

Life Cycle of a Felony Warrant



UCA 53-10(214)

- The bureau shall submit a record received pursuant to Section 53-10-208.1 for all nonextraditable warrants issued for violent felonies as defined in UCA 76-3(203.5) and all nonextraditable warrants issued for knowingly failing to register for a sexual offense pursuant to UCA 77(41)(107) to the National Crime Information Center (NCIC) within 48 hours of receipt, excluding Saturdays, Sundays, and legal holidays.



Felony Warrants

- As of April 1st 2020, all felony warrants in the Courts' record management system are being uploaded to NCIC under the ORI of the associated law enforcement agency
- Once those warrants are entered, the law enforcement agency listed on the warrant becomes the "owner" of the record

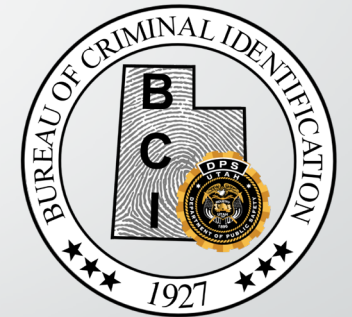
Report and Communications

<u>Report / Notification</u>	<u>What's it for?</u>	<u>Frequency</u>	<u>Recipient(s)</u>	<u>Recipient List</u>		
SWW TO NCIC FAILED	Lists those entries we sent to NCIC but got rejected by them.	Weekly (Monday) for the previous week	Sent to each ORI (as applicable) individually. The complete report is sent to BCIFS	Comes from the warrants_failed_email_list		
FELONY WARRANTS NOT ON NCIC	Lists those entries that we did NOT send to NCIC because they lacked the required information. Mostly this is because HGT / WGT are missing	Weekly (Monday) for the previous week	Sent to each court ORI (based on the warrant) individually. The complete report is sent to BCIFS.	Comes from the warrants_failed_email_list		Blue~Crystal Report
WARRANT TRANSACTIONS THROUGH AUDIT LOGS FOR LAST WEEK	List the warrant transactions in UCJIS (entries, supplementals, modifies, clears, cancels)	Weekly (Monday) for the previous week	Sent to each ORI (as applicable) individually. The complete report is sent to BCIFS	Comes from the warrants_failed_email_list		Green~Sent by batchjob
FAILED TO SEND RECALLED WARRANTS - EMAILS NOT SENT	Lists the NIC and reason the email notification couldn't be sent	Daily (M-F) for the previous day	Sent to BCIFS only	Comes from the warrants_failed_email_list		
EW Type Broadcast Message	Each successful warrant sent to NCIC	Immediately	Sent to the ORI on the NCIC entry	ORI from psshare: Agency	This message sent in UCJIS	
Statewide warrant recalled	Lists the NIC that was recalled by the court	Immediately	Sent to the ORI on the NCIC entry	Comes from the warrants_failed_email_list		

Reports/Communications

- Please do not reply to Pam Greenspon. She is only responsible for sending our reports for Felony warrants, not Felony warrants help.
- There will also be a report sent to you if there is already an NCIC wanted listed for the individual- BUT it will still list the wanted person

Life cycle of a Felony Warrant





Entry



Entry

- Courts will enter felony warrants into their database or WMS
- Batch job will pick it up and send it to NCIC
- NCIC Entry will then be made and a broadcast message sent to the LE agency who will own the NIC



Entry

Requirements for NCIC Entry

- Name
- Gender
- Race
- Height
- Weight
- Offense Code
- OCA
- Extradition Limit
- Warrant Date



Entry

- Height and Weight
 - Three digits
- Offense Code
 - System will validate against SMOT
- Court ORI
- Originating Agency
 - Law Enforcement ORI



Entry

- The batch job will not pick up a warrant with missing required identifiers
- Each court will receive an email notifying them of the warrant numbers that were not pushed on to NCIC with the reason why
 - The court will need to get that information to pack the SWW so that it will get added to NCIC



Court Responsibilities

- Pack the record using all available UCJIS files your agency can access
- Use reports and information from LE
 - Case reports
 - Citations

* This is a compliance issue on your audit as well as your responsibility with felony warrants



