E-PROSECUTOR

Ron Weight

Utah Prosecution Council IT Manager & Tech Specialist

E-Prosecutor Administrator

E-PROSECUTOR - FACTS

- CASE AND DOCUMENT MANAGEMENT SOFTWARE
- SPONSORED AND ADMINISTERED BY UTAH PROSECUTION COUNCIL
- CONFIGURED FOR MULTIPLE AGENCIES (1 SIZE FITS ALL)
- EACH AGENCY'S DATA IS PARTITIONED FOR PRIVACY
- GRANT FUNDED FOR COST OF PROGRAM AND 150 USER LICENSES
- ALL THE INITIAL 150 USER LICENSES ARE COMMITTED
- ADDITIONAL LICENSES AVAILABLE AT CURRENT RATES

E-PROSECUTOR - FACTS

- ROBUST SEARCHES / REPORTS
- HOSTED IN THE CLOUD BY AWS
- E-PROSECUTOR INFORMATION PAGE ON HTTPS://UPC.UTAH.GOV
  - https://upc.utah.gov/eProsecutor-main.php

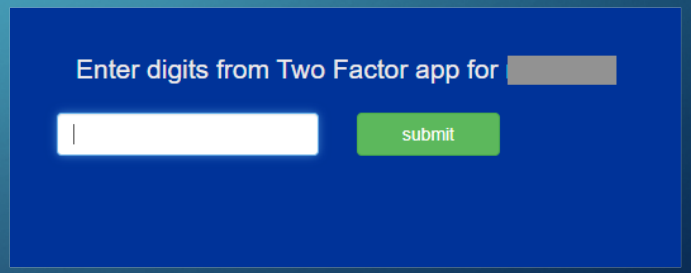
E-PROSECUTOR - FACTS

- APPROVED FOR STORAGE OF CJIS DATA
- 2 FACTOR AUTHENTICATION REQUIRED

2 FA Login

1

2

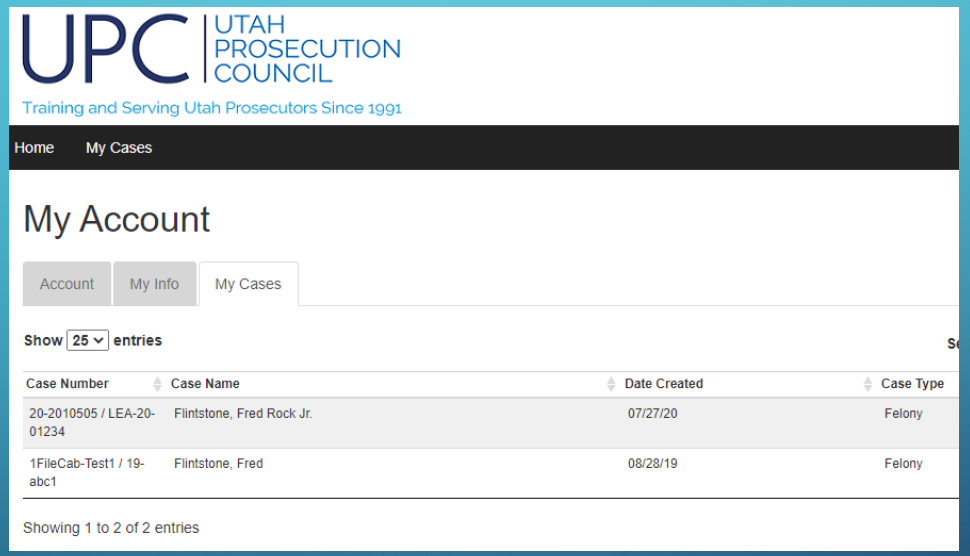


PASSWORDS & 2 FACTOR AUTHENTICATION

- 2FA Apps Tested for Compatibility with eProsecutor
  - Google Authenticator App
  - Authy App
- 2FA can be reset if you change devices
- Passwords must meet minimum requirements and changed regularly.
- Passwords can't be reused through 10 changes (which almost 2 years).

