORDS@UTAH.GOV](mailto:BCIRECORDS@UTAH.GOV)

DATE:

YOUR NAME:

AGENCY:

ORI:

PHONE:

EMAIL:

PURPOSE OF THE REQUEST:

SUBJECT'S NAME:

DOB:

SID:

OTN:

DOA:

**ADD - DELETE - DECLINE:**

CASE #

STATUTE:

CHARGE DESCRIPTION:

COMMENT:

CONSOLIDATE:

OTN: TO:

OTN: TO:

OTN: TO:

For SID Consolidations, please contact AFIS at [dpsafis@utah.gov](mailto:dpsafis@utah.gov)

\*Please attach any supporting documentation to request\*