Court Responsibilities

- When entering the state wide warrant, make sure you put the correct originating agency
 - Some cases belong under a Probation office, correctional facility, etc



Warrant Notification



UCJIS Home



- ▣ Favorites
- ▣ Person
- ▣ Vehicle
- ▣ Article
- ▣ Gun

▣ Messaging

▣ LOCAL

- ▣ Alerts
- ▣ Broadcast Messages

- [BC - Send Broadcast Message](#)
- [BMSG - View Broadcast Messages](#)

- ▣ BCI Functions
- ▣ Logs
- ▣ MOTD

- ▣ Other
- ▣ Configuration

Last logged in: 02-24-2020 13:30

Version: 1.0-SNAPSHOT.4769

Server Node: pslweblogic-testrf2.ps.utah.gov

Note: Drag a favorite to reorder it. Right click an item to remove or add to favorites.

Query

Originating Agency Identifier

ORI:*

ALL

Message Type:

EW

Timeframe

Timeframe:

TODAY

Start Date Time:

TODAY

0

End Date Time:

YESTERDAY

LAST HOUR

LAST HALF HOUR

LAST 15 MINUTES

0

Submit



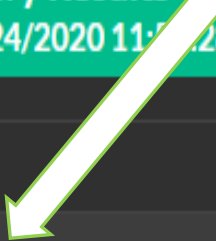
UCJIS Home BMSGL ✕

Query Results ✕

Broadcast Log Query Results
Created by ovaisima on 02/24/2020 11:57:28

Type	Text	Start Date Time
EW	Warrant entered onto NCIC: Name = QUILL, PETER DOB = 01/13	02-24-2020 11:40

Select within
the line to
open file





UCJIS Home

BMSGL ✕

Query

Results ✕

EW-49471 ✕

Broadcast Message Entry

Created by ovaisima on 02/24/2020 15:20:16

Message Details

ORI:

UTBCI0000

Message Type:

EW

Message:

Warrant entered onto NCIC:
Name = QUILL, PETER
DOB = 01/13/1975
NIC = W920004720

Start Date:

02-24-2020 11:40



UCJIS Home

NIC1 ✖

Query

NIC Query

Required Fields

ORI: *

UTBCI0000-BCI - FIELD SERVICES ▼

Message Key: *

QW - QUERY WANTED ▼

NIC Number: *

W920004720

 Submit

UCJIS Home

NIC1 ✖

Query

● NIC-W920004720 ✖

Query Results

Created by ovaisima on 02/24/2020 12:33:10

TL0100000000DOHS00

UTBCI0000

***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE INTERSTATE EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT LIMITATIONS.

MKE/WANTED PERSON

EXL/4 - NO EXTRADITION - INSTATE PICK-UP ONLY. SEE MIS FIELD FOR LIMITS

ORI/UTBCI0000 NAM/QUILL, PETER SEX/M RAC/U

DOB/19750113 HGT/605 WGT/250 EYE/BLU HAI/BR0

SOC/111111111

OLN/01234567890 OLS/UT OLY/UNKN

OFF/ROBBERY

DOW/20200220 OCA/1234

WNO/95687 CTI/UTBCI0000

NOA/N

DNA/N

ORI IS UT BU CRIM IDENT SALT LAKE 801 965-4446

AKA/STARL0RD, X


NIC/W920004720 DTE/20200224 1340 EST DLU/20200224 1420 EST

** TEST** THIS RESPONSE IS FROM THE NCIC TEST SYSTEM.



ORI Responsibilities

- Double check that all available information is listed on the NCIC entry
- Work with the local attorney's office to determine extradition
- Update extradition and enter any missing information



Warrant Transaction through Audit logs report

- UCJIS will log every entry or modification and will be put into this weekly report
 - Includes canceled entries- if applicable
 - Includes NCIC entries with errors
- Report will be sent to Law Enforcement Agency TAC
 - To change email, contact Field Services Representative