E-PROSECUTOR - FACTS

- PORTAL FOR PROVIDING DISCOVERY ELECTRONICALLY



UPC | UTAH PROSECUTION COUNCIL

Training and Serving Utah Prosecutors Since 1991

Home My Cases

My Account

Account My Info My Cases

Show 25 entries

Case Number	Case Name	Date Created	Case Type
20-2010505 / LEA-20-01234	Flintstone, Fred Rock Jr.	07/27/20	Felony
1FileCab-Test1 / 19-abc1	Flintstone, Fred	08/28/19	Felony

Showing 1 to 2 of 2 entries

E-PROSECUTOR - FACTS

- PORTAL FOR LAW ENFORCEMENT PERSONNEL TO ENTER CASES

HB 288 – WHAT IS IT?

- Legislation that mandates data collection and policy publication
- **63M-7-216** is the code section that affects prosecutors
- Subsection 2 defines what data is required and when
- This report is built into e-Prosecutor and is submitted for you by UPC
- Must be in compliance by July 1, 2022

E-PROSECUTOR AND YOU

- Track and manage cases
- Report on any data entered in the system
  - Including data required by HB288
- Manage documents (video can NOT be stored because of storage and bandwidth limitations)
- Electronic discovery
- Optional ability for law enforcement to submit cases electronically

E-PROSECUTOR AND YOU

- Justice agencies and personnel already available or can import
- Local statutes can be added
- UPC maintains state statutes and updates it as needed
- Able to search for cases in other jurisdictions by defendant name (read only)
- Name records – enter once, use multiple times in multiple cases