WARRANT TRANSACTIONS THROUGH AUDIT LOGS
4/18/2020 - 4/25/2020

BCI- BUREAU OF CRIMINAL IDENTIFICATION

/NIC/CW

EBENNET 04/20/2020 12:28:47PM REJECT - NOT ON FILE
1N0100000002MGNVF00.CW.UTBCI0000.NAM/
COLLINS, WILLIAM DCA/123456

EBENNET 04/22/2020 02:41:16PM CLEAR NAM/WHICKHAM, JACK NIC/W700821200

/NIC/MW

CBINGLEY 04/20/2020 02:15:50PM MODIFY NAM/WHICKHAM, JACK NIC/W700821200

CBINGLEY 04/20/2020 02:16:24PM MODIFY NAM/WHICKHAH, JACK NIC/W700821200

EBENNET 04/21/2020 02:43:25PM MODIFY NAM/DARCY, FRITZWILLIAM NIC/W110888187

/NIC/XW

JAUSTEN 04/23/2020 08:23:18AM CANCEL NAM/DARCY, FITZWILLIAM NIC/W110888187

Extradition

- Law enforcement must determine if / how far extradition will be authorized
- Limitations in the EXL Field
 - Any explanations in the MIS field
- If no forecast of extradition can be made
 - Enter person with code 6 or F
 - PENDING EXTRADITION DETERMINATION
 - Modify when extradition status is determined



Extradition Limit

1	Full Extradition unless otherwise noted in the MIS field
2	Limited Extradition see MIS field
3	Extradition – Surrounding States Only
4	No Extradition
5	Extradition Arrangements Pending see MIS field (requires data in MIS)
6	Pending Extradition Determination



Extradition Limit

Extradition Limit: *	<input type="text"/>
Additional Warrants:	
Address Information	
Address Type:	FEL. FULL EXTRADITION
Street Number:	FEL. LIMITED EXTRADITION (MIS FIELD REQ)
City:	FEL. EXTRADITION-SURROUNDING STATES ONLY
State:	FEL. NO EXTRADITION
Citizenship:	FEL. PENDING EXTRADITION ARRANGEMENTS (SEE MIS FIELD)
	FEL. PENDING EXTRADITION DETERMINATION
	MISD. FULL EXTRADITION
	MISD. LIMITED EXTRADITION (MIS FIELD REQ)
	MISD. EXTRADITION-SURROUNDING STATES ONLY
	MISD. NO EXTRADITION
	MISD. PENDING EXTRADITION ARRANGEMENTS (SEE MIS FIELD)
	MISD. PENDING EXTRADITION DETERMINATION





Validating the Record





Validation

- When the SWW is pushed onto NCIC, a validator name is entered onto the entry- it will not be someone within your agency SWW
- The agency owning the Felony warrant will need to validate the record as it comes up on their list of validations



Warrant Removal



Recalled Warrants

- When a court recalls a warrant, they will update it on the court system as recalled
- BCI will run a report to capture any warrants that have been marked as recalled
- BCI will then send an email to the law enforcement agency that owns that felony warrant

Recalled warrant email

Statewide warrant recalled » DTS/SADLER/S Clark/PROJECTS/hb478 x



ucjis-test@utah.gov
to me, ryockey ▾


Tue, May 26, 8:22 AM (2 days ago)

The statewide warrant associated with the following NIC number has been recalled by the court: W890006257



YQ, YR & Locates

- Arresting officers or booking officers, if you choose to utilize UCJIS and Nlets and send a YQ, please follow up with a locate message when you get that YR
- If you choose to confirm another way, still send a locate or send pertinent documents to the LEA listed on the NCIC entry so they can remove the entry



Clear/Cancel Wanted Persons

- Clear: indicate location of a missing person, apprehension of a wanted person, if not detained, or recovery of property on file in NCIC.
- Cancel: A record should be canceled when it is determined to be invalid; i.e. warrant is dismissed, or the record is the result of a fictitious theft report.



Auditing for LE

- Copy of the NCIC entry
- Copy of the broadcast message
- Copy of the signed warrant

Reminders

- What is entered in on the court side is what is listed on NCIC
- Law Enforcement agency will get an EW notification through BMSG transaction
- Email on file for the Felony warrant reports
- Law Enforcement Agency
 - Determine extradition Limits
 - Packing record
 - Validate entry as needed
 - Remove entry when recalled, booked, etc

Questions?