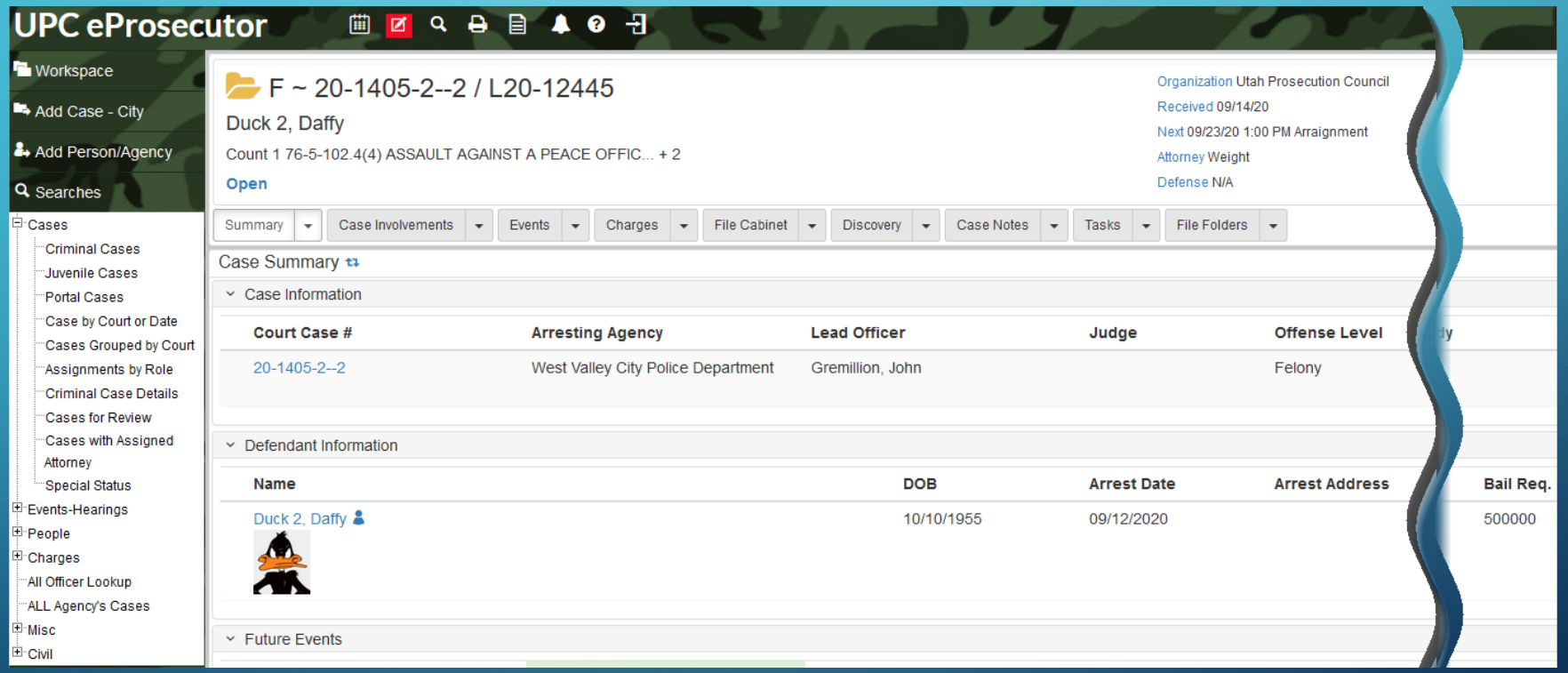
E-PROSECUTOR AND YOU

- Applied for a grant to cover additional licenses, but that part of the grant was NOT awarded
- Trying to make grant change to include user licenses – unknown if we will be able to do that
- Administrator manages user accounts, templates, forms and lists
- Administration Fee - $206 per user per year (in addition to user license fee)

E-PROSECUTOR AND YOU

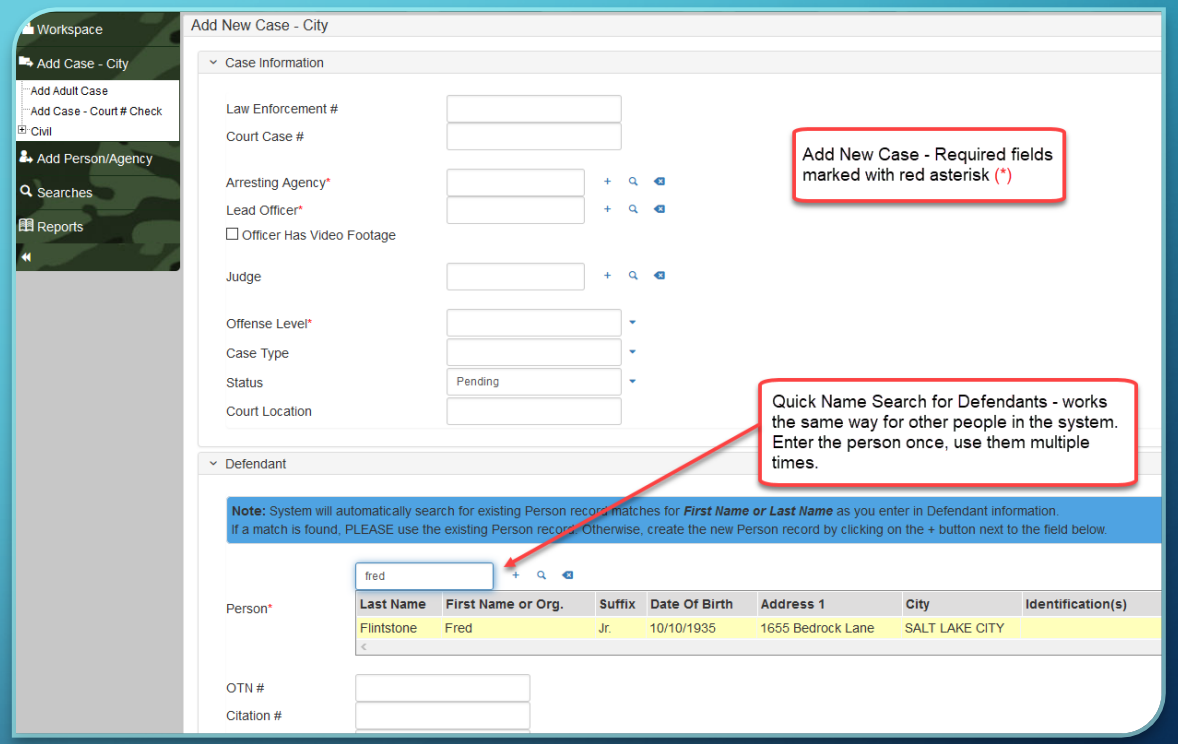
- FAQS and Videos: https://upc.utah.gov/eProsecutor-main.php

E-PROSECUTOR – WHAT IT DOES



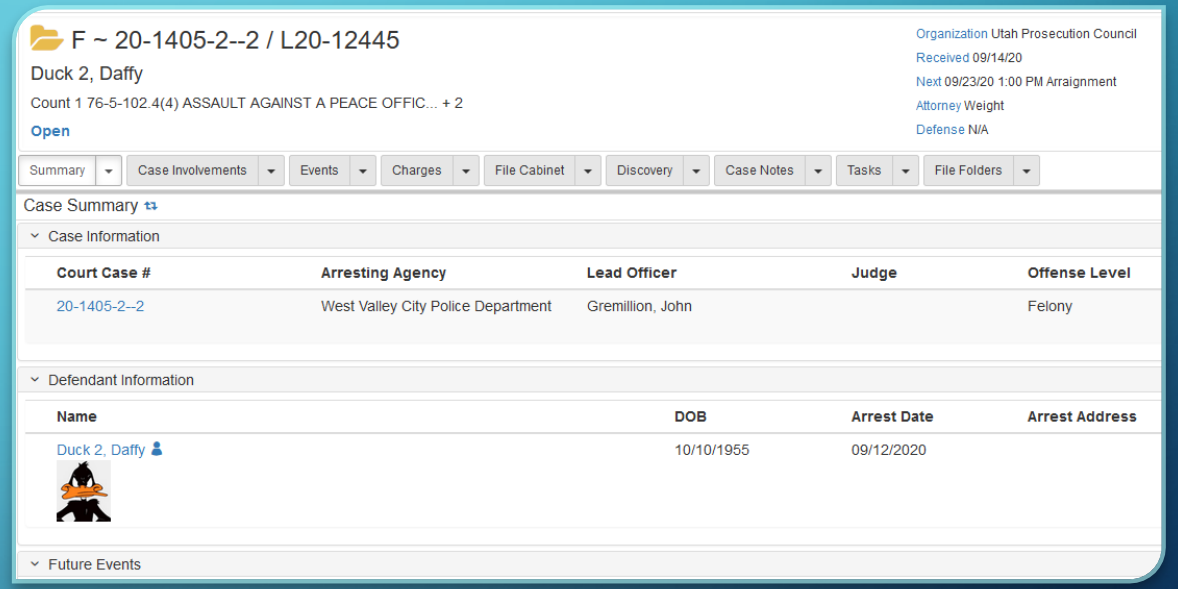
ADD CASES

- Enter only required data or fill in all data to create a new case
- You can select people (such as defendants) from existing person records or create new ones directly from this screen, if they don't exist
- Add charges
- Add victims / witnesses
- Add staff assigned to case, etc.