1. once the court enters a felony warrant into ncic, does the responsible agency then need to create a file under wanted subjects and pack the record more? **Yes, the agency now owning the NCIC entry will now need to keep information for that NCIC entry within their case files.**
2. If the information on the Statewide Warrant is incorrect like the DOB, do we contact the courts? **Yes, if the name or DOB is incorrect on the SWW, you will need to contact the court so they can correct that on their warrant.**
3. Small request... on clears/cancel can the message include the name of the person, not only the NIC number? **We have submitted a request for the recalled warrant email to include the name and DOB of the individual and not just the NIC number. So hopefully we will see that changed soon.**
4. Does this report come automatically or do you have to run it? **All reports will come automatically. Agencies will not have to run any of the reports.**
5. We have had multiple incidents where an individual was arrested and their Statewide Warrant recalled but the NCIC warrant remains active and they get arrested again weeks later for the same warrant because it was not removed from NCIC. **This happens if the arresting agency doesn't notify the listing agency that they have located the individual listed on the warrant. Arresting agencies, please notify the agency who is listed on the warrant so they can remove it.**
6. And if you are not getting those emails from the courts that warrants are lifted, Why? **If you aren't getting the recalled warrants email, please contact your FS representative. They will verify that the correct email for the TAC in the agency is listed.**
7. If the agency cleared them, and the courts auto-re-enter it, then how is that handled?. **When that new SWW is entered, the batch job will push that new NCIC entry onto NCIC and will list it under the law enforcement ORI. The agency will need to follow up with that felony warrant.**
8. So if I'm understanding correctly, when we get the emails that say "clear" or "recalled" we need to remove the wanted NCIC correct? The notice of "clear" in the email is not saying it's already been taken off NCIC? **Yes, the email will let you know the warrant is recalled.**
9. It says to cancel a dismissed warrant, this doesn't mean the warrants the courts are dismissing since we are making a full wanted person file. we just clear those wanted subjects as usual, right? **Yes, you will clear it if the court dismisses the warrant. If your agency is the one who asked for the warrant and you no longer need it, or it was issued in error, etc, your agency will cancel it.**
10. Also, do we need to contact the court when they issue it under the wrong ORI? **You can contact the court to let them know for the next time, or to find out what agency should own the NCIC entry, however they won't be able to have any changes on their end reflect on the NCIC entry. So you will need to reach out to the agency who should actually have that NCIC entry listed under their ORI and have them enter it under their own ORI.**

11. Is it a bad idea to have the recalled warrant emails go to the dispatch email, that way any user can cancel the warrant and it's canceled in a timely manner vs waiting for a tac or alt tac come on duty? **No, that would be fine as long as they know they will be receiving those emails and know what they need to do with them. If it is an agency outside of your agency who dispatches for you, you will need to add that to your Hit Confirmation Agreement. Talk to your Field Service representative if you have anymore questions on this.**
12. Do we get an email when it is entered into NCIC or just the EW broadcast message? **You receive just the EW broadcast message**
13. Did you say that we needed to have a hard copy in hand of the original warrant with our NCIC packet and if so who do we reach out to? **If you can get one, yes. We will want some sort of documentation within your case files for that entry. You can have a copy of the broadcast message, a copy of the signed warrant or a copy of the NCIC entry. If you want a copy of the actual warrant for the NCIC entry, you will reach out to the court who issued it.**
14. Do we ask of field service rep to update emails for the reports or can we just send it to the dpsscic email? **Your Field Service representative will be the one who can update that email for your report.**
15. So, can the person who enters these warrants just automatically send the copy of the signed warrant to a TAC? How do we find that person? Does AP&P have someone specific? **There is not one specific person within the courts who do this. You will need to work out with courts to have them send felony SWW and failure to register as sex offender warrants to the agency they are listing as the originating agency.**
16. What about the people who have a warrant from ours and a warrant from another agency? Do they both need to stay in? **Yes, both warrants need to stay listed. They are from different cases.**
17. Is there a way that the courts can run the individual through the jail system to see if they are incarcerated before entering the warrant on NCIC? We've had several where a warrant was issued/entered and the individual has been in jail for awhile.
18. Booking list or sheet is where? How do they receive it?
19. Do we need an MOU to get those?