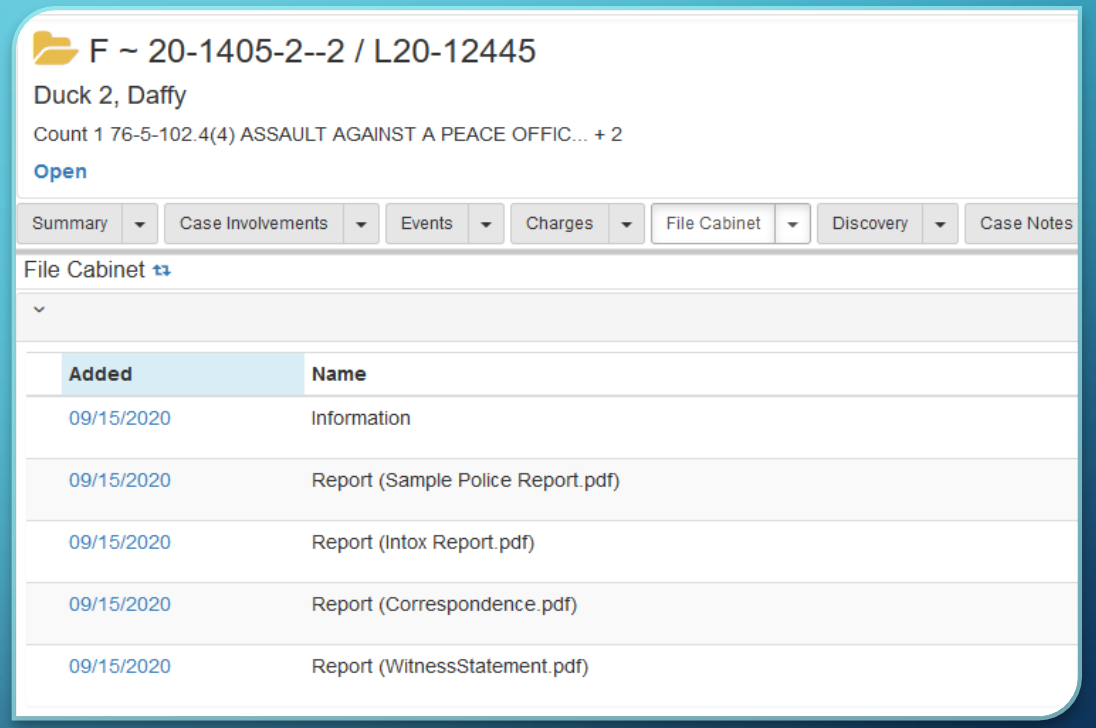
MANAGE CASES

- Once you open a case, you can manage it on this one screen.
- Add Attorneys, staff, defense, law enforcement, judge, witnesses and victims
- Add and edit events
- Add documents – upload from files or create from templates (no videos)
- Create discovery packets
- Create notes and tasks



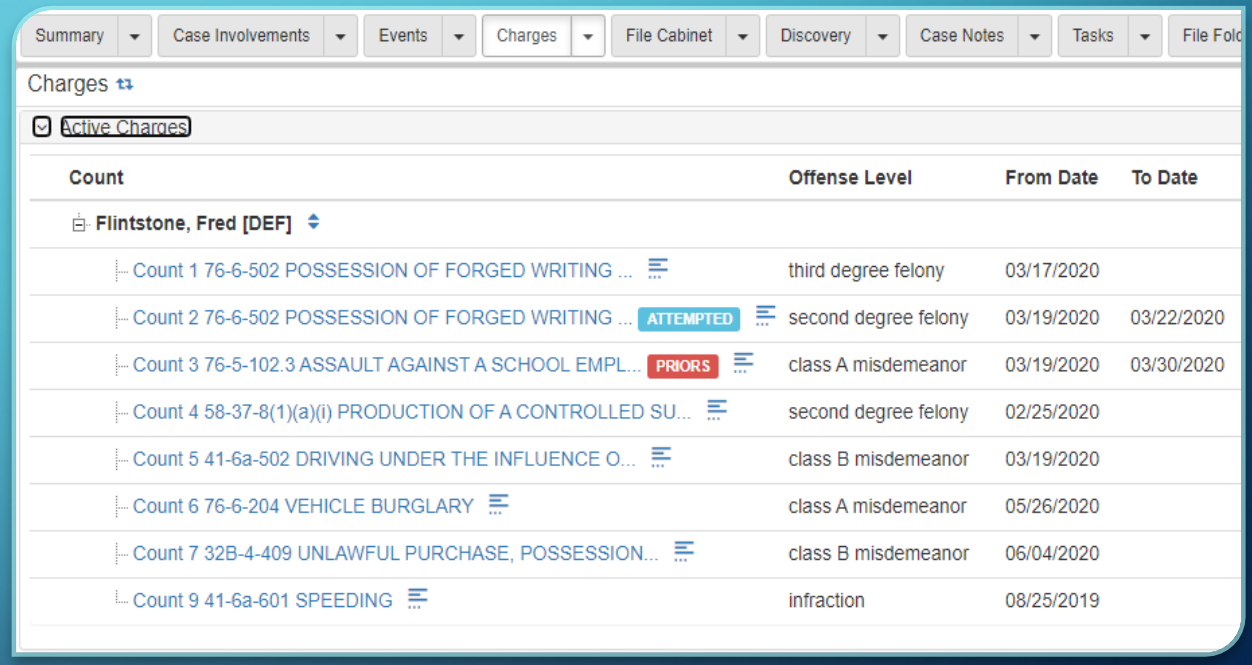
ADD/GENERATE DOCS

- Upload documents from other sources
- Generate documents from templates
- Edit documents
  - Annotate
  - Redact
  - Stamp (confidential, draft, etc.)
- Can maintain a history of changes (to generated or redacted docs)



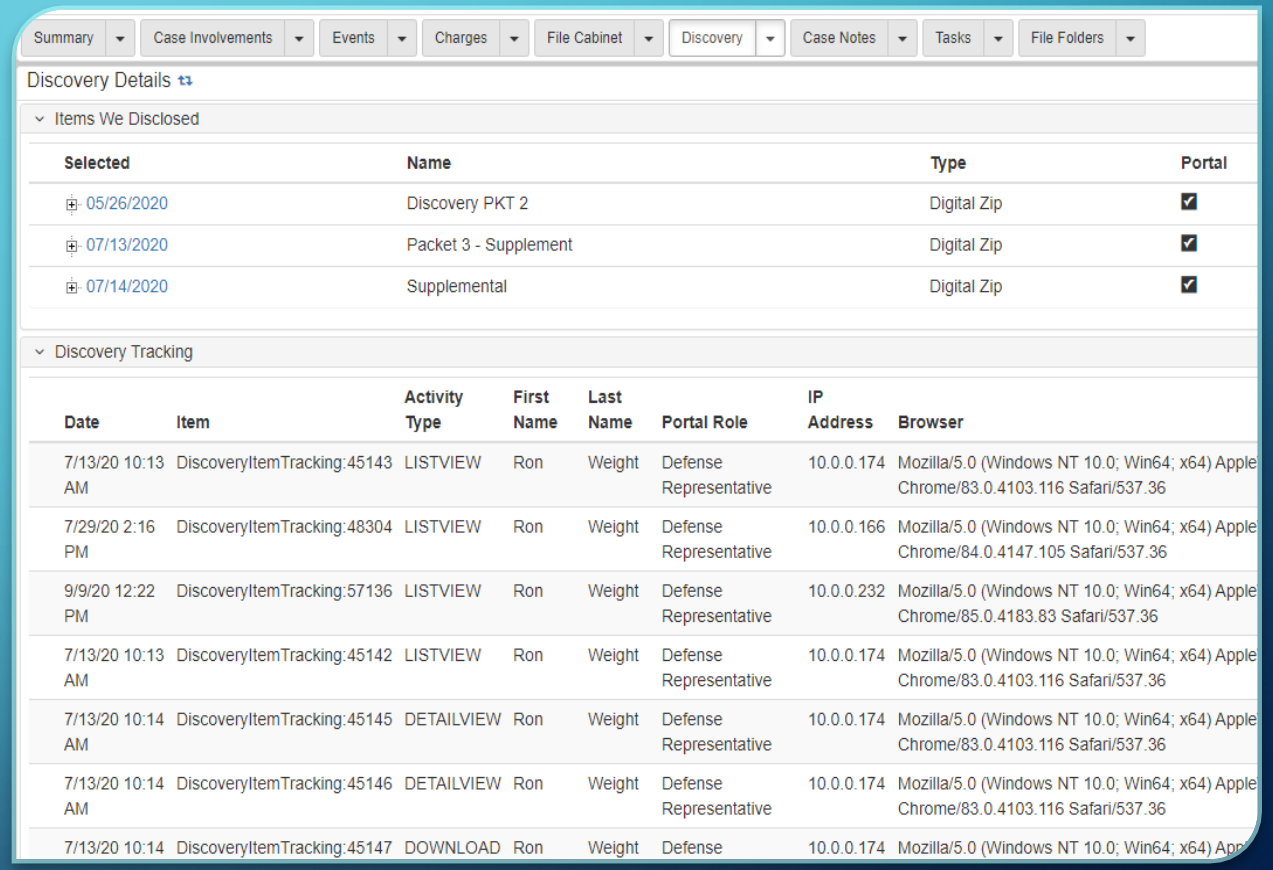
CHARGES

- Add and edit charges
- Range of offense dates if needed
- Enhancements and/or inchoate modifiers
- Plea offers
- Disposition of charges
- Sentencing
- Re-order charges if not in desired order



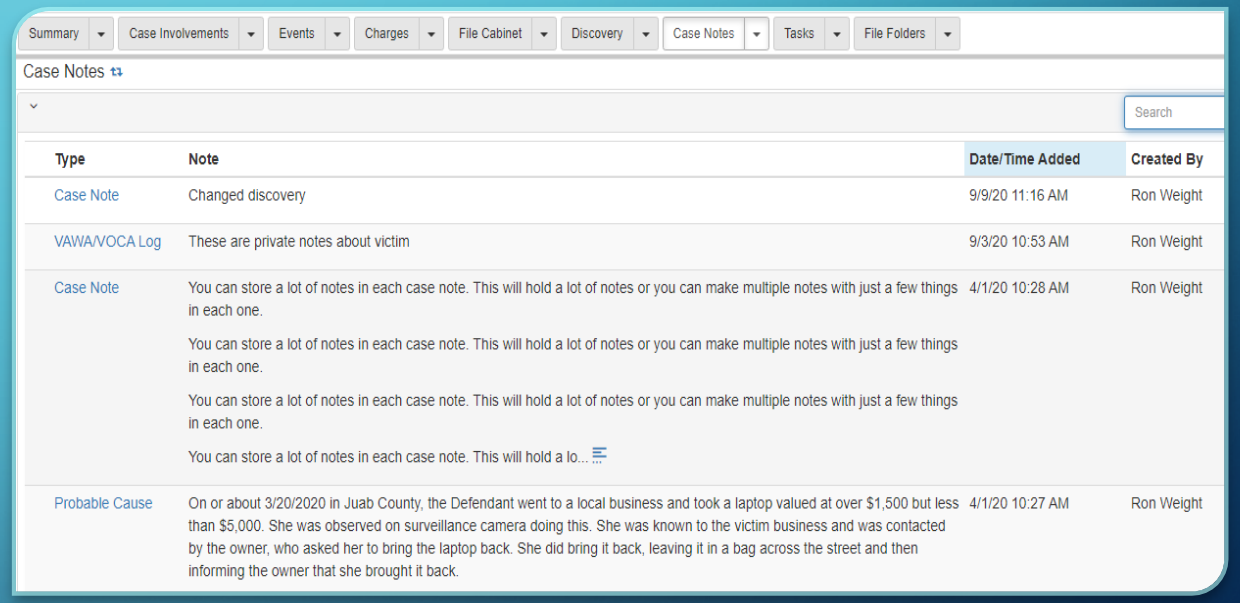
PROVIDE AND TRACK DISCOVERY

- Create discovery packets and make them available on the portal (or not)
- Track when discovery has been viewed or downloaded
- Can expire packets or take them off the portal as needed while still showing them in your case



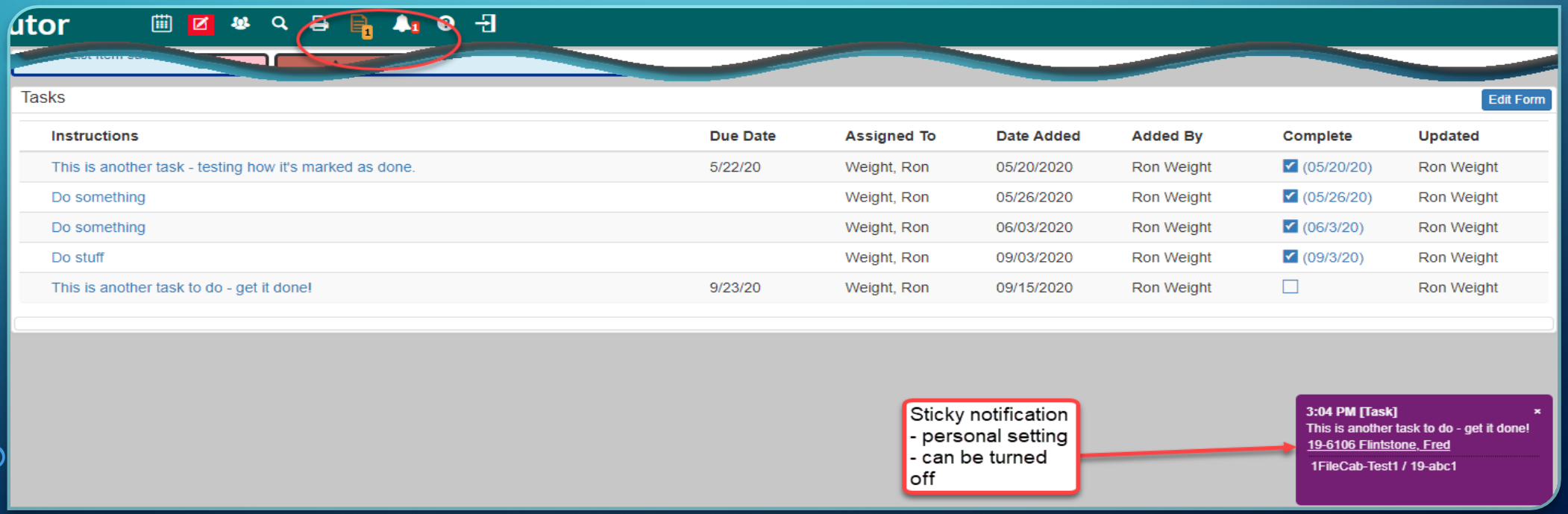
CASE NOTES

- Create case notes – as many as needed
- Various types of notes
  - General case notes
  - Advocate logs
  - Probable Cause statements
- Edit existing notes



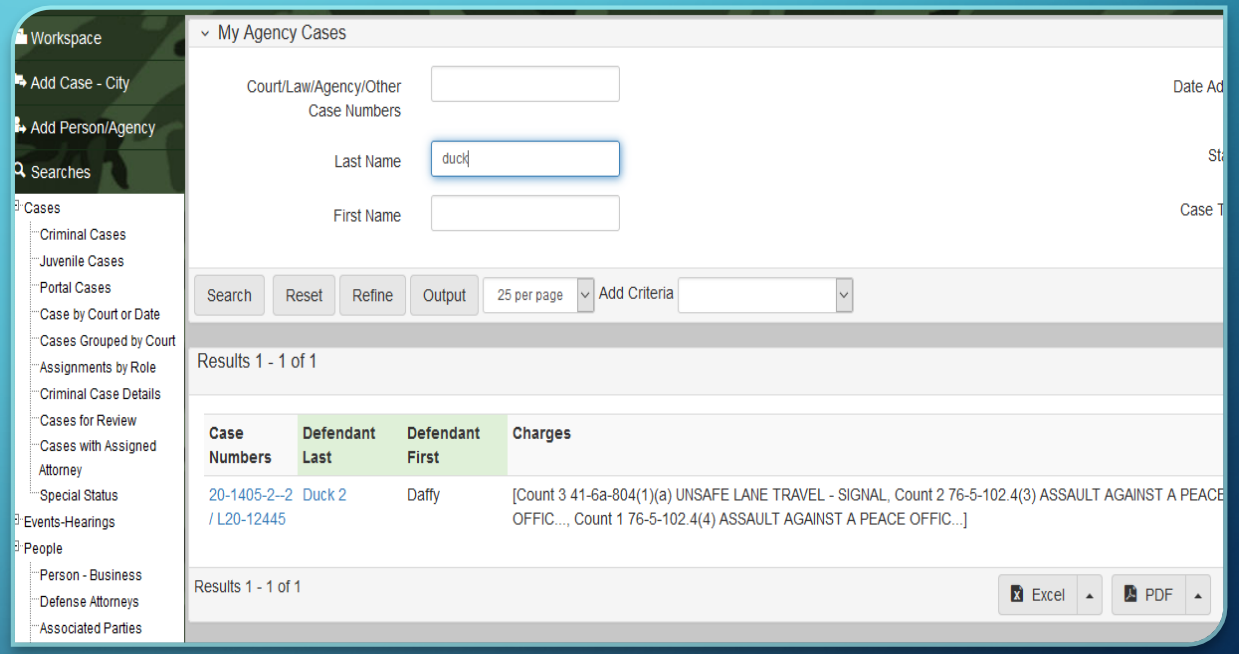
TASKS

- Send and receive tasks
- Get notification of tasks (sticky or simple) – each person can configure this as they want
- Track tasks in case and who added them and who assigned to



SEARCHES AND REPORTS

- Every search can be a report
- Export to Excel or PDF document
- Group and summarize



TRY IT OUT – DEMO VERSION

HTTPS://UPC-TRAINING.JOURNALTECH.CLOUD

- YOU CAN TRY IT YOURSELF AND/OR REQUEST A DEMO
- CONTACT RON WEIGHT TO SETUP A LOGIN AND/OR SCHEDULE A REMOTE DEMO

Questions?

RON WEIGHT

E-PROSECUTOR ADMINISTRATOR

https://upc.utah.gov

Utah Prosecution Council

(801) 230-0693

rweight@agutah.gov